

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

February 27, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for Monday, March 2, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Recognition of Team Lead Clara Guyot and Brighton School Destination Imagination Team, 2) Presentation by Executive Director Deborah Anderson, Foundation for Edmonds School District, 3) Continuation of Public Hearing and Approval of Atworth Commons PUD/Preliminary Plat, 4) Continuation of Public Hearing and Adoption of Subdivision Regulations Ordinances, and 5) Approval of 2015 Tour de Terrace Agreement.

The City Council's next work/study session is scheduled for Thursday, March 12, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Review of 2015 Recreation and Parks Advisory Commission Workplan, 2) Review of 2015 Arts Advisory Commission Workplan, 3) Review of Comprehensive Plan Transportation Element Update (Tentative), 4) Review of Development Activities Update (Tentative), and 5) Review Communications Action Plan (Tentative).

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, March 11, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

ADMINISTRATIVE SERVICES

- **The 2015-2016 Biennial Budget Was Submitted to GFOA for Budget Award:** The 2015-2016 Adopted Biennial Budget book was sent to the Government Finance Officer's Association (GFOA) for consideration of the Distinguished Budget Presentation Award. The City has received this prestigious award for the past seventeen years. Copies of the Adopted Budget Book will be distributed to Council members at the February 26 Council Work Session. A copy will also be maintained at the Mountlake Terrace Library. The 2015-2016 Adopted Biennial Budget Book can also be accessed at the City's website at: http://www.cityofmlt.com/cityServices/financesAndBudget/pdf/2015-2016_AdoptedBudgetBook_Fnl.pdf

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Public Hearing on Atworth Commons Development Continued:** A public hearing was held on February 17 before the City Council on the Atworth Commons Preliminary Plat and Planned Unit Development to subdivide a 4.35-acre parcel into 31 single family residential lots and 3 open space areas. The Planning Commission, at its January 12 public meeting, recommended to City Council approval of the project, subject to conditions. One of those conditions was the recording of a boundary line adjustment (BLA), to consolidate 5 lots into 2 lots, one for the proposed Atworth Commons proposal and one for the Brighton School, Phase I, project. This must occur prior to final action by the Council. The City Council continued the public hearing to March 2, 2015, to allow time for recording of the BLA to occur. The hearing will continue as soon as possible after the start of the Council meeting at 7:00 p.m., held in Council Chambers at the Interim City Hall.
- **Construction Underway for 96-Unit Mixed Use Project in Town Center:** Site clearing and grading commenced February 9 on a mixed-use project, Mountlake Senior Living, located at 5525 244th Street SW in the Town Center (BC/D), subdistrict C. Approximately 10,000 yards of dirt will be removed from the 0.86 acre, currently vacant, lot. The project is designed to provide 96 affordable residential units for independent seniors, aged 55 and older (not a state licensed facility) and some commercial/office space on the ground floor. The building footprint will cover most of the site. Shared open space is provided on the rooftop. A recessed entry courtyard provides access from the pedestrian activity area into the building. Parking is entirely understructure, and includes electric vehicle charging stations and bicycle parking. A parking reduction was approved based on a demonstration that the residence type did not need as many parking spaces as would otherwise be required. Provisions are being made for pedestrians to have safe passage across the front of the project. Construction is expected to take about 13 months.
- **Brighton School Remodel Begins:** Building permits have been issued to renovate and remodel the interior of the former City Church building, located at 21705 58th Avenue W. The building is being converted from a church to a private school as Phase I of the Brighton K-8 school projects (including pre-school). Civil construction plans are under review for consistency with adopted codes and standards and the applicable conditions of approval. Civil work will take place later this spring and through the summer. The school will be making improvements to 58th Avenue W to include a parking lane and street lights. New sidewalk will be added along the property frontage (east side of 58th) together with street trees. A missing sidewalk section, south of the school property to 220th Street SW, will be installed as well. The school is projected to open in the fall of 2015, with an initial student population around 300. The school capacity is 400 students.
- **Intersection Work at 58th and 220th Related to Brighton School Project:** Improvements are planned to the intersection of 220th Street SW and 58th Avenue W to mitigate impacts to that intersection created by the Brighton School project, located at 21705 58th Avenue W. The intersection will be converted to a four-way stop with a flashing warning light, which will facilitate vehicle movement through all four-legs of the intersection. Southbound 58th Avenue W will be restriped, at the intersection with 220th, to a 3-lane configuration; one lane for traffic turning north on 58th from 220th, and two lanes southbound on 58th Avenue W able to turn out onto 220th. The westerly lane will become a right-turn only lane onto 220th Street

SW. The 4-way stop is a temporary condition until a design is developed and funding allocated for a more permanent solution (signage or roundabout).

ENGINEERING SERVICES UPDATES

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W while the on site development is being completed. Alternate routes are 230th Street SW and 232nd Street SW.
- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The project has been advertised and bids will be opened on March 9.
- **Main Street Revitalization Project:** Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in mid 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.
- **Lakeside Apartments Pedestrian Accessibility Improvements:** This project constructed 10 new sidewalk ramps in the existing sidewalk along the north side of the 6000 to 6300 blocks of 219th Street SW. All curb ramps meet current Americans with Disabilities Act (ADA) Standards. This project is now complete and seeing substantial use.
- **North Side Water Main Improvements:** This project will construct approximately 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter ductile iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Avenue W between 216th and 220th Streets, 218th and 219th Streets west of 58th Avenue W, and in 54th Avenue W and 216th Street SW from 214th Street to 56th Avenue W. Work continues at 218th and 219th Streets and will move to 56th Avenue W the week of March 2. This project is expected to be completed in summer 2015.

- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. During the week of March 2, the contractor will be working on the south side of 236th Street at the 53rd and 52nd Avenue intersections. Some daytime road closures at 52nd Avenue will be necessary. Detours will be posted. Work is expected to be complete this spring.

RECREATION UPDATES

- **Grand Reopening:** The new therapy pool ribbon cutting and reopening of the pool was a huge success! Over 180 swimmers took advantage of the free recreation swim from 4-7 p.m. with many excited children taking part in the duck races in the river and the fishing pond in the teaching pool. Families were also treated to a terrific hula dancing performance from Mountlake Terrace Dance and Fitness programs. Come check out the exciting facilities and programs here at the Pavilion!
- **Swim Instruction:** Pre Registration is Monday, March 2 and Tuesday, March 3 for weekday swimming lessons. Monday lessons will begin on March 9 and run through April 1 and Tuesday lessons begin March 10 and run through April 2. Mountlake Terrace registration is March 4, followed by online and open registration on March 5. Weekend lessons are full and currently underway.
- **Dog Obedience:** A new session of Dog Obedience begins the week of March 2. There are a few spots left in Basic Obedience with lots of room in Intermediate and Puppygarten. Contact the Recreation Pavilion for details.
- **Water Polo:** March 2-6, Shorewood Water Polo Team will be renting lane space where Edmonds Swim teams were practicing. This could be due to Shoreline being closed this week for bulkhead replacement and other maintenance.
- **Lifeguard In-Service:** EXPO is on March 6 from 4:30-5:45 p.m. The first 120 participants to arrive will be admitted free of charge. Lifeguards will be practicing water rescues and other scenarios to keep their skills sharp.
- **Pool and Room Rentals:** On the first weekend after our grand re-opening the Recreation Pavilion was home to 15 rentals. That's 15 parties that enjoyed our pool, rooms, indoor playground and Terrace Park Gym!
- **Swim Resale:** The Recreation Pavilion has tons of brand new inventory for your aquatic needs! Come check out all of our new men's, women's, kids' and babies' swim suits, as well as goggles, swim caps and much more!
- **Athletic Leagues:** Adult softball registration ends March 8! Get your team in now. Spring adult basketball and volleyball league registration is ongoing. The winter leagues conclude end of March with the new spring seasons beginning in April.
- **Summer Camp:** Registration for this year's camps begins March 9.

- **Check out the newest Fitness Classes at the Pavilion starting March 1!** To register, or for more information, call the pavilion at (425) 776-9173 or go on line www.mltrec.com.
- **Family Yoga:** Come enjoy fun-filled music and movement classes with your family! In every class, we will use our imaginations to explore a different theme and include Yoga, Music, Games, Stories, Dance, Guided Meditation, Learning and Laughter. Sundays, 9:30-10:30 a.m., Children ages 2-7 register and bring their favorite adult to participate in the fun!
- **Boot Camp:** Sundays 10:45-11:45 a.m. Battle that bulge and start thinking swimsuit season with this fun, non-competitive boot camp class for adults at the recreation Pavilion. People of all fitness levels are welcome! This is a class without judgment, where the beginner can feel comfortable and the experienced exerciser can move, mentor, and motivate! Each week will provide a different full-body callisthenic circuit-training workout to fun music. All exercises taught will be adjusted for injuries and fitness levels. Let's make friends and get fit!

POLICE DEPARTMENT UPDATES

(February 18 2015, to February 24, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	11	7	8
Week	0	0	0

Patrol Statistics	Week	Year to date
Police Reports	61	532
Arrests / Misd. / Felony	11	150
Traffic Infractions	57	749
Verbal Warnings	30	627
Traffic Collisions	6	50
DUI's	0	7
FIR'S	16	176

Burglaries	Commercial	Residential
4300 236 th Street SW		X

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	5	9	45	26

Vehicle Thefts/Recoveries/Prowls

- 22800 72nd Place West Stolen Vehicle Recovery
- 4400 212th Street SW Stolen Vehicle Recovery
- 5900 238th Street SW Stolen Vehicle Recovery
- 4400 212th Street SW Theft from Vehicle (x2)
- 4300 212th Street SW Theft from Vehicle
- 6600 220th Street SW Vehicle Theft
- 7000 220th Street SW Vehicle Theft
- 6200 Saint Albion Way Vehicle Theft

Significant Incidents:

No significant incidences.

Detective Unit Update:

- On 01-19-2015, an unoccupied stolen vehicle from the Everett Area was recovered in the 5900 block of 238th Street Southwest in Mountlake Terrace. The vehicle was stolen with a sizeable quantity of valuable gems. The Everett Police Department was alerted of the recovery and traced the suspect(s) to the Studio 6. A 43 year-old female Mountlake Terrace resident was taken into custody by the Everett Police Department. During the interview the female suspect told the investigator she had attempted to sell the gems to known suspects, however the deal did not occur. The known suspects later contacted the female suspect in her motel room in Mountlake Terrace and assaulted her and her son. The known suspects also took the stolen gems. Additional investigation is pending.

Other items of interest:

- Mountlake Terrace Police Detectives Froisland and Mackenzie presented a Fraud Prevention Course to the residents at the Mountlake Terrace Merrill Gardens.

Code Enforcement Property of the Week:

On 2/11/2015, Mountlake Terrace Police Code Enforcement followed up to a property complaint located near the 5100 block of 222nd Street SW. Violations included junk vehicles parked on unimproved surfaces, vehicles under repair on jacks unattended, RV in disrepair and accumulations of trash and debris. On 2/12/2015, Mountlake Terrace Police Code Enforcement met with the property owner and discussed the violations. Mountlake Terrace Police Code Enforcement documented the violations and issued a Notice of Violation to the property owner in accordance with; 8.15.050.B.3 - All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface, 8.15.050.F - Leaving vehicles unattended on blocks, jacks, ramps, or otherwise elevated above the ground is prohibited and 8.15.040.I - Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property, 8.15.050.B.8 - Recreational or utility vehicles parked outside of a building shall be maintained in a clean, stable and well-kept state, and 8.15.040.G.1 - Garbage not kept in proper receptacle with a tight-fitting lid. Mountlake Terrace Police Code Enforcement will continue to follow up until the property is in compliance with City nuisance codes.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- City & Verdant Partner on Community Wellness
- MLT Recreation Offering Dog Obedience & 1st Aid
- Swim Lesson Registration at Mountlake Terrace
- Comprehensive Plan Update Continues with Utilities Element

MARK YOUR CALENDARS

- March 11, 6:00-7:00 p.m., Coffee with the City, Recreation Pavilion
- April 11, 9:00 a.m.-12 p.m., April Pools Day, Recreation Pavilion
- April 25, 9:00 a.m.-12 p.m., Earth Day Community Cleanup, TBA
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - March 19 – Location Lynnwood Convention Center
 - April 16 – Location TBD
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace