

CITY MANAGER'S WEEKLY UPDATE August 21, 2020

CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. This proclamation continues to be extended during the pandemic, and as a result City Council meetings are required to be held over the telephone or internet and the public must be able to hear the meeting live via telephone.

The City Council's next work/study session is on **Thursday, September 3, 2020 beginning at 7:00 p.m. via telephone and internet.** The City Council agenda includes: (1) Roll Call and Verification Each Remote Councilmember Can Hear All Other Councilmembers; and (2) Review of Ballinger Park/Hall Creek Restoration Project.

The City Council's next regular meeting is on **Tuesday, September 8, 2020 beginning at 7:00 p.m. via telephone and internet.** The City Council agenda includes: (1) Roll Call and Verification Each Remote Councilmember Can Hear All Other Councilmembers; (2) Presentation of Tree City USA Award; (3) Presentation of Association of Washington Cities (AWC) WellCity Award; (4) Approval of Ballinger Park/Hall Creek Restoration Project; (5) Arbor Day Proclamation; and (6) Review of Fourth Amendment to Redstone Lease (Tentative).

A telephone number will be available prior to the meeting time or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City's [Facebook page](#) (City of Mountlake Terrace Government) and [Twitter account](#) (City of MLT) following the meeting. Public comment will be accepted via email for this meeting. Check www.cityofmlt.com/129 for more information and the city's social media pages.

CITY CLERK AND COMMUNITY RELATIONS

- **2020 Census:** If your household has not yet completed the 2020 census, go to 2020census.gov to learn how you can report online. The census determines federal funding for the community, such as Medicaid, roads and schools, school lunches, Head Start Program, and many other programs.
- **Diversity, Equity and Inclusion Commission:** In early August, the city issued a news release to advertise the recruitment for residents interested in serving on the new Diversity, Equity and Inclusion Commission. The City Clerk sent the application to the list of interested parties and there is already a large pool of candidates. The city will likely conduct remote interviews via Zoom between August 29 and September 4. Links to the application can be found on a new webpage located at www.cityofmlt.com/2084. Interested volunteers can also apply online [here](#)

or contact the City Clerk at (425) 744-6206 or cityhall@ci.mlt.wa.us to have an application sent to them. **Applications must be received by 4:00 p.m. on Monday, August 24, 2020.** Appointment of Commission members is anticipated at a City Council meeting in September. For more information, see the [news release](#).

- **“Virtual” Coffee with the City:** Next month’s Virtual Coffee with the City will be on Wednesday, September 9 at 6:00 p.m. You may find that the online format is easier than the in-person events – no need to drive or find someone to watch the kids – so check in out! Information on how to join via Zoom will be available on the city’s website in September.
- **CARES Act Funding – Community Assistance:** In follow up to recent City Council discussions and the Request For Proposals seeking nonprofits to partner with the city for community assistance, the city is working on contracts with nonprofits. Once these contracts are finalized, the city will advertise so residents who have been impacted by COVID-19 can apply for assistance for unpaid bills such as child care and utilities and get food delivered. Stay tuned for more announcements. In the meantime, updates have been made to the utility billing webpage at www.cityofmlt.com/162 including a flyer with resources for those having trouble paying utility bills due to COVID-19. The flyer will be updated once we have contracts in place.
- **Zoom Council Meetings Added to Website:** The Zoom videos of City Council meetings held remotely are available on the City Council’s meeting page at www.cityofmlt.com/129. Scroll to the bottom of the page to find the links.
- **COVID-19 Webpage:** Visit www.cityofmlt.com/2060 to find coronavirus information regarding City News and Information, Community Resources, Support for Businesses, and Facility Closures. There is a link to this webpage at the top of the city’s website.
- **Public Access to City Facilities:** During Governor Inslee’s “Stay Home, Stay Healthy” order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure.

At this time the Recreation Pavilion is closed to the public with the exception of the city’s childcare programs with summer camps that began on June 29. Athletic fields are also open for small group training of five or less. Park trails, the boat launch, fishing pier, off leash dog park, tennis courts and basketball court are open, subject to gathering and social distancing requirements.

Here are some helpful phone numbers and emails should you need assistance:

City Phone Numbers:

Building Permits:	(425) 744-6267
City Hall – General:	(425) 776-1161
Code Enforcement:	(425) 744-6254
Non-Emergency Police/Fire:	(425) 407-3999 (Call 9-1-1 if emergency)
Recreation Pavilion:	(425) 776-9173

Traffic Tickets/Violations: (425) 744-6228
Utility Billing: (425) 744-6214

City Emails:

City Hall General: cityhall@ci.mlt.wa.us
Code Enforcement: codeenforcement@ci.mlt.wa.us
Traffic Tickets/Violations: Violations@ci.mlt.wa.us
Utility Billing: utilitybilling@ci.mlt.wa.us

Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232nd Street SW, Mountlake Terrace, WA 98043. City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219th Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city’s vendor is currently waiving the \$2.00 convenience fee. Visit www.cityofmlt.com/167 to learn more about making utility payments.

- **Meeting and Event Cancellations:** This year’s Arts of the Terrace Juried Art Show (previously scheduled for mid-September to early October 3) has been cancelled due to the current public health emergency. Future meetings will be determined at a later date.

COMMUNITY & ECONOMIC DEVELOPMENT

- **Virtual Stormwater Scavenger Hunts:** The city is hosting two free virtual stormwater scavenger hunts (August 29-30 and September 18-19)! These app-based missions will get you and your family outside, and provide a fun way to learn where rain ends up in your neighborhood. The scavenger hunts can be downloaded to your smartphone or tablet, and are also available in written form. Small gift certificates to local businesses will be awarded for the first 30 completed scavenger hunts, and each completed hunt will be eligible to win a LifeStraw® Go water filter bottle (winner randomly selected from all entries). For more details, please contact Laura Reed, Stormwater Program Manager, at lreed@mltwa.gov.
- **Development Application Process:** During this stage of the COVID-19 pandemic the city is accepting building and other development applications through a ‘no-contact’ procedure. Permit applications are located on specific pages of the [website](#). Please be aware that compliance to COVID-19 mandates has created longer processing times for permits. Submission of permits will be handled in the following manner:

City Website Portal	Mail/Drop-off*	Appointment Required with Permit Specialist
<ul style="list-style-type: none"> • Single Family <ul style="list-style-type: none"> ○ Mechanical ○ Electrical ○ Plumbing ○ Roof ○ Sewer Repair 	<ul style="list-style-type: none"> • Fence • Shed • Driveway • Violation/Investigation • Water Meter • Sewer 	<ul style="list-style-type: none"> • Land Use • Civil • Commercial/Multi-family Building • Deck • Single Family Building Addition or Remodel

	<ul style="list-style-type: none">• Utility and Communication Companies	
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*A Permit Specialist will contact the applicant with confirmation the application has been received and information on the fees due to begin processing the application.

For inspections, the project must have any issued permits available onsite, require workers to be six feet apart, and have a developed exposure control, mitigation and recovery plan.

There are three ways to schedule or request an inspection: [Online Form](#), [Permit Portal](#), or call the Inspection Request Line at (425) 755-9694. Have your permit number and address ready. Inspections requested before 3:00 p.m. will be scheduled for the following regular business day. Electrical inspections take place Tuesday, Wednesday and Thursday only.

**Washington State Department of Labor & Industries will enforce requirements for contractors to comply with comprehensive COVID-19 exposure control, mitigation, recovery plans and safety practices.*

PUBLIC WORKS ENGINEERING & OPERATIONS

- **Road Closure:** A full closure of 214th Street SW, immediately east of 38th Place W, is currently anticipated to begin the week of September 8 and end on September 25. These dates may later change depending on material delivery schedules. This closure allows the contractor of the adjacent development project to install a new culvert underneath 214th Street SW for potential fish passage, as required by the Department of Fish & Wildlife. Detour routes will be signed to direct traffic to 212th Street SW during this closure.

FINANCE

- **Relief Due to COVID-19 Emergency:** Effective March 19, there will be no water utility service shutoff to customers for failure to pay during the COVID-19 emergency. The action is in effect through October 15 and may be extended based on the continuance of the Governor's "Stay Home, Stay Healthy" order. No late fees or penalties will apply during this time.

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online.

The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at (425) 744-6214 or utilitybilling@ci.mt.wa.us to make payment arrangements if they are unable to pay at this time.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Dance Programs:** All dance camps and classes are cancelled for the summer. We hope to implement virtual dance instruction for the upcoming fall season. Stay tuned for more information on what will be offered.

- **Fitness Programs:** Gentle Yoga and Morning Pilates were the only two weekly classes that ran this summer. Originally, they were meeting within the CDC guidelines of minimal capacity, masks and social distancing indoors. Those classes will be held outside on the patio to finish out the season due to new guidelines requiring more space than we can provide indoors. If you would like to pay a drop-in fee and join, please contact Chloe Davenport (425) 640-3107 or cdavenport@ci.mlt.wa.us. The last day for Gentle Yoga will be August 26 from 7:00-8:15 p.m.
- **Personal Training:** Guided by a licensed physical therapist, Christie Oliver's, one-on-one personal training is still an indoor option for your fitness needs. For more information or to make an appointment contact Chloe Davenport at (425) 640-3107 or cavenport@ci.mlt.wa.us.
- **New Eagle Project:** Staff has been contacted by Eagle Candidate Rosella Gehr from the Chief Seattle District who is looking for a project in the Lake Ballinger area. Staff has discussed the possibility of placing Native Growth Protection (NGPA) signs in Ballinger Park and Terrace Creek Park. Once the final project is decided, Rosella hopes to begin her project by the beginning of next year.
- **Girl Scout Project:** Last year three members of Girl Scout Troop #44253, Tristan Mize, Kathleen Joyce, and Ava Picasso, completed a project for a Silver Award that included invasive aquatic plant removal. The team has finished [a video](#) that reflects on the project.

POLICE DEPARTMENT

MONTHLY ACTIVITY*								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
<i>August*</i>								
<i>YTD</i>	1,341	560	203	101	18	57	36	103

**Activity is updated the first full week of each month*

Weekly Patrol Synopsis

- On August 12, patrol responded to a vehicle theft report from a residence located in the 6000 block of 226th Street SW. The victim reported unknown suspect(s) stole her vehicle overnight. The vehicle was entered into the nationwide database as stolen.
- On August 12, patrol responded to a theft report at a residence located in the 4100 block of 236th Street SW. The victim reported locking her bicycle to a post outside her residence. Unknown suspect(s) defeated the lock and stole the bicycle sometime overnight.
- On August 12, patrol responded to a theft report at a business located in the 5600 block of 244th Street SW. The victim reported unknown suspect(s) stole parts off vehicles parked in the lot overnight. Drug paraphernalia was also located by the victim.
- On August 12, patrol responded to a court order violation report. The reporting person stated a former partner whom she has a protection order against had been contacting her via social

media. Attempts to contact the suspect were made without success. The case was referred to the city prosecutor for review.

- On August 12, patrol responded to a theft-from-vehicle report in the 5300 block of 228th Street SW. The victim reported leaving her purse locked inside her vehicle. Upon returning to the vehicle, she discovered unknown suspect(s) broke a window and stole the purse.
- On August 12, patrol responded to a harassment report at a residence located in the 4100 block of 236th Street SW. The victim reported the suspect had sent harassing text messages and vandalized the victim's vehicle. The suspect denied the allegations. The case was referred to the city prosecutor for review.
- On August 13, patrol contacted a subject in the 5900 block of 232nd Street SW who had multiple warrants for his arrest. He was arrested for the warrants and booked at the Snohomish County Jail without incident.
- On August 13, patrol responded to a report of child neglect at a residence located in the 21500 block of 48th Avenue W. The case was referred to detectives for follow-up investigation.
- On August 13, Officer Froisland and K9 Jax assisted the Regional Narcotics Task Force with an ongoing investigation.
- On August 14, patrol responded to a domestic assault at a residence located in the 24300 block of 57th Avenue W. Investigation revealed the suspect assaulted his mother following an argument over money. The suspect was arrested for the offense and booked at the Snohomish County Jail without incident.
- On August 14, patrol responded to a fraud report at a residence located in the 4800 block of 238th Street SW. The victim reported multiple unauthorized transactions were made against his bank account totaling approximately \$9,000. Investigation revealed suspect(s) were using the account to make rent payments. Suspect information was obtained. Investigation continues.
- On August 14, patrol responded to a theft-from-vehicle report at a residence located in the 23000 block of Lakeview Drive. The victim said unknown suspect(s) broke into his vehicle and stole miscellaneous property.
- On August 14, patrol contacted a subject in the 22000 block of State Route 99. Investigation revealed him to have a warrant for his arrest. He was arrested for the warrant and custody was transferred to the Edmonds Police Department for booking.
- On August 15, patrol responded to a trespassing complaint at a business located in the 6600 block of 220th Street SW. The unknown suspect(s) made entry into the fenced portion of the business and fled prior to police arrival. An area check for the suspect(s) was negative.

- On August 15, patrol responded to a disturbance at a residence located in the 22800 block of Lakeview drive. Investigation revealed a verbal argument ensued over children; however, no domestic relationship existed between the participants. Allegations of assault were made, but neither person proved themselves to be reliable, and neither person chose to cooperate with enforcement action.
- On August 15, patrol stopped a vehicle for registration violations in the 6000 block of 244th Street SW. As the vehicle stopped the driver and a passenger switched seats. Ultimately the original driver was arrested for providing a false name. Further investigation revealed him to be unlicensed, restricted to ignition interlock and having several outstanding warrants for his arrest. Confirmation of the warrants was declined and the subject was released pending additional investigation.
- On August 15, patrol contacted two individuals known to have warrants for their arrest in the 6000 block of 244th Street SW. Both were subsequently arrested and found to be in possession of drug paraphernalia. Custody was transferred to the Edmonds Police Department for booking.
- On August 15, patrol responded to a trespass complaint at a residence. The reporting person stated unknown suspect(s) were trespassing at a vacant residence. One suspect was contacted and found to have a warrant for his arrest. Further investigation indicated suspicious behavior in regards to a motorcycle at the location. Due to confirmation of the warrant being declined the subject was not arrested and was warned about trespassing at the location.
- On August 15, patrol responded to a domestic disturbance at a residence located in the 5600 block of 213th Street SW. Investigation revealed an argument ensued between the residents as one of the individuals is suffering from behavioral issues and was threatening suicide. The case was referred to crisis services.
- On August 15, patrol responded to a suspicious person located at a residence in the 22600 block of 73rd Place W. Upon arrival, residents directed patrol to where a subject was located who did not belong at the location. It was discovered he had multiple warrants and was arrested and booked at the Snohomish County Jail without incident.
- On August 16, patrol responded to a burglary in progress at a business located in the 5800 block of 244th Street SW. The victim was in the business when suspect(s) attempted to force entry then fled. A K9 track was attempted with negative results. Investigation continues.
- On August 16, patrol responded to a stolen vehicle recovery. The resident stated a former roommate parked the vehicle in the carport and she was suspicious of it. It was confirmed the vehicle was stolen. The owner was contacted and recovered the vehicle. Investigation continues.
- On August 17, patrol responded to a Child Protective Services (CPS) referral at a residence located in the 21400 block of 52nd Avenue W. The case was referred to detectives for follow-up investigation.

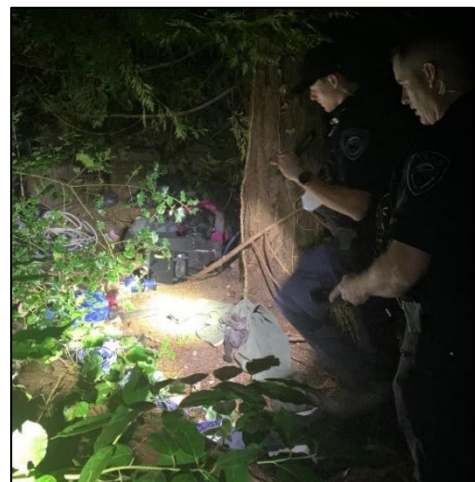
- On August 17, patrol responded to a fraud report at a residence located in the 4100 block of 236th Street SW. The victim reported unknown suspect(s) were able to successfully purchase a cellular telephone and add the line to his account. It took approximately 12 months for the victim to discover he was paying for the unauthorized phone line. Investigation continues.
- On August 17, patrol responded to a Child Protective Services (CPS) referral in the 5200 block of 212th Street SW. The case was referred to detectives for follow-up investigation.
- On August 17, patrol responded to a Child Protective Services (CPS) referral at a residence located in the 4700 block of 216th Street SW. The case was referred to detectives for follow-up investigation.
- On August 18, patrol responded to a theft report at a residence located in the 4700 block of 212th Street SW. The victim reported her license plates were stolen and replaced with license plates from a vehicle previously reported as stolen. The plates were entered as stolen in the nationwide database.

Weekly Investigations Update

- Cases Assigned
 - 20-9609 Death Investigation
 - 20-9829 Burglary
 - 20-9882 CPS
 - 20-9916 CPS
 - 20-9436 Burglary
 - 20-9919 CPS
 - 20-9740 Fraud
 - 20-9846 PSP
- Cases Cleared
 - 20-9436 Burglary
 - 20-8268 Theft
 - 20-6790 Theft

Community Outreach & Directed Enforcement

- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Five self-generated community outreach contacts.
- Traffic emphasis in the 6400 block of 222nd Street SW.
- Outreach emphasis at Veterans Park during daylight and nighttime hours (see photo).
- Noise emphasis 6600 block 220th Street SW.



Code Enforcement Property of the Week

On July 14, Code Enforcement responded to a parking complaint involving a silver Toyota Land Cruiser parked at the 21400 block of 50th Avenue W. When Code Enforcement arrived, they observed the vehicle missing the driver's side window, parked more than 12 inches from the curb,

and having an expired license. Code enforcement issued a correction notice for the following: MTMC 10.10.230 (abandoned/inoperable vehicles), 10.10.190 (storing vehicles on a public street in excess of 72 consecutive hours) and 10.10.080 (parking next to curb within 12 inches of the curb).

The vehicle was chalked and tagged for impound. Code Enforcement was soon contacted by the registered owner, who agreed to donate the vehicle to charity. Subsequently, the vehicle was donated and towed from the location.



Other Items of Interest

- Patrol continued conducting registered sex offender checks.
- Firearms training and qualifications resumed after a several month hiatus due to COVID-19 restrictions.

NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- September 9, 6:00 p.m., Virtual Coffee with the City, Zoom Meeting ID and Password TBD
- September 17, 5:30 p.m., Snohomish County Cities Meeting, TBD
- October 14, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 4, 6:00 p.m., Coffee with the City, Recreation Pavilion
- November 19, 5:30 p.m., Snohomish County Cities Meeting
- December 4, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield
- December 9, 6:00 p.m., Coffee with the City, Recreation Pavilion

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace