

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

March 24, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next work/study session is scheduled for **Thursday, March 30, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation on SNOCOM and SNO PAC Consolidation Discussions; (2) Review of 3rd of July Event Agreement; (3) Review of Performance Measures Criteria (Tentative); (4) Review of Low Impact Development (LID) Ordinance for Special Considerations for Town Center; and (5) Review of Public Comment Policy.

The City Council's next meeting is on **Monday, April 3, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Presentation by Foundation for Edmonds School District; (2) Approval of Public Comment Policy; (3) Approval of Professional Service Agreements with BHC Consultants LLC, and West Coast Code Consultants, Inc., for Building Inspection and Plan Review Services; (4) Approval of 3rd of July Event Agreement; and (5) Public Hearing and Adoption of Low Impact Development (LID) Ordinance for Special Considerations for Town Center.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW on Wednesday, April 12, 2017 from 6:00-7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **City Hall Advisory Committee Update:** Community outreach and space planning for this project is now in full swing. ARC Architects met with city staff last week about space needs now and as the population grows over the next few decades. The committee started their community outreach program speaking to about 25 people at Ballinger Clubhouse and Vineyard Park last Wednesday and Thursday. On Saturday, they met at Grand Pere Bakery. On March 24, the committee had a chat at the Mountlake Terrace Library in the small conference room from 2:00-6:00 p.m.

Larger monthly meetings have been scheduled in four different neighborhoods of the city. These meetings are publicized in the April *City Happenings* that will be sent at the end of the month, as well as a citywide postcard mailing that was mailed this week.

- **Tuesday, March 28** (Doors open at 6:00 p.m., presentation at 6:30 p.m.)
Senior Center/Ballinger Clubhouse, 23000 Lakeview Drive
- **Thursday, April 20** (Doors open at 6:00 p.m., presentation at 6:30 p.m.)
Mountlake Terrace Library, 23300 58th Avenue W
- **Wednesday, May 10** (Doors open at 6:00 p.m., presentation at 6:30 p.m.)
Cedar Way Elementary School, 22222 39th Avenue W
- **Monday, June 5** (Open house from 6:00-7:00 p.m.)
Interim City Hall City Council Chambers, 6100 219th Street SW, Suite 220

Topics for the March 28 community meeting include project goals, why voters did or did not support previous measures, the public’s perception of a town center, zoning, public input received so far this year, and the Civic Center site. A vision statement will be created to establish options for the April 20 community meeting. Click [here](#) for information including meeting dates, times and locations. The online comment form is linked [here](#). We hope everyone participates!

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Last Chance to Help Name Your Future Station:** Time is running out! You have one last chance to send Sound Transit your suggestions for naming the stations along the Lynnwood Link light rail extension, including the 236th Street station in Mountlake Terrace. Take [this survey](#) to let Sound Transit know your thoughts on the narrowed list of the names Sound Transit has gathered so far, or add your own suggestion. For more information on the station naming criteria, please see Sound Transit’s [Station Naming display board](#) (last in the file) from the November 2016 open houses.

Sound Transit received over 650 station name suggestions during its open houses in November 2016. The Sound Transit Board is expected to adopt station names this spring or summer, and will send out notifications with the results. Sound Transit received 136 station name suggestions from the open house (including online). Most common names: Mountlake Terrace, Ballinger, Gateway, Lake Ballinger.

- **Development Permit Activity Report:** Permit information is available and searchable on the [City’s website](#).

Recent Pre-Application Submittals				
Submittal Date	Applicant	Permit Number	Site Address	Description
3/9/2017	Acacia Terrace LLC	PPR-17-0002	23511 56 th Avenue W	Construction of a 5-story, 151 residential unit mixed use building of approximately 217,600 square feet and 9,800 square feet of commercial space with 191 parking spaces and associated site improvements.

PUBLIC WORKS & ENGINEERING UPDATES

- **60th Avenue & 228th Street Sidewalk:** The project, partially funded through a CDBG grant, constructs curb/gutter, planter strip and sidewalk along 228th Street, connecting to existing sidewalk and north along 60th Avenue to existing sidewalk. The majority of concrete sidewalk has been completed with some ADA ramp and driveway wings being weather dependent.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's Special will be a Vanilla Chai Latte. Come to the espresso stand at the Recreation Pavilion March 27-April 2 and receive \$.50 off a 16oz!
- **Spring Break Special Schedule:** The pool schedule during the Edmonds School district Spring break is available online at: www.cityofmlt.com/531/Pool-Schedule. The hours of operation will be the normal times. Swimming lessons are not scheduled during this week. There have been Recreation Swims added Monday-Friday from 1:15-2:45 p.m.; 2:55-4:25 p.m., Monday-Thursday; 6:40-7:55 p.m., Monday/Wednesday and 6:00-7:15 p.m. Tuesday/Thursday. Saturday and Sunday will be on regular schedules except no swimming lessons are scheduled. Safety courses offered during spring break include a Junior Lifeguarding class for 11-14 year olds from 12:30-3:30 p.m., Monday-Thursday and a Lifeguard Training class Monday-Friday, 2:00-8:00 p.m. For registration or more information, please visit www.mltrec.com and click on Swimming Pool, then Safety Courses. Becoming a certified lifeguard provides a great opportunity to gain employment at swimming pools. The Recreation Pavilion is currently taking applications for swimming instructors and lifeguards.
- **Swim Lesson Registration:** For the first session of spring, pre-registration will begin next week: Monday and Wednesday will be Monday, March 27, Tuesday and Thursday will be Tuesday, March 28, Friday pre-registration will be March 31, Saturdays will be April 1 and Sunday will be April 2. Registration for Mountlake Terrace Residents will be Wednesday, April 5 and open and online registration on April 6. Registration will remain open through the third lesson of the session. Mountlake Terrace Resident Walk-in Registration is available between 8 a.m. and 8 p.m., phone-in registration is available from 12-8:00 p.m.

Online registration is available all day beginning at midnight on April 6 at www.mltrec.com, click on "Register Online Go". You will need to call the Pavilion to obtain your login and pass code prior to registering, if you don't already have one. Classes will begin in April after Edmonds School District's Spring Break. Sessions will run as follows: Monday and Wednesday, April 10-May 10; Tuesday and Thursday, April 11-May 11; Fridays, April 21-June 16; Saturdays, April 22-June 17 and Sunday, April 23-June 18. For more information, contact the Recreation Pavilion at (425) 776-9173 or view a complete listing of [swim schedules and times](#).

- **April Pools Day:** Aquatic Staff are busily planning April Pools Day to be held on Saturday, April 15 with a Safety Fair in the Lobby from 9:00 a.m.-1:00 p.m. and pool activities from 5:00-6:00 p.m. at the Mountlake Terrace Recreation Pavilion pool, 5303 228th Street SW in Mountlake Terrace. April Pools Day is a free, family event sponsored by Edmonds Family Medicine who has donated \$200 to cover the raffle prizes including the set of swimming

lessons and life jacket. Swedish Edmonds Hospital will bring their prize wheel and will be in the lobby. Mountlake Terrace Recreation Department will promote water safety and swimming as a healthy lifestyle. Other participating agencies include Mountlake Terrace Police Department and Fire District 1. Aquatic staff will help you get ready for water activities of all kinds. We are teaming up to provide participants with information and activities promoting water safety and life jacket use. To receive a free pass for a Recreation Swim at Mountlake Terrace pool, participants must complete the water stations in the pool from 5:00-6:00 p.m. Participants who complete the stations will also be entered into a raffle for a set of swim lessons sponsored by Edmonds Family Medicine and a life jacket. The raffle will be held at 6:00 p.m. (You must be present to win.)

- **Marlins Swim Team:** Registration is open for anyone who desires to try out swimming on a swim team. The Marlins are a recreational swim team for swimmers ages 6-18. We emphasize improvement of strokes, endurance and fun. We will compete in dual meets each week with other local swim teams that make up the Craze Swim League: Yost Penguins, Lynnwood Sharks, Shoreline Gators, Kirkland Orcas, McCollum Frogs, Snohomish Piranhas and Everett Barracudas. The league culminates with an all-league meet on August 12 at the Snohomish Aquatic Center. Pre-requisite: Children who have not completed at least one session in our advanced level program will need to be seen by a coach for a placement evaluation. Placement evaluations are by appointment and will be conducted Tuesday/Thursday at 8:30 p.m. Please call in advance to set up your appointment with an Aquatic Coordinator, (425) 776-9173 ext. 1120.
- **Summer Dance Camps:** Registration starts March 15 online and at the front desk. We have dance camps this summer for ages 3-19. All styles are offered: Jazz, Ballet, Hip Hop, Creative Dance and even Cheer. Take a look at the schedule online at www.crazedigital.org
- **Spring Quarterly Dance & Fitness Classes:** Spring session begins April 10. Sign up now so you can dance and sweat your way to that summer figure. Flamenco with Wendy Kostecka Monday nights, Tap Dance, East Coast Swing, Yoga and Conditioning are all scheduled several times a week so you can make it work in your schedule. There's lots to choose from. See it all in the Craze at www.crazedigital.org. Sign up now or pay for a drop-in trial.
- **Summer Dance & Fitness Classes:** Registration is open for kids and adult's weekly dance and fitness classes this summer starting July 10 and running for seven weeks. All your favorites like Children's Tap, Ballet, Jazz and Hip Hop, Teen Adult Ballet or Tap, Ballroom styles like Swing and the Night Club Hustle, Yoga, Zumba and Conditioning plus more are available to keep you looking great and having fun through the summer. Get signed up early with a friend so we can run the classes you want to take! www.crazedigital.org
- **MLT Dance Academy is Hiring:** The Dance Academy is looking for highly qualified and creative dance teachers for, summer and next school year. Teachers with skills in all dance disciplines are welcome to apply. Send your resume and cover letter to Chloe Davenport (425) 640-3107, cdavenport@ci.mlt.wa.us.
- **Adult Sports:** Registration for spring softball, basketball, and volleyball is open now! Softball: Men, women, and co-ed divisions are available. Games are played Sunday-Friday. Basketball:

Men's only. Games played Monday and Wednesday. Volleyball: Co-ed, matches played on Tuesdays. For more information, or to register, call (425) 776-9173 x0.

- **Tennis Lessons:** The first session of tennis lessons begins on May 23. Come learn the basics of tennis or improve your skills. Lessons are taught by Brian Anderson, a professional tennis instructor. Lessons are held on Tuesdays and Thursdays for three weeks. Beginner and intermediate levels are available. For more information, or to register, call (425) 776-9173.
- **Kidz Love Soccer:** The spring session of Kidz Love Soccer begins on April 13. Kidz Love Soccer teaches kids the basics of the game using drills and games. Classes are available for 2.5-10 year olds. For more information, or to register, call (425) 776-9173.
- **Youth Programs Spring Break Camp:** Spring Break Camp is filling up. There are a few spaces remaining. Registration deadline is Wednesday, March 29. Spring break camp will have activities and games that relate to summer camp themes. It is going to be a preview of what kids can expect at summer camp. To register, call (425) 776-9173.
- **Youth Programs Summer Camps:** Registration for summer camps are coming in, most camps are about 1/3 to 1/2 way full. Each week has a different theme. Each camp will go on a field trip or have a special guest/entertainment at camp. For more information about summer camps visit www.mltrec.com/summer or call (425) 776-9173.
- **Youth Programs Fall Kids Krew-** Fall registration for the school age sites are coming in as well. Pavilion Kids Krew has 42 registered, MLT Kids Krew is full, and Madrona Kids Krew still has spaces available. Programs are filling quickly. For information or to register, call (425) 776-9173.
- **Subcommittee Tour:** The Neighborhood Park Improvement Subcommittee (NPIS) will be conducting an annual tour of all Mountlake Terrace parks on Saturday, March 25. The group is a subcommittee of the Recreation Park Advisory Commission (RPAC) and is comprised of residents who represent each park in the system. Each member lives within a half mile of the park they represent and make recommendations for improvements to the RPAC.
- **Park Services Hiring:** The Park Services Department is looking for a part time Maintenance Aide position to help cover weekends during the spring and summer. Interested applicants please visit www.cityofmlt.com and click on the "Jobs" button.
- **Eagle Candidate Schedules Project:** Eagle Candidate Peter Bans is hoping to complete an Eagle Project at the Evergreen Playfield Complex over the weekend of April 1. Peter is planning on replacing a railroad tie wall with concrete block as an extension of a project previously completed by Eagle Candidate Dustyn Stelter.
- **Eagle Project Approved:** Eagle Candidate Zachary Bush has received approval for his project to continue a pathway at Bicentennial Park. Zachary intends on extending the pathway that has been the focus of numerous Eagle Scouts as well as Girl Scout troops for the past two years. Zachary expects to begin work in mid-April.

POLICE DEPARTMENT UPDATES

Weekly Activity March 15-21, 2017								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	30	86	6	5	1	2	1	1
YTD	403	487	75	47	10	20	10	30

Significant Incidents

- On March 16, 2017 at 9:42 p.m., officers from Mountlake Terrace were dispatched to the QFC Store at 22803 44th Avenue W. A shoplifter concealed several expensive alcohol items in a backpack. The suspect was confronted by an employee and a struggle ensued. The employee suffered a minor injury as a result of the struggle with the suspect. The suspect escaped out the front doors and threw a bottle of stolen liquor at the employee as he ran. At the time of theft there were no K9's available for a track and the suspect was not located during the area search by Officers.

Detective Unit Update

- Cases Assigned**
 - 2 – Theft-Misdemeanor
 - 1 – Runaway
 - 2 – Burglaries
 - 1 – Theft-Felony
 - 1 – Found Property
 - 1 – Missing Adult
 - 1 – DUI
 - 1 – Drug Violation
- Cases Cleared**
 - 1 – Assault
 - 3 – Fraud
 - 1 – Weapons Violation
 - 1 – Harassment
 - 1 – Runaway
 - 1 – Civil Complaint
 - 1 – Death Investigation
 - 1 – Vehicle Theft

Community Outreach & Directed Enforcement

- Mountlake Terrace Police Officers in the school liaison program continue to visit their assigned schools. Two officers visited the Brighton School administration to cover critical incidents and do a school assessment.
- Mountlake Terrace Police Officers continue to conduct local business and area checks at the following locations; the old Roger's Market property, Studio 6 Motel, AM/PM, 7-11, local churches, Ballinger Park Rest Rooms, Interurban Trail, Boat Ramp, Park and Ride lot, Senior Center, Albertsons, QFC, the laundry room and parking lot of the Northern Lights Apartments, Lakeside Apartments, Taluswood Apartments, Markland Woods Apartments, Greenview Apartments, the Red Dragon Casino and the old Evergreen School site.
- Sergeant Pickard continues to identify various homeless person encampments. He provided a general breakdown of the contacts he has made at the encampments and some suggestions for the future.

Other Items of Interest

- Detective Froisland is coordinating with several north King County agencies on burglary cases that we believe are connected.
- A personal safety seminar has been scheduled for March 29 in the Mountlake Terrace City Council Chambers.

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- March 28-29, Legislative Trip to Washington DC
- April 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- April 22, 9:00 a.m., Earth Day Cleanup, Ballinger Park
- May 17, 6:00 p.m., Coffee with the City, Recreation Pavilion
- May 18, 5:30 p.m., Snohomish County Cities Meeting, TBD
- June 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 20-23, AWC Annual Conference, Vancouver
- July 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 17, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September, 21 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 19, 5:30 p.m., Snohomish County Cities Meeting, TBD
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill
City Manager
City of Mountlake Terrace