

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

December 29, 2017

Members of the City Council
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Councilmembers:

CITY COUNCIL MEETINGS

The City Council's next meeting is on **Tuesday, January 2, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Administer Oath of Office to Newly Elected Councilmembers (Positions 1, 2, 3, and 4); (2) Election of Mayor for 2018-2019; (3) Election of Mayor Pro Tem for 2018; (4) Appointments of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions; (5) Review Community Satisfaction Survey Results; and (6) Quarterly Discussion and Update of City Council Goals.

The City Council's next meeting is on **Thursday, January 11, 2018** beginning at 7:00 p.m. in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of Tamblyn Townhomes Preliminary Fee Simple Unit Lot Subdivision (Tentative); (2) Review of Draft Water Comprehensive Plan; (3) Review of Agreements for Undergrounding Franchise Utilities for Main Street (Tentative); (4) Review of Design and Construction Agreement for Main Street Revitalization Project and Lynnwood Link Project Improvements at 236th Street SW; (5) Discuss City Council Retreat Dates; (6) Review City Council Meeting Schedule and Snohomish County Cities Meeting Schedule; and (7) Review of Lodging Tax Advisory Committee 2018 Funding Recommendation.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **National Night Out Award:** The City of Mountlake Terrace was recently selected as a National Award Winner for its outstanding participation for National Night Out Against Crime," a crime, drug and violence prevention program by the National Association of Town Watch. Organized by the city and aided by volunteers and business owners, National Night Out emphasizes meeting neighbors, reducing crime, and celebrating community. The plaque will be displayed at the Mountlake Terrace Police Station.

Premera Blue Cross, the city's largest employer, has been the primary sponsor of this event for 21 years. Dozens of local businesses also provide donations to cover the costs of the free food and entertainment provided for the community.

“Thanks to Premera’s generosity and the support of many local businesses, the City of Mountlake Terrace is able to provide this wonderful family-friendly event for our community,” stated Community Relations Director Virginia Olsen.

- **Volunteer Appreciation:** A recognition event for volunteers serving on city boards, commissions and committees is being planned for January 31. A dinner will be provided to the dozens of volunteers who have served over the past year including the City Hall Advisory Committee.
- **RFQ for Professional Architectural and Engineering Design Services for Construction of a New City Hall and Police Station Expansion:** On December 8, 2017, the city issued a request for Letters of Interest (LOI) and a Statement of Qualifications (SOQ) from interested, qualified firms (or groups) to work with the city and community to provide architectural design and engineering services for the construction of and improvements to the Civic Campus located at the intersection of 58th Avenue W and 232nd Street SW, including the following elements:
 - City Hall, including City Council Chambers, lobby and other city offices of approximately 18,000 square feet
 - Police Station expansion of approximately 3,100 square feet.

Responses will be accepted until **Friday, January 26, 2018** at 12:00 p.m. Any firm that plans to submit should notify the city at llavoie@ci.mlt.wa.us and provide an email address in order to receive any RFQ updates. The full RFQ can be seen at <http://www.cityofmlt.com/bids.aspx>.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **PSRC soliciting public comment on VISION 2040, the Regional Transportation Plan, until January 31, 2018:** VISION 2040, the Regional Transportation Plan (Plan), is an action plan for the central Puget Sound region through the year 2040. The region covers King, Snohomish, Pierce and Kitsap Counties. During that time, the region is expected to grow by roughly 1 million people, and support more than 800,000 new jobs. These new people and jobs are expected to boost demand for travel within and through the region by 30 percent. The new draft Plan outlines a long-term template for how this region should invest in transportation, while at the same time embracing the need to be flexible and responsive to the ways people – and the world – will actually change. View the Executive Summary of the draft Plan at: <https://transportationplan.participate.online/executive-summary> To learn more about the draft Plan, and let PSRC know what you think, go to: <https://transportationplan.participate.online/>.
- **2018 will be a very busy construction year:** During 2018, it is anticipated that construction will begin on developments that will create more than 660 new residential units. The residential unit count does not include proposals for which only a preapplication meeting has been held and no formal application yet made. More information about current development activities, including location, can be viewed at <http://www.cityofmlt.com/180/Development-Activities>
- **Development Activity Update:** Projects that are either in review, have had a decision issued, or are either pending construction or under construction, will create more than 660 new residential units. (See <http://www.cityofmlt.com/180/Development-Activities> for a location map with more information on projects in development.) The residential unit count does not

include proposals discussed at preapplication meetings, for which no formal application has been made (nor are these on the development activity map).

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Project:** City staff have submitted the final Plans, Specifications and Estimate for the Main Street project for Washington State Department of Transportation (WSDOT) approval. This is a required step in fulfilling our grant obligations, with WSDOT approval needed before the city can advertise the project for bids.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Special:** Next week's espresso special will be Chai Nog Latte. Enjoy this delicious holiday treat December 26 – 30 and get \$.50 off a 16oz.
- **Swimming Lesson Registration is Open:** Mountlake Terrace resident registration will be available on Wednesday, December 20 and open registration will be Thursday, December 21. Registration will be open through the third lesson of the session. The first session of winter swim lessons will begin January 8 and 9 for weekday lessons and January 12, 13 and 14 for Friday, Saturday and Sunday swim lessons. Registration is available online at mltrec.com for both MLT residents and non-residents. To register set up an account with DASH. Go to www.cityofmlt.com/530/Recreation-Parks click on Online Registration to set up your account.
- **Winter Break Schedule** began Monday, December 18. The schedule is available in the Recreation Pavilion Lobby and online at <http://www.cityofmlt.com/531/Pool-Schedule>. There will be Recreation Swims added Monday through Friday from 1:15-2:45 p.m. as well as Tuesday and Thursday from 4:45-6:15 p.m. The Pavilion will be closing Monday through Thursday at 9 p.m. during this schedule and will close early on December 23 at 5:30 p.m. and December 30 at 7:15 p.m. and December 31 at 3:15 p.m. The Pavilion will be closed on December 24, 25 and January 1. For more information, call the Recreation Pavilion at (425) 776-9173.
- **Registration is open for Dog Obedience classes.** Basic Dog Obedience will begin January 8 and run through February 19. This class teaches the basics for dog 5 months or older. Commands include walking on a leash, sit, down, stand, stay and come. Fees are \$90 for residents and \$100 for non-residents. Class meets on Mondays from 7:30-8:30 p.m. Beyond Basic Dog Obedience is for dogs that have taken the basic class and it will pick up where basic left off. This class meets on Wednesdays from 7:30-8:30 p.m. from January 10 to February 7. Fees are \$85 for MLT residents and \$90 for non-residents.

Puppygarten: if you have a puppy between 8-16 weeks, this class will cover socialization and basic obedience including sit, down, come and walking on a leash. Class will be held January 11-February 15 on Thursdays from 7:00-8:00 p.m. Fees are \$85 for MLT residents and \$90 for non-residents. Registration is available online, in person or by phone at the Recreation Pavilion. Go to www.cityofmlt.com/530/Recreation-Parks click on Online Registration to set up your account. For questions, contact the Recreation Pavilion at (425) 776-9173.

- **Winter Break Care:** Children are enjoying holiday activities and games. There is still space for break care next week. For information, or to register, call (425) 776-9173.
- **Dance Academy:** Registration is open for second semester! Dance Academy courses beginning Monday, February 5. First semester runs through the end of January. If you do not want to wait until February to start, join first semester prorated! Come into the pavilion to pick up a dance packet and register at the front desk. For more information or placement, contact Chloe Davenport (425) 640-3107 cdavenport@ci.mt.wa.us or see the craze www.crazedigital.com.
- **Quarterly Dance & Fitness Classes:** Our next Dance & Fitness Session begins January 2. The winter blues and holiday meals can weight you down so register now and keep yourself active and in shape throughout the winter season. Get up and move with us in classes like Turbokick, Pop Pilates, Salsa or Ballet, to name just a few in the evening. Or, if you are an early riser come to Tai Chi or Silver Sneakers at 8:30 or 8:00 a.m. respectively. We offer so many things there's sure to be something that brings you joy and health within our fitness and dance programs. Check out the classes at www.crazedigital.org.
- **Winter/Spring CRAZE:** The newest edition of the CRAZE magazine is out now! The CRAZE lists all programs offered by Mountlake Terrace Recreation and Parks as well as programs from Edmonds Parks and Recreation. Look for your copy in your mailbox or view an online version by [clicking here!](#)
- **Adult Sports:** Registration for winter volleyball and basketball is now open. You can now register your team online by creating or logging into [your account](#).
- **Eagle Candidate Finishes Project:** Eagle Candidate Talal Mustafa extended the pathway around the perimeter of Bicentennial Park. Talal finished his project on December 16, 2017 and has brought the pathway one-step closer to completion.

POLICE DEPARTMENT UPDATES

Weekly Activity								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
Week	30	44	6	10	1	0	2	1
YTD	2031	2885	399	261	37	116	80	110

Significant Incidents

- On December 20, 2017 at 7:14 a.m., an officer responded to the 21700 block of 51st Avenue West for malicious mischief report. The victim was reporting that sometime during the evening hours her car was vandalized. The car was parked in the driveway with a large hole in the middle of the rear window and a large rock lying in the driveway. No suspects or evidence at this time.

- On December 20, 2017 at 6:00 p.m., Mountlake Terrace patrol assisted the Snohomish County Regional Drug Task Force with serving a search warrant at a residence in the 21400 block of 56th Avenue West. The warrant was served without incident. No suspects taken into custody.
- On December 21, 2017 at 2:19 p.m., officers responded to the Home Street Bank for a fraud report. A check for several thousand dollars was brought in on December 5, 2017 but was found to be an altered/fraudulent check on December 8, 2017. After some investigation, getting statements, viewing the bank video and showing the bank employee a photo montage, officers were able to confirm that the suspect is a 40-year-old Mountlake Terrace resident.
- On December 22, 2017 at 1:46 p.m., Mountlake Terrace Patrol responded to Albertson's for an 80-year-old male with severe Alzheimer's who drove away from the store. The male was sitting in a pickup truck while his wife shopped for groceries. The wife mistakenly left the truck keys in the vehicle. An area check was conducted for the male in several locations. The male was entered into the system as a missing person and a BOLO was broadcast for the vehicle and the male. A "Silver Alert" was put out through WSP. The missing man was located by Seattle PD around 7:18 p.m. near the waterfront.
- On December 22, 2017 at 8:40 p.m., Mountlake Terrace Officers responded to the area of Terrace Park Elementary for a robbery report. A 16-year-old and his 13-year-old brother were approached by an unknown male in on the track by the school. The suspect pointed what appeared to be a gun and demanded the boys remove their coats, shoes, phone and watch and run away. The boys ran to Terrace Park Elementary. The suspect took only the youngest brother's watch, got in a silver sedan with tinted windows and left the area. There was a 30 minute delay in reporting and no suspect description other than male. The victim's property was recovered at the scene other than the watch.
- On December 24, 2017 at 4:00 a.m. Mountlake Terrace officers took a domestic violence assault report involving a rifle from a 76-year-old resident who had come to the Police Station. The man told officers his 40-year-old son had threatened him with a rifle in their home in the 22300 block of 51st Avenue W. Officers are familiar with the suspect and the home due to numerous contacts with the son who has mental health issues. After taking the report the officers attempted contact at the home but the suspect barricaded himself inside and refused to come out. A SWAT response was initiated and after several hours of negotiations the suspect was taken into custody with the assistance of a police K-9. The suspect was treated at Swedish Hospital for minor injuries and was then booked at the Snohomish County Jail for DV assault 1 with a firearm.
- On December 25, 2017 at 1:43 a.m., Mountlake Terrace Patrol Officers responded to a Fire Assist in the 4700 block of 222nd Street SW. At the residence, a motor vehicle parked in front of the house was fully engulfed with flames. At this time, due to weather and night time conditions, the cause of the fire is unknown. No one was injured.
- On December 25, 2017 around 6:55 p.m., the "Welcome to Mountlake Terrace" sign near the intersection of 244th St SW and Cedar Way was struck during a motor vehicle collision. The sign was knocked over by the vehicle. A collision report was taken. No one was injured in the collision.

- On December 26, 2017 at 9:40 a.m., an officer took a theft report at a home in the 6500 block of 228th Street SW. The victim told the officer she had been at the home visiting on Christmas Eve. While loading items into her car she had set her purse on the nearby rockery and left it setting there when she drove away. When she returned to collect the purse someone had taken the purse and all of the contents. The victim had already canceled her debit/credit cards.

Detective Unit Update

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| • Cases Assigned | | • Cases Cleared | |
| ○ 17-18285 | Fraud | ○ 17-16787 | Theft |
| ○ 17-18539 | Fraud | ○ 17-18240 | Theft |
| ○ 17-18683 | Sex Offenses | ○ 17-17973 | CPS |
| ○ 17-18697 | Robbery | ○ 17-16879 | Theft |
| | | ○ 17-17010 | Fraud |
| | | ○ 17-17877 | Sex Trafficking |
| | | ○ 17-17229 | Fraud |
| | | ○ 174-16623 | Fraud |

Community Outreach & Directed Enforcement

- Officers conducted local business and area checks at the following locations: Northern Lights Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and the Post Office.
- Directed patrol of several apartment complexes.
- Officer on night shift contacted a known subject having a very bad day. Got him out of the weather and eventually a ride to the hospital at his request.
- Foot patrols for homeless on Christmas at 236th and I-5, 22100 block of Interurban Trail, 21400 block of 60th, and 21300 block of 66th. No homeless subjects located

NEWS RELEASES

News releases can be found on the [City's webpage](#).

MARK YOUR CALENDARS

- January 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- January 24-25, City Action Days, Hotel RL Olympia by Red Lion, 2300 Evergreen Park Drive
- June 26-29, 2018, AWC Annual Conference, Yakima Convention Center, 10 N 8th Street

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace