

## CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

June 30, 2017

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

### CITY COUNCIL MEETINGS

**The City Council's Monday, July 3, 2017 meeting is cancelled due to the July 3 Family Friendly Fireworks Event.**

The City Council's next work/study session is scheduled for **Thursday, July 13, 2017** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219<sup>th</sup> Street SW, Suite 220. The City Council agenda includes: (1) Review of Agreement Establishing Snohomish County Interagency Child Abduction Response Team (ICART); (2) Review 2018-2024 Six-Year Transportation Improvement Program (TIP) Ordinance; (3) Review of PUD Interlocal Agreement for Undergrounding of Utilities (Main Street); (4) Review and Provide Direction Regarding Ballot Measure Title and Proposition Authorizing the City to Issue its General Obligation Bonds for the Purpose of Constructing a City Hall; (5) Review Applications for Committee Members to Prepare Pro and Con Statements for Proposition No. 1 Re: City Hall Bond Measure (Tentative); (6) Review of City Council Subcommittee Recommendation for Interim Recreation & Parks Advisory Commissioner (Tentative); and (7) Legislative Update.

### COMMUNITY MEETINGS AND EVENTS

- **July 3 Fireworks and Family Fun Celebration:** The second consecutive Mountlake Terrace 3<sup>rd</sup> of July fireworks and family fun celebration is planned for Monday, July 3 from 3:00 to 11:00 p.m. at Ballinger Park (23000 Lakeview Drive). This event is sponsored by the Cheeseburger Babies Foundation with contributions from many community sponsors and partners.

The organization promises a bigger and better event than in 2016 with additional entertainment and extended hours. The event kicks off at 3:00 p.m. with family games, pony rides, water walking balls, train rides, food booths, food trucks, face painting, crafts activities, carnival games and booths from local businesses.

The stage area includes live music, a DJ, pie eating contest, gunny sack races, and introductions of local sponsors and officials. The evening's finale features a fabulous fireworks show choreographed to music that will light up the skies around Lake Ballinger.

Personal fireworks are illegal in Mountlake Terrace. However, Cheeseburgers Babies Foundation obtained a special event permit to allow fireworks and an agreement was approved by the City Council for this event in May. The venue continues at Ballinger Park and the fireworks show will take place over the west side of the park. The spectator viewing area will be located just south of the Mountlake Terrace Senior/Community Center also known as Ballinger Clubhouse.

Since Monday, July 3, is not a holiday, parking will be limited during typical work hours at some locations, such as the Mountlake Terrace Transit Center used in 2016 as a parking area for the event. Parking and shuttle service have been secured at the Transit Center (6001 236<sup>th</sup> Street SW) and Creekside Church (7011 226<sup>th</sup> Place SW). Parking is also available at the Nile Country Club (6601 244<sup>th</sup> Street SW), but there is no shuttle service from this location. Attendees who are able to utilize the Lakeview Trail are encouraged to park at the Nile and walk to the park.

Park and clubhouse restrooms will be closed to the public but there will be portable toilets on site. Be prepared for any weather conditions, low lighting conditions upon exit, probable shuttle waits, and bring chairs or blankets to sit on.

- **Coffee with the City July 12:** Join City Officials for a casual conversation and a cup of coffee. Residents, business owners and others from the community are invited to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, July 12 from 6:00-7:00 p.m. in the Jungle Room.

### **CITY CLERK AND COMMUNITY RELATIONS UPDATES**

- **City Hall Project:** The City Council has held three discussions on this project, June 15, 19 and 29. They have solicited additional information from the City Hall Advisory Committee members and are listening to citizens attending the meetings to decide on a proposal the community will support. Currently the Council is looking at additional options including utilizing funds from retiring debt payments to include an expansion of the Police Station with the City Hall project on the same ballot and keep the cost as low as possible for residents without jeopardizing too much of the project. The Council will discuss this issue in depth at their July 13 work/study session and is expected to consider an ordinance at a special meeting in the latter half of July to place the measure on the November ballot. Those who may have interest in serving on the Pro or Con Statement Committees should watch this weekly update and/or the city's website for upcoming announcements.

The Council must adopt an ordinance and submit it with accompanying documents to Snohomish County by August 1 in order to have a measure on the November ballot. The public is encouraged to continue to provide input on this project via this [online comment form](#) or at public comment at the Council meetings.

## **ENGINEERING & PUBLIC WORKS UPDATES**

- **Bike2Health:** The Bike2Health project will soon be advertised for construction bids. This project will install wayfinding signs directing bicyclists to community destinations within Mountlake Terrace and regional connections including the Interurban Trail, Lynnwood, and Edmonds. The project is entirely funded through a grant awarded by the Verdant Health Commission to the three cities to make access to health and wellness choices for community members easier. Lynnwood improvements have been completed, Edmonds improvements are currently under construction, and Mountlake Terrace improvements are expected to be constructed this fall. A Bike2Health educational display and giveaways will also be at the National Night Out event.
- **44th/223rd Signal:** On Sunday, June 18, the 44th Ave W/223rd St SW signal automatically went into flashing-red operation for the second time in the past month. Normal traffic signal operations resumed on Tuesday, June 27. City staff, along with Lynnwood signal technicians, have been monitoring this signal due to its age and escalating maintenance needs. Following this signal failure, the signal controller cabinet and all internal equipment have been replaced by spare, but new condition equipment. Staff will be obtaining new spare equipment to be able to respond to future incidents.

## **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Roger's Market Demo:** The ownership group of Roger's Market submitted their demolition permit on June 28 to demolish the building. The City will review the associated submittal documents and asbestos report and add conditions to the permit prior to issuance. To date, no formal land use development proposals have been submitted.
- **Sound Transit Demos on 62nd:** Sound Transit has begun the demolition of three single-family homes on 62<sup>nd</sup> near the Melody Hill site.
- **Update on Development Projects:**
  - **Parklane Townhomes** – Staff is currently performing the second consistency review for a 4-building, 18-unit Fee Simple Unit Lot Subdivision on a one acre site. Additional consistency review items are being drafted for the applicants prior to scheduling a public hearing on the proposed development.
  - **Atlas 236** – The applicant will be submitting for the Civil, Landscaping and Building permits by June 30. The Plan Check fees are expected to be \$136,087.

## **RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES**

- **Espresso Special:** Next week's espresso special will be Red, White and Blueberry Mocha! Celebrate the holiday with this delicious beverage July 3 through July 9 (closed 7/4). Come to the Recreation Pavilion espresso stand and receive \$.50 off a 16oz.

- **MLT Basketball Camp:** The 20<sup>th</sup> Annual boys and girls basketball camp with the MLT High School Basketball Program begins this week. Over 110 children will be participating in the camp.
- **Summer Camps:** There is still space in a variety of summer camps including tennis camps, dance camps, Aqua Kids, Skyhawks sports camps and more. For more information visit [www.mltrec.com/summer](http://www.mltrec.com/summer). Call (425) 776-9173 to register.
- **Tennis Team:** The Jr Tennis Team begins next week. Children 11-18 can join the team and learn from a professional tennis coach. Each week the team will compete against other cities in a fun and friendly match. Space is still available. Call (425)776-9173 to register!
- **Youth Staff Training:** Youth programs have ended for the 2016-17 school year. Youth staff will be spending the end of the week training and preparing for summer programs that begin July 3. Staff will be training on summer policies, guidelines, field trip etiquette, and child safety. There is still limited space available in the All-Star Camp. For information, or to register call (425) 776-9173 x0.
- **Staff Training:** Youth Programmer and Coordinator Tracie Neal and Mark Haug attended a training called "Approaching Supervisory Situations with Confidence." Material included how to deal with conflicts between employees, ethics, professionalism, and sexual harassment. They will be incorporating the training they received in the training of their summer staff.
- **Summer Dance Class:** You can take great dance classes from our excellent dance teachers this summer. Starting July 10, we have a 7 week session that includes all of the dance forms MLT Dance Academy has to offer. Ballet, Jazz, Tap, Hip Hop and Modern Dance are offered for kids. Tap, Ballet, Flamenco, and Ballroom are offered for adults. Summer is always a great time to try something new or immerse yourself in the dance style you love best. For more information contact Chloe Davenport (425) 640-3107 or look at the craze at [www.crazedigital.org](http://www.crazedigital.org).
- **Summer Dance Camp:** Teen or pre-teen Hip Hop, Princess Ballerina, Flower Fairies and Frogs creative dance camp and many more are offered Monday – Friday for all age ranges through July and August. Don't wait! Register with a friend so you can dance, craft and socialize with new and old friends. Each camp will have an informal presentation the last half hour on Friday. To see the schedule go to <http://www.mltrec.com/1796/Dance-Camps> . To register call the pavilion or use the interactive [www.digitalcraze.org](http://www.digitalcraze.org) .
- **MLT Dance Academy:** Registration will begin August 1. Stay tuned for the schedule online and in our Craze brochure. Our excellent instructors provide a structured approach to dance, with emphasis on technique, creativity, and building self-esteem. Our yearly Dance Academy program is based on a full school year's curriculum and begins with children who are 3.5 years of age as of September 15, 2017. We offer Ballet, Jazz, Tap, Hip Hop, Lyrical, Creative Dance, combination classes and Irish Step Dance. Students dancing in the fall have the opportunity to perform in the semi – produced Winter Dance Concert. Second Semester dancers are invited to dance in the fully produced Spring Dance Concert. For more information, contact Chloe Davenport at (425) 640-3107.

- **Rock Stars! Performing Group:** This group (ages 8+) will be having their try-out class for the 2017-18 school year on August 29. Dancers 13-19 are invited to take class for placement from 7:30-8:30. Dancers 8-12 are invited to take class for placement from 6:30-7:30 p.m. Dancers will learn choreographies that go on the road to conventions, festivals, parades, and perform in our Winter Concert and Spring Recital. Dance styles will focus on Lyrical, Jazz Dance and Hip Hop. This is a supplemental learning and performance opportunity. To be eligible, students must take at least two dance classes a week in any or all of the following, Jazz, Lyrical, Hip Hop and Ballet. Curious? Sign up for a 'no obligation' try-out class! For more information, contact Chloe at (425) 640-3107.
- **Summer Fitness Class:** Keep that beautiful figure going this summer with our 7-week session starting on July 10. All your favorite classes are still happening like PiYo, Yoga for Core Strength, and Zumba plus more. Check out the schedule and drop in Monday-Thursday to stay fit for the beach. [www.Crazedigital.org](http://www.Crazedigital.org) .
- **Aquatics Summer Swim Schedule:** Some water fitness classes in the mornings are meeting a bit earlier to make room for the Marlins practices and swimming lessons. Evening swimming lessons began on Monday and Tuesday. Daily swimming lessons began on Wednesday. There is a Recreation Swim Monday through Friday from 12:05-1:35. There were a few lucky swimmers, who had the whole pool to themselves on Monday and Tuesday. Several youth groups are scheduled to come in throughout the summer at this swim. There is a Camp Swim from 1:40-2:40 p.m. Monday through Friday. This swim also has several youth group field trips scheduled throughout the summer. Marlins practices began on Wednesday. You'll be able to spot the marlins participants easily with their green/white tie dye pattern shirts and sweatshirts. Their first meet will be July 7 at 4 p.m. at Peter Kirk pool in Kirkland. Next week Aqua Kids has a mini camp July 5-7. Spots are still available. The theme is Aqua Fun!
- **Pool Closure:** Recreation Coordinators Roy Brooks, Mark Feeney and Chris Barker along with several other aquatic staff spent the closure cleaning in the pool and locker rooms. Mark and Roy rebuilt the lifejacket racks to fill them with the new lifejackets. A grant awarded from the Hazel Miller Foundation made these projects and supplies possible. Roy Brooks and Chris Barker certified Youth Programs, Front Desk and Public Works staff in Adult & Pediatric CPR/AED & First Aid.
- **Independence Day Celebration on July 3:** Parks, Facilities and Public Works Staff have been preparing for the Independence Day Celebration on July 3. Crews have been cleaning, mowing, and weed eating the area around Ballinger Park in preparation for the event. They have also made some minor repairs to the clubhouse and parking lot.
- **Parks Maintenance Worker Interviews:** Park staff have been interviewing prospective candidates for an open Maintenance Worker I position in the Parks Department, which should be filled in the next couple of weeks.
- **Pool Closure Completed:** Facilities Staff completed a number of maintenance items during the pool closure during the week of June 19. Work completed includes deck surface cleaning, pool filter repairs, HVAC and Air Handling repairs and cleaning as well as parking lot lining.

**POLICE DEPARTMENT UPDATES**

Weekly Activity June 21 – June 27, 2017								
	Reports	T-Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<b>Week</b>	38	69	8	4	1	3	4	1
<b>YTD</b>	1018	1162	194	106	21	58	43	59

**Significant Incidents**

- On June 22, 2017 at 3:24 a.m., patrol was dispatched to a domestic assault in the 5400 block of 212<sup>th</sup> Street SW. Upon arrival, the victim stated she argued with her boyfriend about infidelity. During the argument, he assaulted her and when she stated she was calling the police he threatened to kill her. Probable cause was developed for the boyfriend who was contacted and arrested inside the residence without incident. He was booked at Snohomish County Jail for the crimes.
- On June 22, 2017 at 11:22 a.m., patrol was dispatched to a disturbance in the 21400 block of 52<sup>nd</sup> Avenue W. The reporting person said her adult daughter was trying to break into her residence. During the process, she reached through an open window and damaged property inside the residence. Upon arrival, officers contacted the suspect who was arrested for the offense. During a search incident to arrest officers located a bag of methamphetamine. The arrestee was booked at the Snohomish County Jail for the offenses.
- On June 23, 2017 at 9:36 a.m., patrol was dispatched to a fire assist in the 6400 block of 220<sup>th</sup> Street SW. Upon arrival, officers located a seriously injured female who witnesses stated jumped or was thrown from a moving vehicle. The female had difficulty remembering details, but stated she was assaulted by her boyfriend while riding in the vehicle. He then reached across her, opened the door and pushed her out of the car while still moving at a significant rate. Efforts to locate the suspect were negative. Case disposition pending detective follow up.
- On June 24, 2017 at 5:17 p.m., patrol was dispatched to an order violation in the 23300 block of 58<sup>th</sup> Avenue W. The investigation revealed the order to be civil in nature, but an arrest warrant was located for the suspect. Upon arrival, management of the complex requested the suspect be trespassed if located. Officers located the suspect in one of the rooms and arrested her for the warrant. She was issued a trespass notice and transported to the Snohomish County Jail where she was booked.
- On June 24, 2017 at 10:10 p.m., officers were dispatched to the 5700 block of 237<sup>th</sup> Street SW for a hit and run collision. Upon arrival, officers located the victim vehicle. An area check for the suspect vehicle occurred and it was located unoccupied in the 5900 block of 237<sup>th</sup> Street SW. Officers contacted the resident and owner of the vehicle who was intoxicated. He admitted to driving the vehicle recently and the fact 'he must have hit something.' The suspect was processed for DUI.
- On June 25, 2017 at 9:49 p.m., an officer stopped a vehicle for failure to stop at red light in the

5600 block of 220<sup>th</sup> Street SW. Upon contacting the driver, it was learned her license to drive was revoked and she had multiple warrants for her arrest. The driver was arrested and booked into jail for the warrants.

- On June 26, 2017 at 12:43 a.m., patrol responded to a silent commercial alarm in the 6300 block of 213<sup>th</sup> Place SW. The alarm company stated they observed three unknown subjects inside the business. Upon arrival, officers located several subjects standing outside the business who denied knowledge of the crime. The surveillance was obtained and viewed, but identification could not be made due to poor quality footage. Items inside the business had been damaged and spray-painted. All subjects were identified and released pending additional information.

### **Detective Unit Update**

- **Cases Assigned**
  - 17-9200 Felony Assault
  - 17-8670 Felony Assault
- **Cases Cleared**
  - 16-4182 Burglary
  - 17-6985 Fraud/Identity Theft

Detectives have been working a possession of child pornography case, developed probable cause for a subject and arrested him at his residence. Additional electronic device(s) were seized at the time and are pending successful warrant application and service.

### **Community Outreach & Directed Enforcement**

- Officers continue to visit their assigned schools.
- Officers emphasized local business and area checks at the following locations: Studio 6 Motel (Gateway Plaza), Ballinger Park Restrooms, Interurban Trail, Mountlake Terrace High School, Park and Ride lot, Evergreen School site, Albertson's and the Recreation Pavilion. An increased presence was provided to the Lakeside Apartments due to an increase in a variety of property crimes recently.
- Registered sex offenders were contacted by officers as part of the checks that are done to confirm the offender's addresses.
- Officers have been in the area of 44<sup>th</sup> and 223<sup>rd</sup> monitoring traffic at the intersection due to the signal being on four-way flash as it is being repaired. Multiple warnings and infractions issued.
- Officers monitored school zone traffic around Terrace Park.
- Officers assisted Masjid Umar Al-Farooq with traffic control during Ramadan.
- Officer Shin provided a blanket from community outreach supply to a person in need.
- Article: <http://mltnews.com/homeless-encampment-cleared-near-red-dragon-casino/>

### **Code Enforcement Property of the Week**

On May 12, 2017, Code Enforcement followed up to a parking complaint involving a white Volvo station wagon with expired license, flat tires and appearing abandoned. The vehicle was parked at the 21700 block of 52<sup>nd</sup> Avenue W. Code Enforcement chalked the tires and issued a correction notice in violation of; 10.10.190 – (Storing vehicles on the public street over 72 consecutive hours prohibited), and 10.10.230 – (Abandoned vehicles with flat tires and expired license exceeding 30 days expired prohibited). On May 18, 2017, Code Enforcement returned to the above location and noted previously issued correction notice, parking citation, police marker and chalk marks were

intact. The above vehicle was in violation of City parking ordinances. The vehicle was impounded and towed.



### **Other Items of Interest**

- Sergeant Pickard worked with WSDOT to clean up the abandoned encampment under 236<sup>th</sup> Street SW at Interstate 5.
- Newly hired Officer David Nguyen began his field training this week.
- Officer Perry conducted Taser maintenance and qualifications.
- Sergeant Burkett was recognized by the Federal Way Police Department for his assistance with their recent lieutenant promotional exam.

### **NEWS RELEASES**

News releases can be found on the [City's webpage](#).

### **MARK YOUR CALENDARS**

- July 3, 3:00 p.m., 3<sup>rd</sup> of July Family Celebration, Ballinger Park
- July 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 20, 5:30 p.m., Snohomish County Cities Meeting, TBD
- July 28, 29, and 30, Tour de Terrace, Evergreen Playfield
- August 1, 6:00 p.m., National Night Out, Evergreen Playfield
- August 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 13, 6:30 p.m., Annual Evergreen Awards, Ballinger Clubhouse
- September 20, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 21, 5:30 p.m., Snohomish County Cities Meeting, TBD
- September 22, 7:00 p.m., Arts of the Terrace Awards Reception, MLT Library
- October 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 16, 5:30 p.m., Snohomish County Cities Meeting, TBD
- December 1, 6:00 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 13, 6:00 p.m., Coffee with the City, Recreation Pavilion



Sincerely,

Scott Hugill, City Manager  
City of Mountlake Terrace