

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

July 1, 2016

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

COUNCIL MEETINGS

The City Council's next regular meeting is scheduled for **Tuesday, July 5, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Adoption of Ordinance Repealing Creation of Library Board and (2) Executive Session on Pending Litigation.

The City Council's next work/study session is scheduled for **Thursday, July 14, 2016** beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219th Street SW, Suite 220. City Council agenda items include: (1) Review of Capital Improvement Plan (CIP) Projects (Tentative), and (2) Review of 2016-2018 City Council Goals and Workplan.

COMMUNITY MEETINGS AND EVENTS

- **July 3rd Celebration:** An Independence Day Celebration and Fireworks Show will be held on **Sunday, July 3** (not the 4th) from 7:00 to 11:00 p.m. at Ballinger Park (23000 Lakeview Drive). Funding for the event was not included in the city's budget, but the Cheeseburger Babies Foundation (a non-profit organization) has stepped up and raised over \$10,000 to hold this event. Many thanks to their organization and their sponsors including Red Onion Burgers and Double DD Meats.
- **Coffee with the City:** Residents, business owners and others from the community are invited to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, July 13, 2016 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **National Night Out:** The NNO team met again this week to plan for the August 2 event. Staff is working on obtaining supplies and food via donations as well as continued financial support. Thanks to Premera Blue Cross for its continued support as our primary financial sponsor. This year marks the 20th year of their assistance. Meanwhile vendors are contacting the city regularly for a free booth. Those interested in hosting a booth should contact Danielle Singson at dsingson@ci.mlt.wa.us. Sponsors should contact Virginia Olsen at volsen@ci.mlt.wa.us.

- **Levy Lid Lift:** Work continues to prepare and provide information for the proposed property tax levy lid lift that will appear on the August 2 ballot. The last two *City Happenings* newsletters provided information about the measure and staff is working on an informational mailer to be sent in July as well as informational webpages that will be located under services/communications on the city's website, www.cityofmlt.com. Stay tuned for when these pages are available.
- **Evergreen Awards:** The nomination period has closed and staff will continue to take photos of the nominated properties and then begin judging all of the submittals. Then work begins to identify and contact property owners, prepare the presentation, obtain information, write a script, and order awards for the recognition event in September.

COMMUNITY AND ECONOMIC DEVELOPMENT UPDATES

Active Applications

- Taluswood Apartments Minor Site Plan Amendment at 4208 236th ST SW - New property manager Waterton is proposing a redesign of the recreational area near the southwest corner of 236th Street SW and Cedar Way for Taluswood Apartments. The upper clubhouse landscape plan and main clubhouse hardscape plan submitted as part of this application include a pavilion demolition, new picnic shelter, fire pit, vertical fireplace, patio deck, new grassed area, plantings and irrigation system. A Notice of Application was posted at the site on June 15, 2016 after land use submittal on June 1, 2016.
- LDS Church Conditional Use Permit and Minor Site Plan Amendment at 22015 48th Ave W - new 30' by 60' open-sided picnic pavilion being proposed by the Church of Jesus Christ of Latter-day Saints. The proposed pavilion is located on the northeast corner of the site and includes 1,160 square feet of sidewalk to connect and surround the pavilion apron. Permits were submitted May 27, 2016.
- Mountlake Terrace Elementary Reconstruction Conditional Use Permit and Variance at 22001 52nd Avenue W – Edmonds School District is proposing a demolition of Mountlake Terrace Elementary and reconstruction of a two-story 63,800 square foot school facility for K-6 students including site utilities and site improvements. Edmonds School District also proposes a variance from electronic vehicle charging stations installation requirements per Mountlake Terrace Municipal Code 19.126.040(A)(1). Permits were submitted on June 15, 2016.

Larger Scale Inactive Applications

- Melody Hill Shops and Apartments Site Plan Application at 6205 222nd ST SW – New construction of two mixed use buildings with 464 residential units over 70,000 square feet of commercial space at the former Melody Hill School site. The applicant re-submitted requests for additional information on May 19, 2016 and the City provided second consistency review comments for the applicant to address on June 7, 2016. Sound Transit has begun proceedings to acquire the property for light rail.
- Network Transmission Authority WA, LLC Franchise Agreement Application – Proposal to use City-owned poles and two proposed transport sites near Jack Long Park and 227th Pl SW and 42nd Pl W to relay high-speed, high-capacity bandwidth for electronic devices using fiber, repeaters, and microwave technology. Notice of incomplete application and request for additional information sent to applicant April 27, 2016.

- The building permit for **Axis Pharmacy** was issued on June 29. This is a tenant improvement located at 6007 244th Suite A-1, in the building next to Gene Juarez. The project is 6,323.5 square feet and is a \$500,000 project.
- Five building permit applications were taken in for the **Terrace at Park West** project located at 21309 48th Ave W. This project is for the construction of 27 fee simple townhomes in five buildings in the eastern portion of the Park West Condominium complex – approximately 59,219 square feet of land area.

ENGINEERING SERVICES UPDATES

- **Scriber Creek Apartments Sewer Main Project:** Sewer main installation is complete as well as grind and overlay. Permanent striping is yet to be scheduled. An alternate route along Poplar Way, 214th St. SW and 44th Ave. W is advised.
- **44th/224th/45th Water Main, Sanitary Sewer, and Storm Drain Improvements:** The project upgrades and replaces aging and undersized water, sewer and storm facilities for increase fire flow and capacity for current and future use along 44th, 224th and 45th with minor drainage improvements along Lakeview Drive at Ballinger Estates. Council awarded the project to Kar-Vel Construction. Construction on the Lakeview Drive storm system will commence July 5. City staff are coordinating with the county to ensure there is not a conflict in work with the drainage project on Lakeview Drive and the county overlay project that replaces ADA ramps at the same location.
- **Transportation and Park Impact Fee Updates:** Fehr & Peers was selected to complete the TIF and PIF update. The consultant is required to complete the project by the end of October 2016, so it can be presented to council at the same time as the TIP update.

RECREATION, PARKS, PROPERTY MANAGEMENT & PUBLIC WORKS UPDATES

- **Schedule Changes:** Friday from 4:15-6 p.m. is a Lifeguard In-Service. The 4:30 Recreation Swim is canceled and the Therapy Pool and Sauna will be closed to the public. The Pool will run on a modified Schedule July 2 and 3. The schedule is posted online at <http://www.cityofmlt.com/531/Pool-Schedule>. There are no swimming lessons scheduled all swims are drop in. Saturday and Sunday, Swimming lessons will begin July 9 and 10 for a 4 session set.
- **Pavilion Closed for Holiday:** The Pavilion will be closed Monday July 4 in observance of Independence Day.
- **Dog Obedience Classes:** A new session of Dog Obedience begins the week of July 11 Information is available in the Craze Magazine or on the City's website at <http://www.cityofmlt.com/DocumentCenter/Home/View/9753>. Currently there is limited space in the Basic Class and plenty of spots available in Intermediate and Puppygarten.
- **Espresso:** Next week's espresso special is Iced Cinnamon mocha. Stop by the Recreation Pavilion's espresso stand July 5 - 10 and receive \$.50 off a 16 ounce!

- **Summer Basketball:** Adult basketball league for the summer is taking registrations through July 7. Games begin July 18. Games are played Monday and Wednesday. 10 Games over 5 weeks. Top teams make the playoffs. For information, or to register call (425) 776-9173.
- **Youth Camps:** Summer Camp is off to a great start, and the kids are having a blast! The children enjoyed an all-camps carnival Tuesday, June 28 followed by field trips to the Snohomish Aquatic Center and Willis Tucker Park on Wednesday and Forest Park on Thursday. There are still spots available in select camps! Don't miss out on the fun. Call us today for more information (425) 776-9173!
- **MLT Basketball Camp:** The 18th Annual MLT Basketball Camp finished on Wednesday. The city partners with the MLT High School Basketball teams to teach kids skills and have fun with basketball. There were over 110 kids at the camp.
- **Summer Dance & Fitness Classes:** We're offering Tap, Jazz, Swing, Salsa and Flamenco as well as many fitness classes. Check out the options at www.crazedigital.org. Funky Kids for 5-7 years, Teen Adult Ballet, Gentle Yoga and PiYo (Pilates & Yoga) fitness training are some of the most popular classes this summer at the pavilion. Be sure to get into the studio and move this summer.
- **Summer Children's Dance Camps:** Magical Forest Stories 4-6 years, Mermaids & Pirates 4-6 years, Tap/Ballet Adventures 4-6 years, Star Wars – Jazz Camp 6-9 years, Tap/Jazz/Ballet Mixer camps 6-9 years, Pre-Teen Jazz, Pre-Teen Hip Hop 9-12 years, and more still have space available. Register with the front desk (425) 776-9173. Or see our full program offerings at www.crazedigital.org.
- **Fall Dance & Fitness Registration:** August 1, the schedule for fall dance and fitness classes will be available for viewing and registration. Visit www.crazedigital.org to view the catalogue when it's released. For questions about the Mountlake Terrace Dance Academy classes, call program director Chloe Davenport at (425) 640-3107.
- **Property Management:** Last week crews oversaw replacement of some tiles in the pool by DWR, the pool contractor the city uses in conjunction with Myrtha Pools USA, the pool builder. Staff also are busily replacing a breaker that failed at the Pavilion, a fan in the pool mechanical room that failed and a pool mechanical pump that also failed.
- **Public Works:** Crews have been busy pulling the sidewalk on 219th Street SW this week, mowing right-of-way areas, and cleaning catch basins according to their work plans. The shop mechanic has completed necessary repairs on the Street Sweeper and it is back in service.

POLICE DEPARTMENT UPDATES

(June 22 - 28, 2016)

WEEKLY ACTIVITY								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	42	68	9	5	1	4	1	2
YTD	972	1996	168	123	16	63	28	67

Significant Incidents:

- On June 25, 2016 at 2:53 p.m., Mountlake Terrace Police Patrol Units responded to a physical domestic in the area of the 6300 block of 219th Street SW. A passerby had reported that a male had slapped a female and that both subjects were associated with a vehicle in the parking lot. Upon arriving, Mountlake Terrace Police Patrol Units contacted the subjects. The vehicle was found to be stolen and the subjects fled the scene in the stolen vehicle. Mountlake Terrace Police Patrol Units attempted to locate the vehicle, but were unable to do so.

Detective Unit Update:

CASES ASSIGNED:

- 2- Assaults
- 1- Harassment
- 1- Burglary
- 1- Fraud

CASES CLEARED:

- 1- Theft
- 1- Assault
- 1- Burglary

Directed Enforcement:

- Mountlake Terrace Patrol Officers continue to work on various locations where there have been complaints of speeding vehicles.
- At the request of the property owner, officers are making frequent checks of the Gateway property due to a report of transients/campers.
- Animal Control Officer McKee has continued to monitor Ballinger Park on weekends for off leach dog violations.

Code Enforcement Property of the Week:

On June 23, 2016, Mountlake Terrace Police Department Code Enforcement was dispatched to a partially blocking gray Mazda that apparently rolled back and was blocking the northbound lane of travel at the 21300 block of 60th Avenue West. Code Enforcement attempted to contact the registered owner, but no one by that name was employed at any of the nearby businesses. Code Enforcement issued a correction notice, placed cones around vehicle, and returned the following morning. The correction notice was still intact, and the vehicle had not been moved. Code Enforcement determined the vehicle to be in violation of MTMC 10.10.080 – (Parking against authorized direction of travel), and MTMC 10.10.240 – (Hazardous vehicles blocking or obstructing the roadway, and blocking or obstructing the view of traffic for the homeowner exiting their private driveway). SNOCOM was contacted, and the above vehicle was impounded and towed.



NEWS RELEASES

The following news releases issued this week can be found [here](#):

- Council Recognizes Jim Ito and Melanie Granfors
- MLT Recreation Pavilion Closed July 4

MARK YOUR CALENDARS

- July 3, 6:30 p.m., Independence Day Celebration, Ballinger Park
- July 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 29, 30, 31, Tour de Terrace, Evergreen Playfield
- August 2, 6:30 p.m., National Night Out, Evergreen Playfield
- August 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 7, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 14, 6:00 p.m., Annual Evergreen Award Program, Ballinger Clubhouse
- September 15, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 17, 9:00 a.m., National Day of Service, Ballinger Park
- September 24-October 9, Arts of the Terrace Juried Art Show, MLT Library
- October 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 10, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 2, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 14, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

SCOTT HUGILL

City Manager

City of Mountlake Terrace