

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

May 8, 2015

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next special work/study session is scheduled for Thursday, May 14, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Introduction of a Franchise with McLeod Windstream 2) Review of 2015 Comprehensive Plan, 3) Review of Amendment to Driveway Standards Ordinance, and 4) Discuss 2015-2017 City Council Goals.

The City Council's next regular meeting is scheduled for Monday, May 18, 2015 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: 1) Public Hearing and Adoption of Amendment to Driveway Standards Ordinance.

COMMUNITY MEETINGS AND EVENTS

- **Mountlake Terrace Elementary School Safety Program:** Friday, May 8, the city sent staff members to speak to 4th, 5th, and 6th graders serving as patrols. Sergeant Scott Burkett, Officer Eric Jones, Traffic Engineer Janet Hall and City Clerk/Community Relations Director Virginia Olsen spoke about their roles in helping to make our community even safer for traffic, bicycles, and pedestrians. This discussion is part of a school project in which the patrols examined current laws, codes, and regulations that are already in place. The panel answered questions about what the city has done with regard to vehicle, bicycle, and pedestrian safety and what is planned in the near future.
- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, May 13, 2015 from 6:00 to 7:00 p.m. in the Jungle Room.

COMMUNITY RELATIONS

- **Evergreen Awards:** Nominations are open for the seventh Annual Evergreen Awards. The program builds the community's pride, enhances the community's image, and promotes conservation. Nomination forms are available online at www.cityofmlt.com and at city facilities; they will be accepted through May 23, 2015. This time of year, we are in the field taking photos of the nominated properties.

- **Volunteer Boards and Commissions Recruitment:** The city is recruiting citizens to serve on its Boards and Commissions to help organize events, inform and advise the City Council, and get involved in the community. Volunteers use their time and talents to promote Mountlake Terrace and its events like National Night Out and Arts of the Terrace. Applications are due May 22, 2015. Visit the city's website for more details and an application at www.cityofmlt.com, click on For Residents/ Advisory Boards & Commissions or contact Virginia Olsen, City Clerk/Community Relations Director at (425) 744-6206 or volsen@ci.mlt.wa.us.

COMMUNITY AND ECONOMIC DEVELOPMENT

- **Comprehensive Plan Update Public Hearing May 26:** The 2015 update of the Comprehensive Plan will be considered by the Planning Commission at a public hearing on May 26, beginning at 7:00 p.m. at the Mountlake Terrace Interim City Hall. A public open house on a "major" update to the City's Comprehensive Plan was held April 27. The update covers the next 20 years, 2015-2035, based on the projected population and job growth by 2035. The Plan addresses economic development, the environment, housing, land use, transportation, recreation, parks and open space, capital facilities and utilities. Draft updates to each element of the Comprehensive Plan have been reviewed by the Planning Commission and the City Council at a combined total of 24 meetings over the past 18 months. A special website (www.cityofmlt.com/majorupdate) provides more information on the update and the draft elements. The update is due to the state by end of June.

ENGINEERING SERVICES UPDATES

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund a majority of the construction costs. During the week of May 11, the contractor will continue clearing, grading and retaining wall construction operations.
- **Main Street Revitalization Project:** Based on discussions and comments received at the Open House, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. KPG is currently working on the 90% plans, specifications, and estimate. Universal Field Services is currently working on right-of-way activities. Design is anticipated to be complete in 2015.
- **216th Street SW Storm Improvements (52nd Avenue to 53rd Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd and 54th Avenues W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. The storm system, concrete curb and gutter, and paving work is complete. Minor restoration and some utility repair work remain. Expect lane closures during utility repair, but no detours.

- **North Side Water Main Improvements:** This project will build about 6,500 linear feet (1.2 miles) of new 6-inch, 8-inch, and 12-inch diameter iron water main, together with 13 fire hydrants and 66 water services. This project replaces undersized and/or deteriorated water mains to provide adequate fire flows and system reliability consistent with the City's Comprehensive Water System Plan. The work will take place within 215th/216th Streets between 61st and 66th Avenues, 56th Ave W between 216th and 220th Streets, 218th and 219th Streets west of 58th Ave W, and in 54th Ave W and 216th Street SW from 214th Street to 56th Ave W. During the week of May 11, work is continuing at 56th Ave W and 216th Street. A detour will be in place for 216th Street SW between 54th and 56th Avenues W during daytime work hours. This project is expected to be completed in summer 2015.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The contractor has received substantial completion and will be finishing some punch list items during the early part of May.

RECREATION, PARKS AND PROPERTY MANAGEMENT UPDATES

- **'Spresso Splash:** May is candy bar month at the Pavilion's espresso stand! The weekly specials will include a Snickers mocha, Almond Joy mocha, Milky Way mocha and Cookies & Cream. Come in and enjoy a 16oz special for \$3.00 plus tax. The espresso stand at the Recreation pavilion sold over 1,500 bags of popcorn in the month of April. Of all of the items sold at the espresso stand, popcorn is the most POPular!
- **Pavilion Spotlight:** The Recreation Pavilion will host the **Mountlake Terrace Library** on May 16 from 9 a.m.-1 p.m. Library staff will have a table set up in the Pavilion lobby with flyers, brochures and information about their upcoming events and programs.
- **Dog obedience:** Classes begin the week of May 4. Basic Obedience starts May 4, Intermediate Obedience starts May 6 and Puppygarten starts May 7. Registration remains open through the first class, space is still available.
- **Session 2 Spring Swim Lessons:** Weekday lessons begin Monday May 11 and Tuesday May 12. Weekend lessons are continuing through mid-June. Pre-Registration for summer swimming lessons will be: Monday, June 8 for Monday/Wednesday Lessons; Tuesday June 9 for Tuesday/Thursday lessons; Saturday, June 13 for Saturdays and Sunday June 14 for Sundays. Summer registration will be open June 17 for Mountlake Terrace Residents and June 18 is open registration for anyone not currently registered.
- **Memorial Day:** The pool will have a modified schedule on Saturday May 23 and Sunday May 24. The Pavilion will be closed on Monday, May 25 in observance of Memorial Day. The modified schedule is available online at <http://www.cityofmlt.com/cityServices/recreation/indoorPool/swimSchedule.htm>.
- **WRPA Conference:** City Recreation staff attended the two-day Washington Recreation and Parks Association annual conference in Tacoma with over 500 attendees from across the

state. Courses covered aquatics best practices as well as leadership development classes. Also in attendance were many vendors from across the industry.

- **Family Yoga and Boot Camp:** Starting Sunday, May 17, families with children ages 2-7 years old are invited to move, dance, play, sing and meditate with Michelle Tobias in this great inclusive Family Yoga class at the pavilion from 9:30-10:30 a.m.
- **Dance and Fitness:** Quarterly Dance and Fitness classes begin May 4. We're particularly excited to be offering lunchtime Zumba at the Ballinger Lake Clubhouse Mondays and Wednesdays at 10:30 a.m. Don't miss out on this opportunity to have a workout party with Vidette in one of our most beautiful facilities. We also offer zumba kids classes on Saturday mornings at the pavilion.
- **Couch to 5K:** Everyone loves Tour de Terrace and this year the pavilion fitness department is supporting Cedar Way Elementary PTO and Tour de Terrace in their annual 5K fun run Fundraiser. Our Couch to 5K is starting May 4, Mondays and Wednesdays, 7:30-8:30 p.m. at the pavilion to get you prepared for the Tour De Terrace run on Saturday, July 25. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Summer Dance and Fitness classes and camps:** Registration is open for seven exciting weeks of summer programs that start July 6. We're offering dance camps for ages 3-18 and weekly dance and fitness classes for all ages. Styles of dance and fitness include Ballet, Tap, Jazz, Modern Dance, Hip Hop, Irish Step, Hawaiian Hula, Couch to 5K, Boot Camp, Yoga, Zumba, and Fit 4 Baby. Check out all the details at www.crazedigital.org or visit our website www.mltrec.com and click on the link.
- **Dance Academy:** The Mountlake Terrace Dance Academy will be producing their own special version of "The Secret Garden" for this year's spring recital. Look for ticket sales in May for our two June 13 performances at the Mountlake Terrace High School Theater. For more information, contact Chloe Davenport at (425) 640-3107 or cdavenport@ci.mlt.wa.us.
- **Summer Specialty Camps:** We're introducing two NEW specialty camps this summer! Safety Camp, for children entering 1st – 3rd grade, will focus on how to be safe both at home and outside. This fun focused camp is June 22-26, Monday-Friday 9 a.m.-12 p.m. Culinary Camp, for teens ages 12-15, will teach safe food handling and preparation techniques in a hands on capacity at Red Onion Burgers in Mountlake Terrace. Shaun Richards, owner of Red Onion Burgers will be leading this class with help from Recreation Pavilion staff. Culinary Camp is July 6-10, Monday-Friday 1 p.m.-4 p.m.
- **Kids Love Soccer:** A new session for KLS (ages 2 – 10 years) started Thursday, April 17 at Ballinger Playfield. The next session will begin June 19. This program emphasizes sportsmanship, effort, learning and fun. Registration is open for the June sessions. Call (425) 776-9173 to register.
- **Summer Youth Sport Camps:** There is a variety of summer sport camps for kids available starting in June. Tennis, Flag Football, Lacrosse, Basketball, Baseball, Golf, and Multi-sport camps run all summer long. For more information, or to register, contact the Pavilion at (425) 776-9173.

- **Adult Sport Leagues:** Summer Softball leagues registration started on April 7 and ends June 1. For more information about adult sport leagues contact the Recreation Pavilion at 776-9173. Summer Basketball league registration begins May 19. Leagues begin play July 14.

POLICE DEPARTMENT UPDATES

(April 29, 2015 to May 5, 2015)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	31	118	13
Week	2	0	0

Patrol Statistics	Week	Year to date
Police Reports	79	1165
Arrests / Misd. / Felony	27	292
Traffic Infractions	78	1528
Verbal Warnings	59	1242
Traffic Collisions	5	103
DUI's	0	12
FIR'S	25	329

Burglaries	Commercial	Residential
22500 52 nd Ave W		X
5600 232 nd Street SW	X	
6300 222 nd Street SW		X
5800 244 th Street SW	X	

Investigations	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	10	2	110	73

Vehicle Thefts/Recoveries/Prowls

- 22800 Lakeview Dr Vehicle Theft
- 21900 Hwy 99 Stolen Vehicle Recovery
- 22900 56th Ave W Stolen Vehicle Recovery
- 6300 220th PL SW Theft from Vehicle
- 21800 55th Ave W Theft from Vehicle
- 22300 53rd Ave W Theft from Vehicle
- 4000 212th St SW Theft from Vehicle
- 4100 212th St SW Theft from Vehicle
- 5600 232nd St SW Theft from Vehicle
- 5800 241st St SW Theft from Vehicle

Significant Incidents:

- On 04-30-15 at 3:34 p.m., Mountlake Terrace Officers were dispatched to a reported suspicious circumstance in the 6300 block of 222nd Street SW. A neighbor reported seeing a green sedan parked in front of the house and an unknown male walking around the residence. The male was then reported to have run from the house carrying a bag and leaving in the vehicle. Patrol units arrived quickly and stopped the suspect vehicle. As the officer was speaking with the driver and passenger, he could see at least two jewelry boxes in the car with some of the contents being pushed under the seat by the passenger. Checking the home where the suspects had been seen, officers discovered a burglary had just occurred. The two burglary suspects were arrested and the vehicle was impounded pending a search of the car and a statement by the victim.

Detective Unit Update:

- Detectives investigated the theft of tires and wheels from a vehicle and they located them for sale on Craigslist. Detectives arranged to “buy” the tires and met the suspect in a North Seattle mall parking lot. After confirming the wheels/tires were the ones taken in our theft the suspect was arrested and booked at the Snohomish County Jail.

Other items of interest:

- None.

Code Enforcement Property of the Week:

On 4/16/2015 Code Enforcement observed a rusted blue Oldsmobile missing the rear license plate, parked on the front lawn of a property located near the 5100 block of 222nd Street SW. Code Enforcement documented the violations with photos, and issued a Notice of Violation to the property owner in accordance with; 8.15.050.B.3 - All motor vehicles shall be parked on an improved surface anywhere on a property, or on a maintained surface, and 8.15.050.B.1 - All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure. On 4/28/2015, Code Enforcement was contacted by the property owner who indicated the Oldsmobile had been removed. The following morning Code Enforcement verified this, and closed this case.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Join the Conversation Coffee with the City May 13
- 2015 Comprehensive Plan Update Public Hearing May 26
- 2015 Arts of the Terrace Call to Artists Deadline August 30

MARK YOUR CALENDARS

- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 23-26 – AWC 2015 Annual Conference: Engaging Future City Leaders, Wenatchee
- July 24-26, Tour de Terrace, Evergreen Playfield Complex
- August 4, 6:00 – 9:00 p.m. National Night Out, Evergreen Playfield Complex
- September 23, 7th Annual Evergreen Award Program, Ballinger Clubhouse
- Snohomish County Cities Dinner Dates (*No meetings in February, June, and December*)
 - May 21 – Location TBD
 - July 16 – Location TBD
 - August 20 – Location TBD
 - September 17 – Location TBD
 - October 15 – Location TBD
 - November 19 – Location TBD

Sincerely,

ARLENE FISHER
City Manager
City of Mountlake Terrace