

CITY MANAGER'S WEEKLY UPDATE January 8, 2021

CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. This proclamation continues to be extended during the pandemic, and as a result City Council meetings are required to be held over the telephone or internet and the public must be able to hear the meeting live via telephone.

The City Council's next work/study session is on **Thursday, January 14, 2021 beginning at 7:00 p.m. via telephone and internet.** The agenda includes: (1) Review of Forterra Tree Inventory Report; (2) Review of Interlocal Agreement with Snohomish County for Jail Services; (3) Review of Interlocal Agreement with Snohomish Conservation District; (4) Review of Snohomish County Solid Waste Road Mitigation Agreement; (5) Review of Resolution to Set Public Hearing Date for 59th Place W Street Vacation; (6) Review of Comprehensive Plan Docket; (7) Review of City Attorney Legal Services Contract; and (8) Appointment of Interim Arts Advisory Commission Members.

The City Council's next regular meeting is on **Tuesday, January 19, 2021 beginning at 7:00 p.m. via telephone and internet.** The agenda includes: (1) Approval of Interlocal Agreement with Snohomish Health District for Per Capita Contribution for Health District Services; (2) Approval of Interlocal Agreement with Snohomish County for Jail Services; (3) Approval of Interlocal Agreement with Snohomish Conservation District; (4) Approval of City Attorney Legal Services Contract; (5) Approval of Snohomish County Solid Waste Road Mitigation Agreement; (6) Adoption of Resolution to Set Public Hearing Date for 59th Place W Street Vacation; (7) Review of Six-Year Financial Forecast (Tentative); and (8) Review of Federal Legislative Agenda.

A telephone number will be available prior to the meeting or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City's [Facebook page](#) (City of Mountlake Terrace Government) and [Twitter account](#) (City of MLT) following the meeting. Public comment will be accepted via email or mail for this meeting. Check www.cityofmlt.com/129 for more information and the city's social media pages.

COMMUNITY MEETINGS AND EVENTS

- **Tribute to Dr. Martin Luther King, Jr.:** The City of Mountlake Terrace is proud to be a sponsor of the "Lift Every Voice Legacy" virtual event on January 18, 12:00 p.m. to 1:00 p.m., in tribute to Dr. Martin Luther King, Jr. To register for this free event or to consider sponsoring, visit www.beloved4all.org.

CITY CLERK AND COMMUNITY RELATIONS

- **Healthy Washington — Roadmap to Recovery Begins Monday, January 11:** On January 5, Governor Jay Inslee announced “Healthy Washington — Roadmap to Recovery,” a COVID-19 phased recovery plan. Beginning on January 11, the state will follow a regional recovery approach with every region beginning in Phase 1.

A region’s phase will be determined by the Department of Health in response to four metric requirements. Phase 1, for the most part, aligns with restrictions current in place for most counties today, with a few key exceptions. Indoor fitness and outdoor entertainment, for example, were both previously prohibited, but will now be permitted with restrictions. To go forward from Phase 1 to Phase 2, regions must meet the metrics as described on the [state’s “Roadmap to Recovery” webpage](#).

- **City Opens “Van Ry Boulevard”:** The new public roadway that connects 244th Street SW and 236th Street SW through the Freeway/Tourist District adjacent to the new Terrace Station development opened on New Year’s Day. The new roadway, now called Van Ry Boulevard, is named in honor of the city’s former Engineering Services Director Willem (Will) Van Ry who retired in 2014 after nearly forty years of service. It was previously referred to as Gateway Boulevard. An article about Mr. Van Ry and the new roadway will be featured in the February issue of *City Happenings* newsletter, and plans for a virtual ribbon cutting event have begun. Stay tuned for more information in next week’s update.
- **City Hall Move Preparation:** Staff continues to discuss and plan for the upcoming move to the new Civic Campus tentatively scheduled for late February. A meeting is planned to discuss a citywide mailing to include the new location as well as updated city emails. The city will be working with a selected moving company ([Requests for Proposals now open](#)) in the coming weeks to inventory furniture and items that will be moved. RFP submittals are due by noon on January 22, 2021.
- **Lodging Tax Advisory Commission (LTAC) Meeting:** At its January 4 meeting, the City Council approved funding for Friends of the Arts for their Arts of the Terrace Juried Art Show in the amount of \$10,000 and to Tour de Terrace for their summer festival in the amount of \$15,000. Funding comes from the Hotel/Motel tax fund and is subject to reimbursement and execution of a partnership agreement with the city. Both events being held in 2021 are dependent upon the state’s regulations for gathering due to COVID-19.
- **Zoom Council Meetings:** The recorded videos of City Council meetings on Zoom are available on the City Council’s [meeting page](#). Scroll to the bottom of the page to find the links.
- **COVID-19 Webpage:** Visit www.cityofmlt.com/2060 to find coronavirus information, including Community Resources, Support for Businesses, and Facility Closures.
- **Public Access to City Facilities:** During Governor Inslee’s “Stay Home, Stay Healthy” order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The

city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure.

At this time the Recreation Pavilion is open 7:00 a.m. to 2:30 p.m., with reservations only (childcare is an exception). Park trails, the boat launch, fishing pier, off-leash dog park, tennis courts and basketball court are open, subject to gathering and social distancing requirements. Below are some helpful phone numbers and emails should you need assistance:

- Building Permits: (425) 744-6267 | permitspecialist@ci.mlt.wa.us
- City Hall – General: (425) 776-1161 | cityhall@ci.mlt.wa.us
- Code Enforcement: (425) 744-6254 | codeenforcement@ci.mlt.wa.us
- Non-Emergency Police/Fire: (425) 407-3999 (Call 9-1-1 if emergency)
- Recreation Pavilion: (425) 776-9173 | mltrecreation@ci.mlt.wa.us
- Traffic Tickets/Violations: (425) 744-6228 | violations@ci.mlt.wa.us
- Utility Billing: (425) 744-6214 | utilitybilling@ci.mlt.wa.us

Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232nd Street SW, Mountlake Terrace, WA 98043. City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219th Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city’s vendor is currently waiving the \$2.00 convenience fee. Visit www.cityofmlt.com/167 to learn more about making utility payments.

PUBLIC WORKS/ENGINEERING SERVICES

- **How to Safely Get Rid of Household Hazardous Waste:** With the new year, many residents may be planning to clean out their homes and garages. To help safely dispose of hazardous household waste such as pesticides, paints, solvents, cleaners, and other toxics, information and links for disposal options are now posted on the [city stormwater webpage](#).

COMMUNITY & ECONOMIC DEVELOPMENT

- **Development Application Process:** During this stage of the COVID-19 pandemic the city is accepting building and other development applications through a ‘no-contact’ procedure. Permit applications are located on specific pages of the [website](#). Please be aware that compliance to COVID-19 mandates has created longer processing times for permits. Submission of permits will be handled in the following manner:

City Website Portal	Mail/Drop-off*	Appointment Required with Permit Specialist
<ul style="list-style-type: none"> • Single Family <ul style="list-style-type: none"> ○ Electrical ○ Mechanical ○ Plumbing ○ Roof ○ Sewer Repair/New 	<ul style="list-style-type: none"> • Building <ul style="list-style-type: none"> ○ Minor Exterior Work Only to Include Roof Overlay or Re-Roof ○ Siding and/or Windows • Deck • Demolition • Driveway Permit • Fence 	<ul style="list-style-type: none"> • Civil • Commercial/Multi-Family Building • Fire Alarm • Fire Sprinkler • Land Use • Low Voltage Electrical, Commercial

<ul style="list-style-type: none"> ○ Window Replacement (Only) Permit 	<ul style="list-style-type: none"> ● Fire Prevention ● Shed ● Solar ● Utility and Communication Companies <ul style="list-style-type: none"> ○ Violation/Investigation ○ Wall/Rockery ○ Water Meter 	<ul style="list-style-type: none"> ● New Construction or Addition ● Plumbing/Electrical/Mechanical Plan Review ● Single Family Building Addition or Remodel ● Tenant Improvement
<p>*The permit intake box is located by the door to City Hall on the second floor of the interior of the building. A permit specialist will be in contact with confirmation of receipt and invoice fees due to begin processing.</p>		

Implementation of the Phase 2 Construction Restart allows for scheduling of inspections. Your project must have issued permits on-site, require workers to be six feet apart, and have a developed exposure control, mitigation, and recovery plan in order for inspections to occur. *To schedule an inspection, call (425) 775-9694. Please have your permit number and address ready when you call.

**Washington State Department of Labor & Industries will enforce requirements for contractors to comply with comprehensive COVID-19 exposure control, mitigation, recovery plans and safety practices.*

FINANCE

- **Relief Due to COVID-19 Emergency:** Since March 19, 2020, water service is not being shut off for residential customers’ inability to pay during the COVID-19 emergency. The action remains in effect into January, 2021, under the state’s most recent proclamations addressing the pandemic. No late fees or penalties will apply during this time.

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online. The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at utilitybilling@ci.mt.wa.us or (425) 744-6214 or to make payment arrangements, if they are unable to pay at this time.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Expanding Pool Hours:** The [pool schedule](#) will be expanded starting Monday, January 11 with it opening an hour earlier at 5:45 a.m. and closing at 6:15 p.m., the building closes at 6:30 p.m. There are added times for lap swimming and water fitness classes will be moved around. Aquatic Boot Camp will meet Tuesdays/Thursdays from 5:45-6:45 a.m. and there will be Arthritis classes added Tuesdays/Thursdays from 11:00 a.m.-12:00 p.m. All water fitness classes must be reserved in advance either by registering [online](#) or by calling the Rec Pavilion at (425) 776-9173. Lap lanes are reserved by calling the Rec Pavilion as well. Time slots are one hour in length with breaks in between for sanitizing and cleaning.

- **New Recreation Coordinator/Aquatics:** Aquatics has a new Coordinator that started on January 4, 2021. Josiah Stoddard comes to Mountlake Terrace by way of SiView Metropolitan Park District and the City of Issaquah Aquatics. Welcome to Mountlake Terrace!
- **Dance & Fitness Programs:** Winter session has started and is open for registration. We are still dancing, working out and learning new things, virtually. Visit the [Virtual Programs webpage](#) for class descriptions, dates, prices and a link to register through DASH. A variety of ages and levels in Yoga, Stott Pilates, Ballet, Tap, Jazz and Lyrical are being offered Monday-Thursday. This session has a new Adult/Teen Open Level Jazz class on Thursdays from 6:15-7:15 p.m.
- **Youth Programs:** During the winter break the youth programs received a grant from the Department of Children, Youth and Families for \$16,500! The grant will be used to purchase supplies for the programs and offset extra costs due to the pandemic.
- **Remote Learning:** The school age children are back from winter break. They will be doing their remote learning at the Pavilion and Terrace Park School. If you are in need of childcare, there is space available. Staff will assist children with their remote learning. For more information or to register, email childcare@mltwa.gov.
- **Job Opportunities:** Youth programs are hiring staff to assist with the various childcare programs. Full and part-time positions are [available online](#).
- **Evergreen Playfield:** The Evergreen Playfield turf renovation project will begin over the next two weeks. Approvals and permits have been completed. A pre-construction meeting will happen the second week of January and mobilization for construction will begin shortly after.

POLICE DEPARTMENT

- **Police Lobby Closed for Construction:** The Police Station lobby remains closed for all in-person business due to construction of the Police Station expansion/Civic Campus Redevelopment Project. Impacted services include in-person payments, fingerprinting services, and license renewals.

The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail; however, fingerprinting services are suspended until further notice. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at (425) 407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the Police Department Records Unit, call (425) 670-8260 or visit www.cityofmlt.com/2016. View general Police Department information [here](#).

Monthly Police Activity								
<i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
Dec	180	190	33	19	3	4	5	13
2020	2,337	1,074	380	170	28	86	68	152

Weekly Patrol Synopsis

- On December 30, patrol responded to a fraud complaint at a residence located in the 22400 block of 44th Avenue W. Investigation revealed the victim's information was compromised online, and multiple items had been purchased using the stolen information. A suspect was identified based on the shipping location of the items, and the suspect admitted to the crime(s). Investigation continues.
- On December 30, patrol responded to a behavioral health report at a residence located in the 21900 block of 55th Avenue W. A resident explained to officers that he was depressed and was contemplating suicide. He was taken into protective custody and transported to the hospital for an evaluation.
- On December 30, patrol responded to a hit-and-run collision in the 5100 block of 222nd Street SW. There is no suspect information.
- On December 30, patrol responded to a theft-from-vehicle report at a residence located in the 21700 block of 55th Avenue W. There is no suspect information.
- On December 30, patrol responded to a domestic assault at a residence located in the 22800 block of Lakeview Drive. Investigation revealed the residents had a physical confrontation over rent. The suspect was arrested and booked for the offense.
- On December 31, patrol responded to a vehicle theft that had just occurred at a residence located in the 22800 block of Lakeview Drive. The suspect was not located.
- On December 31, patrol responded to a vehicle theft at a residence located in the 6000 block of St. Albion Way. There is no suspect information.
- On December 31, patrol stopped a motorist for a registration violation in the 22000 block of 66th Avenue W. The passenger was arrested for a warrant and found to be in possession of a firearm without a permit. He was booked at the Snohomish County Jail without incident.
- On December 31, patrol responded to a report of a suspicious person in the 21500 block of 50th Avenue W. The subject was located passed out in a vehicle that did not belong to him. The subject did not have an explanation for why he broke into the vehicle and was cited for trespassing.
- On December 31, patrol stopped a motorist for a registration violation in the 4500 block of 236th Street SW. The subject was subsequently arrested for a warrant, suspended license and interlock restriction. A search incident to arrest revealed him to be in possession of multiple stolen checks. He was booked at the Snohomish County Jail without incident.
- On January 1, patrol responded to a domestic disturbance at a residence located in the 23400 block of Lakeview Drive.
- On January 1, patrol responded to a disturbance at a residence located in the 4700 block of 212th Street SW. Investigation revealed the residents had been up all night partying using a

variety of drugs and were suffering adverse effects from the narcotics. They were transported by aid to the hospital.

- On January 1, patrol stopped a reported stolen vehicle in the 5600 block of 244th Street SW. The driver was arrested for being in possession of the stolen vehicle. Case referred to the prosecutor for charging.
- On January 1, patrol responded to a hit-and-run collision in the 23600 block of 56th Avenue W. The suspect was not located. Investigation continues.
- On January 2, patrol stopped a motorist for a registration violation in the 22000 block of 66th Avenue W. The driver was arrested for a warrant and cited for driving without a valid license. Custody was transferred to the Bothell Police Department for the warrant booking.
- On January 2, patrol responded to a hit-and-run collision in the 6300 block of St. Albion Way. There is no suspect information.
- On January 2, patrol responded to a domestic disturbance at a residence located in the 23400 block of Lakeview Drive.
- On January 2, patrol responded to a domestic disturbance at a residence located in the 5600 block of 220th Street SW.
- On January 2, patrol contacted a subject in the 5900 block of 232nd Street SW. He was arrested for a warrant and booked at the Snohomish County Jail without incident.
- On January 3, patrol contacted a subject in the 5600 block of 244th Street SW. He was arrested for a warrant and during a search incident to arrest was found to be in possession of brass knuckles. He was released on the warrant due to the originating agency not confirming the status, and he was cited for dangerous weapon(s).
- On January 3, patrol responded to a disturbance in a parking lot where two neighbors were involved in a verbal confrontation over a parking issue. One of the individuals retrieved a firearm as the other threatened to kill him. Investigation continues.
- On January 3, patrol responded to a domestic disturbance at a residence located in the 22100 block of 37th Avenue W.
- On January 3, patrol responded to a behavioral health report at a residence located in the 24300 block of 54th Avenue W. The resident was suffering from a diagnosed mental disorder and was in the midst of an episode. He was transported to the hospital for an evaluation.
- On January 3, patrol stopped a motorist for a registration violation in the 22000 block of 56th Avenue W. The driver was arrested for a warrant and driving with a suspended license.
- On January 3, patrol responded to a hit-and-run collision in the 23500 block of 58th Avenue W. The suspect self-reported upon returning home, stating he fled due to anxiety.

- On January 3, patrol contacted a subject in the 5900 block of 232nd Street SW. He was arrested for multiple warrants and found to be in possession of methamphetamine.
- On January 3, patrol responded to a theft report at a residence located in the 4600 block of 226th Street SW. The victim reported unknown suspect(s) stole his outgoing mail.
- On January 3, patrol responded to a theft-from-vehicle report in the 4200 block of 236th Street SW. The victim reported unknown suspect(s) stole the catalytic converter from his vehicle.
- On January 4, patrol responded to a domestic disturbance at a residence located in the 23600 block of 54th Avenue W.
- On January 4, patrol responded to a behavioral health report involving a resident previously diagnosed with a mental disorder. It was identified that the resident was not taking his medication or seeing his physician and was determined to be unable to care for himself. He was taken into protective custody and transported to the hospital.
- On January 4, patrol responded to a trespass complaint at a business located in the 4300 block of 212th Street SW. A subject who was previously served notice of trespass was located and arrested for the offense. In addition, she had a warrant for her arrest and was found to be in possession of drug paraphernalia.
- On January 5, patrol contacted a suspicious subject in a parking lot located in the 4300 block of 212th Street SW. He was arrested for a warrant and found to be in possession of drug paraphernalia.
- On January 5, patrol responded to a vehicle prowl that had just occurred at a residence located in the 4300 block of 236th Street SW. The victim reported several subjects breaking into vehicles. The suspects were not located.
- On January 5, patrol located an abandoned stolen vehicle in the 3600 block of 220th Place SW. The vehicle was recovered and returned to its owner.
- On January 5, patrol contacted a suicidal subject. He was taken into protective custody and transported to the hospital for an evaluation.

Weekly Investigations Update

- Cases Assigned
 - 20-15361 Fraud
 - 20-15109 APS-AOA
 - 20-15303 Burglary
- Cases Cleared
 - 20-13656 Death
 - 20-14113 Death
 - 20-14716 Death
 - 20-14029 Burglary
 - 16-19228 Robbery
 - 20-6903 Theft
 - 20-6032 Theft

Community Outreach & Directed Enforcement

- 20 reported self-initiated outreach contacts.
- Officers continue to conduct local business and security checks including the Studio 6 Motel, Ballinger Park, Interurban Trail, Veterans Park, and the marijuana dispensaries.
- Patrol emphasis at 233rd/58th, 217th/51st, 220th/70th, and 232nd/63rd.
- Traffic emphasis at 220th/58th and 220th/52nd.

Code Enforcement Property of the Week

On December 3, Code Enforcement was dispatched to a parking complaint involving a black Subaru Legacy parked on the public right-of-way for over two months without being moved. Code Enforcement observed the vehicle apparently stored on the public right-of-way. A check of the vehicle indicated it had not been reported stolen. Code Enforcement chalked the rear driver's side tire, and issued a correction notice for the following; MTMC 10.10.190 (Storing vehicles on a public right of way in excess of 72 consecutive hours prohibited).

On December 16, Code Enforcement returned to the location, and noted the vehicle had not moved as indicated by the tire chalk marks, and the intact correction notice still located on vehicles windshield.

Code Enforcement determined the vehicle to be in violation of the parking ordinance, and the vehicle was impounded.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- January 13 6:00 p.m. Coffee with the City, Zoom Meeting ID: 880 4842 2899 | Passcode: 011321
- January 21 5:30 p.m. Snohomish County Cities Meeting, TBD
- February 10-11 AWC City Action Days, Online
- February 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- March 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- March 18 5:30 p.m. Snohomish County Cities Meeting TBD
- April 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 20 5:30 p.m. Snohomish County Cities Meeting TBD
- June 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- June 22-25 AWC Annual Conference, Spokane or Virtual (TBD)
- July 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- July 15 5:30 p.m. Snohomish County Cities Meeting TBD
- July 23, 24, 25 Tour de Terrace, Evergreen Playfield
- August 3 6:00 p.m. National Night Out, Evergreen Playfield
- August 11 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

- September 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 16 5:30 p.m. Snohomish County Cities Meeting TBD
- September 17 7:00 p.m. Arts of the Terrace Juried Art Show, Library
- October 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 3 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 18 5:30 p.m. Snohomish County Cities Meeting TBD
- December 3 6:30 p.m. Tree Lighting Ceremony, Evergreen Playfield (*Tentative Time*)
- December 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace