

CITY MANAGER'S WEEKLY UPDATE

January 10, 2020

CITY COUNCIL MEETINGS

The City Council's next Work/Study session will be **cancelled due to a conflict with the Snohomish County Cities meeting on January 16**. Those agenda items have been added to the **January 21, 2020 regular meeting, which begins at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Update from Mountlake Terrace Senior Center Executive Director Lisa Norton; (2) Public Hearing and Consideration of Antares Fee Simple Unit Lot Subdivision; (3) Discussion of Custodial Services; (4) Award of Contract to King County Director's Association and Musco Sports Lighting, LLC for Field Lighting at Evergreen Playfield #1; (5) Update on Civic Campus Project; (6) Review of Six-Year Financial Forecast; (7) Review State and Federal Legislative Agendas; (8) Discussion of City Council Retreat Dates; and (9) Review of City Council Meeting Schedule.

The City Council's next work/study session is on **Thursday, January 30, 2020 beginning at 7:00 p.m.** in the Interim City Hall Council Chambers, 6100 219th Street SW, Suite 220. The City Council agenda includes: (1) Review of City Departments Performance Measures for July-December 2019, (a) Presentation from Recreation, Parks, and Property Management, (b) Presentation from Community and Economic Development, (c) Presentation from Public Works/Engineering Services and Operations, and (d) Presentation from Organizational Development.

COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City, February 12, 2020:** Join city officials for a casual conversation and a cup of coffee to hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW from 6:00 to 7:00 p.m. in the Jungle Room.

CITY CLERK AND COMMUNITY RELATIONS UPDATES

- **Move Preparation:** The City Manager's Office is preparing for the move into the permanent City Hall and encouraging other City Hall employees to do the same as the Civic Campus project is scheduled for completion at the end of the year. This week, the department recycled dozens of boxes of back issues of City Happenings, archived and legally disposed of records, and donated or threw away clutter. Additionally, the Public Records Officer is scheduling meetings with work groups to assist them with managing their records since the city is moving toward digitization as implementation of our Enterprise Content Management (ECM) system, Laserfiche, has begun. The "March Toward the Move" continues!

- **Snohomish County Historic Preservation Commission Grants:** Significant work was done this week on preparing a grant application to preserve city history as a part of the Civic Campus project at both the City Hall and Police Station. We are getting cost estimates and will request funding for all or some of the following: assistance to create professional videos of Mountlake Terrace history, purchase and installation of a museum-type kiosk to play the videos in the City Hall lobby, display case for Police Department memorabilia provided by the Stan Krahn family for the Police Station lobby, printing/matting/framing of historical photos, and a plaque commemorating the service of Jerry Smith for the Town Center Plaza named in his honor.
- **City Happenings:** The February issue of the city newsletter is now in layout. Features include Ballinger Park Improvements, new City Council, 66th Avenue TIB Grant, Civic Campus Redevelopment, Development Projects Update, Community Meeting on Universally Accessible Playground, new Police Department K-9 team, Salary Commission decision, Veterans Park Trail Funding, Winter Dance Gala, Spring and Summer Sports/Camp Registration and how to find information and stay informed.
- **Board and Commission Appreciation Dinner:** Staff met this week to make plans for the upcoming appreciation dinner that will take place at the end of January. This event is held annually to recognize the service of city boards, commissions, committees and task forces. Public Works Director Eric LaFrance has graciously agreed to cook once again and invitations will go out shortly after the menu is finalized.

COMMUNITY & ECONOMIC DEVELOPMENT UPDATES

- **Civic Campus Construction Underway: **Construction Alert:**** During Civic Campus construction, access to the Mountlake Terrace Police Station will change periodically dependent upon where work is taking place. There is utility-related work being done in front of the Police Station which could limit access. Until further notice, if access to the Police Station is not available from the Library or Police Station parking lot, please try parking on 232nd Street and access the Police Station via the sidewalk that runs next to Fire Station 19. The sidewalk will run inside the fencing and lead you to the Police Station entrance.

If you have non-essential business to conduct at the Police Station, you may want to wait a couple of weeks while this utility work is done.

HUMAN RESOURCES

- **Job Opportunities:** For current job opportunities, please visit the city's website at www.cityofmlt.com/Jobs.aspx. You can also subscribe to job posting notifications to be automatically alerted to the latest career opportunities by clicking on the Notify Me® button [here](#). If you have questions about job opportunities, please contact Human Resources at HRCity@ci.mlt.wa.us or (425)744-6225.

PUBLIC WORKS (ENGINEERING & OPERATIONS) UPDATES

- **Main Street Revitalization Project 56th/236th:** Over the next few months utility companies (Comcast, Wave, Frontier and Snohomish County PUD) will complete their work undergrounding facilities on the project.

RECREATION, PARKS, AND PROPERTY MANAGEMENT UPDATES

- **Espresso Specials:** This January, the espresso stand at the Recreation Pavilion will feature a different beverage special each week. Get \$.25 off a 12oz, \$.50 off a 16oz and \$.75 off a 20oz. January 6 – 12 Skinny Vanilla Latte; January 13 – 19 Eggnog Latte or Steamer; January 20 – 26 Fireside Mocha; and January 27 – February 2 Cinnamon Dolce Latte.
- **Swimming Lessons:** Weekday swimming lessons are underway. There are still some spots available to register (until the 3rd lesson). Weekend Swimming lessons begin Friday, Saturday and Sunday (January 10-12) with Saturday and Sunday at 98% capacity. This is a good opportunity to use the Verdant Swim vouchers that were distributed by the school district in December. Third Grade vouchers are for school age levels 1-4, beginners can obtain vouchers for level 1 from Recreation Coordinators at the Recreation Pavilion. Call (425) 776-9173 ext. 1120 to set up an appointment for a swim evaluation.
- **Dog Training:** Dog Obedience classes have begun for the January session, Basic and Beyond Basic classes are mostly full. Puppygarten still has some room for more puppies. The next session will begin March 9-12.
- **Added Recreation Swim:** On Saturday, January 11, there will be a one-hour Recreation Swim added from 4:00-5:00 p.m. during an empty rental time.
- **Aquatic Network:** On Thursday, January 9 Recreation Supervisor Rose Ploeg and Recreation Coordinator, Mark Feeney will attend a Washington Recreation and Park Association Aquatic Network meeting in North Bend at Si View Metropolitan Park District with other Aquatic professionals from throughout the area.
- **CPR/AED/FA:** An American Red Cross Adult & Pediatric CPR/AED/First Aid class will be offered at the Recreation Pavilion on January 25 from 2-4 p.m. This is a blended learning course, which is a combination of online lecture and in person skill testing. Those who register should receive a link to take the online portion, then will attend the skill session on January 25 to complete the certification. Register online at www.mltrec.com.
- **Second Semester Registration for MLT Dance Academy is Ongoing:** All Academy registration has to happen in person. Don't wait to register or your class could fill! Look for the new *Craze* brochure at the pavilion. For more information, pick up a packet at the pavilion or visit our web page www.mltrec.com/435/Academy-classes or contact dance and fitness programmer Chloe Davenport (425) 640-3107 cdavenport@ci.mlt.wa.us.

- **Adult Ballet Classes:** Not only does MLT Dance Academy have an excellent children's ballet program (starting from Creative Pre-Ballet up to Level V- VI and Pointe work) we also have a strong adult Ballet program. Ballet I Wednesday nights 8-9 p.m. is the perfect place to learn the very basics and build your experience at the barre and in the center. Ballet II-III Monday nights 7:30-8:45 p.m. is a fun, traditional, intermediate class to keep you in shape. Register now online at www.mltrec.com.
- **Tai Chi at the Pavilion:** If you haven't tried Tai Chi yet, don't miss out on the opportunity to work with our excellent instructor Doug Northman. His highly skilled, positive style of instruction is a slow burn work out with great results. He's able to guide multiple levels of practitioners in the same hour. So if you're a beginner or experienced you'll get a great hour of Tai Chi with him Saturday mornings at 8:30-9:30 a.m. Register now online at www.mltrec.com.
- **Yoga at the Pavilion:** There are many yoga styles and opportunities throughout the week. Silver Sneaks classes have yoga based conditioning T & Th mornings 8-9 a.m. M, W & Th evenings we have Yoga in the 7 o'clock hour varying from strong flow to stabilizing holds and gentle breathing. Our newest Yoga class is for kids ages 8 and up. This class on Wednesdays 4:30-5:30 p.m., creates a playful environment to help your child unwind from the school day and disengage from electronic distractions while practicing self-awareness. Register now online at www.mltrec.com.
- **Winter Adult Sports:** The winter season of basketball and volleyball are underway. Spring basketball, softball and volleyball will begin in early April. Registration will begin in February. For more information visit www.mltrec.com/391.
- **Racquetball Tournament:** The next racquetball tournament will be held on Saturday, February 1. Singles and doubles for men and women are available. Entry fee includes tournament coordination, t-shirt and prizes for top finishers. For more information or to register visit www.mltrec.com/DocumentCenter/View/1247
- **Youth Programming Job Opportunities:** Hiring full-time benefitted Site Leader-Recreation Leader II at Mountlake Terrace Elementary before and after care as well as Recreation Leader I ¾ Preschool Assistant. Also hiring half-time Recreation Leader I - Site Assistant - Before and After School Programs. This is a benefitted position at Madrona K-8. Visit www.cityofmlt.com or call (425) 640-3102 for more details.
- **SCPP Grant Completion:** The City of Mountlake Terrace partnered with the Mountlake Terrace Community Foundation and the Mountlake Terrace Senior Center to apply for a \$5,000 Snohomish County Small Capital Partnership Program Grant. The project was to add a deck and performance area on the south side of the senior center and was completed in December.
- **Tree Planting:** Park staff have been contacted by Elora Rubinstein who has an interest in planting some trees in the Mountlake Terrace Parks. Elora is interested in helping replace trees

and has begun fund raising. She will be working with staff and looking into tree species and locations in the parks and open space within the city.

- **Swing Set Installation:** Eagle Candidate Nathan Hjellen has had his project approved. Nathan will be installing a new swing set and borders at Bicentennial Park and has secured donations from the Mountlake Terrace Community Foundation. Nathan expects to complete his project early in 2020.
- **Eagle Scout Project at Ballinger:** Eagle Candidate Steven Mudaliar completed his Eagle project at Ballinger Park. Steven hoped to start his project on December 21 but got rained out. He completed the following weekend and replaced and painted the boards on all of the tables and benches at the boat launch section of the park. Steven obtained funding and acquired all of the materials necessary to complete his project.
- **Boiler Repairs at the Recreation Pavilion:** The Recreation Pavilion had a late start on January 9 to allow for some repairs to one of the boilers that heat water at the facility. Repairs were completed and the pavilion opened at 9:00 a.m.

POLICE DEPARTMENT UPDATES

Activity Year-to-Date								
	Reports	Traffic Stops	Arrests	Collisions	DUI's	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>December</i>	165	238	31	19	1	1	5	13
<i>2019 Total</i>	2153	3055	508	261	37	87	60	156

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- During this period patrol has responded to 11 burglary investigations, primarily on the east side of the City. Detectives are actively working the cases.
- On January 1 at 6:10 a.m. patrol contacted a suspicious person in the 22200 block of Highway 99. Investigation revealed the subject to have a warrant for his arrest. He was arrested for the warrant and booked at the Lynnwood Jail without incident.
- On January 1 at 7:59 a.m. patrol responded to an assault at a residence located in the 22800 block of Lakeview Drive. The victim reported arguing with her daughter, who grabbed her around the neck, and fled with an unknown male. Investigation continues.
- On January 1 at 9:18 a.m. patrol responded to an assault at a business located in the 21900 block of Highway 99. Two patrons began to argue, one shoved the other and dumped his beer on the victim prior to leaving. The suspect was not located. Investigation continues.

- On January 2 at 3:02 a.m. patrol contacted suspicious subjects in a parking lot located in the 4300 block of 212th Street SW. Both subjects were under the influence of narcotics and heroin paraphernalia was observed. One of the subjects had multiple warrants for her arrest. Due to recent drug use the warrants were not served. The paraphernalia was seized for destruction.
- On January 2 at 3:08 a.m. patrol responded to a domestic assault at a residence located in the 21200 block of 48th Avenue W. The suspect was located nearby in a vehicle and detained. Investigation revealed the couple were arguing about their relationship and the suspect assaulted her boyfriend by pushing and hitting him repeatedly. She was arrested for the offense and booked at the Lynnwood Jail without incident.
- On January 2 at 8:16 a.m. patrol responded to a vehicle theft from a parking lot located in the 6000 block of 244th Street SW. The victim reported he left his vehicle secured in the parking lot overnight and returned to find it had been stolen. There is no suspect information.
- On January 2 at 9:21 a.m. patrol responded to a vehicle theft from a parking lot located in the 22800 block of Lakeview Drive. The victim reported leaving his vehicle secured in the parking lot overnight and returned to find it had been stolen. He said this is the second time it has been stolen from the lot. There is no suspect information.
- On January 2 at 11:48 a.m. patrol responded to a burglary report at a residence located in the 24300 block of 54th Avenue W. The victim reported known subject(s) associated with home repair at the residence had been breaking in and stealing her property. Investigation continues.
- On January 2 at 3:02 p.m. patrol responded to a mail theft report in the 4600 block of 217th Street SW. The victim stated the suspect(s) were able to defeat the locking mechanism on several mailboxes and took the mail. Investigation continues.
- On January 2 at 6:58 p.m. patrol responded to a disturbance in the 22600 block of 73rd Place W. Investigation revealed a confrontation occurred between several subjects over failure to perform a service. The suspect armed himself with a hatchet and started swinging it around in a threatening manner. The suspect could not be located. The victim did not want to cooperate with the investigation.
- On January 2 at 7:51 p.m. patrol responded to a theft from a business located in the 22800 block of 44th Avenue W. The reporting person said he was distracted by one of the suspects while a second suspect stole merchandise valued at \$500. Through subsequent investigation and surveillance, one of the suspects was identified and charged with the offense.
- On January 3 at 3:54 a.m. patrol responded to a theft from a business located in the 4300 block of 212th Street SW. Upon arrival patrol was able to locate and detain the suspect. Probable cause for theft was developed and the suspect was arrested after a minor altercation. Due to medical reasons the suspect was released. Case referred to the city prosecutor.
- On January 3 at 5:51 a.m. patrol responded to an assault in a parking lot located in the 23300 block of 58th Avenue W. The victim explained he was smoking marijuana with an acquaintance

when they began to argue about the pipe they were sharing. The suspect struck the victim on the face twice, knocking him to the ground. While on the ground the suspect struck the victim again and threatened him with a bat. The victim said he was calling the police and the suspect fled on foot. An area check was negative. Investigation continues.

- On January 3 at 12:50 p.m. patrol contacted a suspicious person in a driveway located in the 21700 block of 51st Avenue W. Investigation revealed the subject to have multiple warrants for her arrest. She was arrested and booked at the Lynnwood Jail without incident.
- On January 3 at 3:02 p.m. patrol responded to a harassment report at a residence located in the 23400 block of 53rd Avenue W. The victim reported her ex-boyfriend and father of her children was been stalking her. He had been sending her threatening text messages, showing up at places she frequents and had been seen in close proximity to where she is living. Investigation continues.
- On January 4 at 1:25 a.m. patrol responded to an assault in a parking lot located in the 23300 block of 58th Avenue W. The reporting person said his ex-girlfriend called him and said she was hit on the head by her boyfriend. He stated they are staying in an RV near the library. Efforts to locate the victim were unsuccessful. Investigation continues.
- On January 4 at 12:49 p.m. patrol contacted a suspicious vehicle blocking a driveway in the 21300 block of 52nd Avenue W. Upon contacting the driver he appeared to be under the influence of narcotics and in physical control of the vehicle. He was arrested for DUI. During a search incident to arrest he was found to be in possession of marijuana, cocaine, various prescription narcotics and opiates. A search warrant was executed for a sample of his blood. He was subsequently booked at the Snohomish County Jail for DUI and a variety of additional offenses relating to the narcotics without incident.
- On January 4 at 9:28 p.m. patrol responded to a disturbance in the 21200 block of 44th Avenue W. The victim stated he was approached by two subjects who both asked him for a cigarette. While distracted by one subject the second reached into his vehicle and stole his wallet. Both suspects then left on foot. The victim followed them and recovered his wallet, minus the money. An area check for the suspects was negative. Investigation continues.
- On January 5 at 10:33 a.m. patrol contacted a known subject in the 23000 block of 66th Avenue W. Investigation revealed the suspect and the person with him both had warrants for their arrest. During the arrest process, opiate-related drug paraphernalia was discovered. The paraphernalia was seized for destruction. Both subjects were arrested for their warrants and booked at the Snohomish County Jail without incident.
- On January 5 at 5:47 p.m. patrol responded to a robbery at a business located in the 22800 block of 44th Avenue W. The victim stated the suspect attempted to distract him by telling him the toilet was clogged. While responding to check on the toilet the suspect attempted to steal merchandise. The victim confronted the suspect who responded by shoving him and punching him on the face. An extended altercation ensued and the suspect fled on foot. An area check for the suspect was negative. Investigation continues.

- On January 6 at 2:36 a.m. patrol observed a high speed vehicle traveling south in the 22800 block of 56th Avenue W. Due to the reckless driving of the vehicle, officers did not pursue the vehicle and quickly lost sight of it. Subsequent to an area check the suspect vehicle was located. It had collided into a mixed-use building in the 24000 block of 56th Avenue W. The suspect abandoned the vehicle and fled on foot. Follow-up investigation indicated the vehicle had just been reported stolen by the owner; the owner eventually stated she believes her boyfriend was driving it. He was not located. Investigation continues.
- On January 6 at 7:42 a.m. patrol responded to a vehicle collision at a residence located in the 21900 block of 43rd Court W. Investigation revealed the driver crashed into a utility pole and an occupied house. The vehicle and house caught fire. The driver of the vehicle died as a result. One resident of the home was taken to the hospital where she was treated for smoke inhalation. Investigation continues.
- On January 6 at 12:00 p.m. patrol contacted a subject at a residence in the 4500 block of 224th Place SW. Investigation revealed the subject had multiple warrants for his arrest. He was subsequently arrested. During a search incident to arrest he was found to be in possession of drug paraphernalia and methamphetamine. He was booked at the Lynnwood Jail without incident.
- On January 7 at 10:30 a.m. patrol responded to a fraud complaint at a residence located in the 4800 block of 238th Street SW. The victim reported he received a \$23,000 invoice from a subcontractor, which he paid as the invoice directed. He was later contacted by the actual subcontractor and learned the suspect posed as the payee, but was not associated with the company. Investigation continues.

WEEKLY INVESTIGATIONS UPDATE

Cases Assigned

- 20-69 Burglary
- 20-282 Collision
- 20-164 Harassment
- 20-214 Burglary
- 20-207 Burglary
- 20-192 Burglary
- 20-177 Burglary
- 20-172 Burglary
- 20-171 Burglary
- 20-285 Death Investigation

Cases Cleared

- 19-17656 Theft
- 19-16642 Theft
- 19-17886 Theft
- 19-17648 Missing Person
- 19-16641 Theft
- 19-16025 Assault
- 19-18285 Theft

CODE ENFORCEMENT PROPERTY OF THE WEEK

On December 27, 2019 Code Enforcement followed up to a parking complaint near the 5200 block of 238th St SW and issued a Final Impound notice on a Nissan Altima in accordance with MTMC 10.10.190 – (Storing vehicle on public street in excess of 72-consecutive hours), and MTMC 10.10.230 – (Abandoned inoperable vehicle having; expired license exceeding 30 days expired). The final notice stated if the vehicle was parked on a public street after Tuesday December 31, it would be impounded without further notice. On January 2, 2020, Code Enforcement had the vehicle impounded and towed.

COMMUNITY OUTREACH & DIRECTED ENFORCEMENT

- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Officers resumed the school liaison program following the holiday break.
- Officer Elrod visited with an elderly resident.
- Officers have been conducting an overweight vehicle emphasis in the area of construction staging at I-5 and 220th Street SW.
- Nine outreach contacts this period.
- Extra patrol on east side of town due to burglaries. Patrol will be partnering with detectives to continue this investigation.
- Radar emphasis on 220th Street SW.
- Extra patrol at Taluswood due to property crime increase.

OTHER ITEMS OF INTEREST

- Officers conducted periodic registered sex offender checks.
- Detective Cronk and Sergeant Moss participated as Honor Guard representatives in the memorial for Pierce County Deputy Dyson.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- January 29, 2020, 6:00 p.m., Boards and Commissions Recognition Event
- February 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- March 11, 6:00 p.m., Coffee with the City, Recreation Pavilion
- April 8, 6:00 p.m., Coffee with the City, Recreation Pavilion

- May 13, 6:00 p.m., Coffee with the City, Recreation Pavilion
- June 10, 6:00 p.m., Coffee with the City, Recreation Pavilion
- July 8, 6:00 p.m., Coffee with the City, Recreation Pavilion
- August 12, 6:00 p.m., Coffee with the City, Recreation Pavilion
- September 9, 6:00 p.m., Coffee with the City, Recreation Pavilion
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace