

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 24, 2016

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, June 30, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Discussion of Reductions if Levy Does Not Pass, and (2) Review Library Board Ordinance.

The City Council's next regular meeting is scheduled for **Tuesday, July 5, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: (1) Adoption of Ordinance Repealing Creation of Library Board.

## COMMUNITY MEETINGS AND EVENTS

- **July 3rd Celebration:** An Independence Day Celebration and Fireworks Show will be held on **Sunday, July 3** (not the 4<sup>th</sup>) from 7:00 to 11:00 p.m. at Ballinger Park (23000 Lakeview Drive). Funding for the event was not included in the city's budget, but the Cheeseburger Babies Foundation (a non-profit organization) has stepped up and raised over \$10,000 to hold this event. Many thanks to their organization and their sponsors including Red Onion Burgers and Double DD Meats.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, July 13, 2016 from 6:00-7:00 p.m. in the Jungle Room.

## CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **National Night Out:** The NNO team met again this week to plan for the August 2 event. Staff is working on obtaining supplies and food via donations as well as continued financial support. Thanks to Premera Blue Cross for its continued support as our primary financial sponsor. This year marks the 20<sup>th</sup> year of their assistance. Meanwhile vendors are contacting the city regularly for a free booth. Those interested in hosting a booth should contact Danielle Singson at [dsingson@ci.mlt.wa.us](mailto:dsingson@ci.mlt.wa.us). Sponsors should contact Virginia Olsen at [volsen@ci.mlt.wa.us](mailto:volsen@ci.mlt.wa.us).

- **Levy Lid Lift:** Work continues to prepare and provide information for the proposed property tax levy lid lift that will appear on the August 2 ballot. The last two *City Happenings* newsletters provided information about the measure and staff is working on an informational mailer to be sent in July as well as informational webpages that will be located under services/communications on the city's website, [www.cityofmlt.com](http://www.cityofmlt.com). Stay tuned for when these pages are available.
- **Evergreen Awards:** The nomination period has closed and staff will continue to take photos of the nominated properties and then begin judging all of the submittals. Then work begins to identify and contact property owners, prepare the presentation, obtain information, write a script, and order awards for the recognition event in September.

### **ENGINEERING SERVICES UPDATES**

- **Lynnwood Emergency 212th Water Main Project:** Last week the Contractor filled the abandoned water main with controlled density fill and continued surface restoration of sidewalks, driveways, planters, and disturbed areas near water meters. During work hours, traffic control will be set up with flaggers and one lane open to traffic.
- **Scriber Creek Apartments Sewer Main Project:** Sewer main installation is complete as well as grind and overlay. Permanent striping is yet to be scheduled. An alternate route along Poplar Way, 214th St. SW and 44th Ave. W is advised.
- **44th/224th/45th Water Main, Sanitary Sewer, and Storm Drain Improvements:** The project upgrades and replaces aging and undersized water, sewer and storm facilities for increase fire flow and capacity for current and future use along 44th, 224th and 45th with minor drainage improvements along Lakeview Drive at Ballinger Estates. Council awarded the project to Kar-Vel Construction. Construction on the Lakeview Drive storm system will commence July 5. City staff are coordinating with the county to ensure there is not a conflict in work with the drainage project on Lakeview Drive and the county overlay project that replaces ADA ramps at the same location.
- **Transportation and Park Impact Fee Updates:** Fehr & Peers was selected to complete the TIF and PIF update. The consultant is required to complete the project by the end of October 2016, so it can be presented to council at the same time as the TIP update.

### **RECREATION, PARKS, PROPERTY MANAGEMENT & PUBLIC WORKS UPDATES**

- **Summer Training:** On June 24, the Pavilion was closed for summer staff training. Training began with an all staff training from 9:00 a.m. to noon that included a welcome by City Manager Scott Hugill. Commander Kevin Pickard from the Mountlake Terrace Police Department and Kim Schroeder from Fire District 1 covered the safety portion of the training. A get to know your co-workers icebreaker was conducted by Roy Brooks, Marisa Gruhn and Chris Barker from Aquatics. Each area of the Recreation Department introduced their staff and explained their summer procedures.
- **Aquatics Training:** Aquatics held a training on June 24 from 3-6 p.m. that covered swimming and fitness instruction. Aquatics instructors worked on swimming strokes for demonstration purposes to get ready for the summer increase in demand for swimming lessons.

- **Summer Aquatic Programming:** Summer programs will begin on Monday, June 27. There will be changes in the swim schedule that will affect lap lanes in the morning and several fitness classes. Classes are shifted to earlier times to make room for the increased demand of swimming lessons and the addition of Marlins Swim Team practicing in two lanes during the morning.
- **Fitness Class Changes:** Water Walk MWF will move to 7:10 a.m. from 7:55 a.m.; Shallow Water Fitness MWF will move to 8:15 a.m. from 9:20 a.m.; LIFT MWF will move to 9:30 a.m. from 10:30 a.m. Deep Water Fitness TTH will move to 7:10 a.m. from 7:25 a.m. and LIFT TTH will move to 10:30 a.m. from 10:45 a.m. Weekday morning lap lanes will be offered from 6-8 a.m. M-TH, then pick up again at 10:20 a.m. for two adult lap lanes until 12:00 p.m. On Friday, lap lanes will be open from 6 a.m. to 12 p.m. In the evening, Deep Water Fitness will move up from 5:30 p.m. to 5:15 p.m. The Deep Water class that was added on TTH morning while Shoreline was closed will no longer meet during the summer and the second River Fitness class at 9:45 a.m. on Sundays will be dropped for the summer.
- **Pool Schedule Changes:** On Saturdays, beginning July 2, the 5:05 p.m. Pool Rental will be dropped for the summer, and the Recreation Swim will move up to 5:15-6:45 p.m. This rental will return in fall as demand for party rentals increases. Party rentals are not as popular during summer as they are the rest of the year.
- **Recreation Swim and Camp Swim:** Summer Recreation swims will return Monday through Friday from 12:05-1:35 p.m. as well as the camp swim from 1:40-2:40 p.m. Both of these swims are open to large group reservations. Several Boys & Girls clubs have already reserved as well as Community Centers and other private groups. Many of the groups are repeat participants from past summers who enjoy our pool and staff. There are four groups returning that have reserved the same day and time for the entire summer.
- **Marlins Swim Team:** Marlins is full. Practices will begin June 27. Team members register for practice times Monday through Thursday. Suits and shirts have been ordered for the coming season. The first meet will take place July 8 against the Kirkland Orcas at Peter Kirk Pool in Kirkland. The first home meet is July 15 against the Lynnwood Sharks. The Marlins season continues until August 11 and ends with the Championship meet at the Snohomish Aquatic Center on August 13. This year's coaches are Head Coach Marisa Gruhn and Assistant Coaches Riley Gallagher, Yazmin Tang, Meaghan Turgeon and Evan Nebel.
- **Aqua Kids Camp:** Camp will meet weekly at the Pavilion from 9 a.m. to noon. There is a different theme each week and activities include play in the leisure pool, a snack, games, crafts and stories. On Fridays, the camp meets at the Lake Ballinger boat launch for a barbeque and canoeing on the lake. Registration is open.
- **Lifeguard Training:** A second class was added from the waitlist that was generated from the previous class. This class will be a blended learning class. Students will complete the video and lecture part of the class online and the skill sessions (both in and out of the water) will be held at the Recreation Pavilion. The class runs from June 27 to July 1. Registration will be open until June 27. Register by calling the Recreation Pavilion at (425) 776-9173. The fees are \$181 for residents and \$193 for non-residents. When the link to the course is sent to the participants, they will pay the \$35 Red Cross administration fee. The course code is 34605.

- Lifeguard and Instructor of the Month:** Each month at the In-Service Training, the Aquatic Leadership staff has been awarding deserving recipients the Lifeguard and Instructor of the Month awards for being a team player and helping out co-workers and going the extra mile. The recipients January to May is as follows:  
Lifeguard of the Month: January: Sarah Vernon; February: Gloria Harris; March: Natalie Nugent; April: Richard Estrada; May: Tyler Jensen.  
Instructor of the Month: January: Edward Kim; February: Gloria Harris; March: Kasey Burgmeier; April: Ty Harden; May: Tori Loughe.
- Free Swim Lessons for Third Graders:** If you have a third grader who resides or attends school within the boundaries of the Edmonds School District you have an opportunity to receive three sets of swim lessons free. Free swim lessons are provided with a grant from the Verdant Health Commission. The new vouchers were distributed in October 2015 and will expire August 31, 2016. Contact the Recreation Pavilion for more information.
- Dog Training Classes:** The dog obedience classes are continuously filling and running this year. The current session is finishing in the next two weeks; the next classes will begin after the Independence Day holiday. Basic Dog Obedience: July 11-Aug 22: Intermediate Dog Obedience: July 13-Aug 10 and Puppygarten: July 14-Aug 18. Registration is currently open for these classes.
- Espresso:** Next week's espresso special is Red & White Americano (white chocolate and raspberry syrup). Stop by the Recreation Pavilion's espresso stand June 27 through July 3 and receive \$.50 off a 16 ounce!

**POLICE DEPARTMENT UPDATES**

*(June 15 - 21, 2016)*

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	43	49	10	6	1	2	1	1
<b>YTD</b>	930	1928	159	118	15	59	27	65

***Significant Incidents:***

- On June 15, 2016 at 9:15 a.m., Mountlake Terrace patrol officers responded to a residential burglary in progress. The homeowner reported a white male with buzz cut hair and glasses had attempted entry through a rear window that had an air conditioning unit attached. The suspect fled to the south once he noticed he was being observed. With assistance from Edmonds and Brier patrol officers a K9 track was attempted with negative results.
- On June 16, 2016 at 12:59 a.m., a Mountlake Terrace patrol officer observed a vehicle traveling in the area of 22300 block of 44<sup>th</sup> Avenue West. The registered owner's driving status showed his license was suspended. The officer initiated a traffic stop in the parking lot of La Quinta

Inn in Lynnwood. The male driver (who was recognized to be the registered owner) got out of the vehicle, refused the officer's order to get back in and entered the hotel. Several Lynnwood officers and Mountlake Terrace officers arrived to assist. After being told he was under arrest, the subject walked into a small bathroom and refused to come out. The subject demonstrated static resistance but officers were able to get the subject into handcuffs. The subject showed signs of being under the influence of alcohol. He was transported to Snohomish County Jail for DUI processing and to be booked on the above offenses. The vehicle had been driven away by the female passenger, but was located nearby and impounded.

- On June 18, 2016 at 4:29 p.m., Mountlake Terrace patrol officers responded to a disturbance in the area of 236<sup>th</sup> & 65<sup>th</sup> Place that originated as a road rage issue on N/B I-5. Once the two involved vehicles were on 236<sup>th</sup> Street, the suspect vehicle, a small red Honda attempted to pass the reporting party's vehicle and the two vehicles collided. Both vehicles stopped in the roadway. The driver of the red Honda exited his vehicle armed with a large "Rambo-style" fixed-blade knife. He approached the other vehicle and began using the knife to break out three of the windows of the victim's vehicle while it was occupied by four subjects. The suspect then returned to his vehicle and sped off westbound on 236<sup>th</sup>. The suspect was described as a white male in his late 20's with sandy brown hair wearing blue jeans and a black shirt. An "attempt to locate" (ATL) for the vehicle was broadcast.
- On June 21, 2016 at 1:05 p.m., Mountlake Terrace Patrol Officers responded to Mountlake Terrace Elementary School on a report of a student with a BB gun possibly pointing it at others. Edmonds and Brier responded to assist as well. Officers first on the scene found a young student, unarmed and out in the playfield. Further investigation revealed that he had had a BB gun and a large knife. The boy was released to his parents at the school.

***Detective Unit Update:***

**CASES ASSIGNED:**

- 2- Assaults
- 2- Malicious Mischief
- 1- Death Investigation
- 1- Fraud

**CASES CLEARED:**

- 1- Theft

***Directed Enforcement:***

- Mountlake Terrace Patrol Officers continue to work on various locations where there have been complaints of speeding vehicles.
- At the request of the property owner, officers are making frequent checks of the Gateway property due to a report of transients/campers.
- Animal Control Officer McKee has continued to monitor Ballinger Park on weekends for off leach dog violations.

***Code Enforcement Property of the Week:***

On June 16, 2016, Code Enforcement received a complaint regarding a property with tall vegetation, debris and hedges that restrict sight distance located near the 24000 block of 46<sup>th</sup> Pl W. On June 17, 2016, Code Enforcement followed up the complaint, photographed the property condition and issued a Notice of Violation for the following; 8.15.040.I – (Debris and trash accumulations of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure, in the front, back, or side yards of the property), and 8.15.040.A.1 – (Vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property). Code Enforcement referred the sight distance issues to the city’s Traffic Engineer for review. Code Enforcement will continue to follow up until the property is compliant with city nuisance ordinances.



***Other Items of Interests:***

On Saturday, June 18, Sergeant Pat Lowe gave a personal safety seminar in the City Council Chambers.

**NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Marijuana Regulations Ordinances Adopted
- July 3 Fireworks Show at Ballinger Park
- 2016 Arts of the Terrace Call for Artists
- Personal Safety Fireworks and Laws

## **MARK YOUR CALENDARS**

- July 3, 6:30 p.m., Independence Day Celebration, Ballinger Park
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 17, 9:00 a.m., National Day of Service, Ballinger Park
- September 24-October 9, Arts of the Terrace Juried Art Show, MLT Library
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL  
City Manager  
City of Mountlake Terrace