

CITY MANAGER'S WEEKLY UPDATE January 15, 2021

CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. This proclamation continues to be extended during the pandemic, and as a result City Council meetings are required to be held over the telephone or internet and the public must be able to hear the meeting live via telephone.

The City Council's next regular meeting is on **Tuesday, January 19, 2021 beginning at 7:00 p.m. via telephone and internet.** The agenda includes: (1) Approval of Interlocal Agreement with Snohomish County for Jail Services; (2) Approval of Interlocal Agreement with Snohomish Conservation District; (3) Approval of Snohomish County Solid Waste Road Mitigation Agreement; (4) Adoption of Resolution to Set Public Hearing Date for Consideration of 59th Place W Street Vacation; (5) Review of Six-Year Financial Forecast; and (6) Review of Federal Legislative Agenda.

The City Council's next work/study session is on **Thursday, January 28, 2021 beginning at 7:00 p.m. via telephone and internet.** The agenda includes: (1) Introduction of Willow Glenn Preliminary Fee Simple Unit Lot Subdivision; (2) Review of City Department Performance Measures for July-December 2020: a. Recreation, Parks, and Property Management; b. Community and Economic Development; c. Public Works/Engineering Services and Operations; d. Organizational Development and Information Services; and e. City Council/City Manager/Community Relations; (3) Review of 2021 Lodging Tax Advisory Committee Appointments (Tentative); and (4) Approval of City Attorney Contract.

A telephone number will be available prior to the meeting or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City's [Facebook page](#) (City of Mountlake Terrace Government) and [Twitter account](#) (City of MLT) following the meeting. Public comment will be accepted via email or mail for this meeting. Check www.cityofmlt.com/129 for more information and the city's social media pages.

COMMUNITY MEETINGS AND EVENTS

- **Tribute to Dr. Martin Luther King, Jr.:** The City of Mountlake Terrace is proud to be a sponsor of the "Lift Every Voice Legacy" virtual event in tribute to Dr. Martin Luther King, Jr. The video debut is on January 18, 2021 from 12:00 p.m. to 1:00 p.m. on the event website, and those who register will get a link to watch the video one day early. To register for this free event or to consider sponsoring, visit www.beloved4all.org.
- **"Van Ry Boulevard" Virtual Ribbon Cutting Event:** On Friday, January 22 at 2:00 p.m., the city will hold a virtual ribbon cutting ceremony to celebrate the opening of the new public

roadway that connects 244th Street SW and 236th Street SW adjacent to the new Terrace Station development. The new roadway, now called Van Ry Boulevard, is named in honor of the city's former Engineering Services Director Willem (Will) Van Ry who retired in 2014 after nearly forty years of service. An article about Mr. Van Ry and the new roadway will be featured in the February issue of *City Happenings* newsletter. To join the meeting via Zoom meeting, enter the meeting ID: 835 1672 5526 and passcode: 02-04-21. A recording of the meeting will be posted later at www.cityofmlt.com/607.

CITY CLERK AND COMMUNITY RELATIONS

- **Healthy Washington — Roadmap to Recovery Begins Monday, January 11:** On January 5, Governor Jay Inslee announced “Healthy Washington — Roadmap to Recovery,” a COVID-19 phased recovery plan. On January 11, the state rolled out a regional recovery approach with every region beginning in Phase 1.

A region's phase will be determined by the Department of Health in response to four metric requirements. Phase 1, for the most part, aligns with restrictions current in place for most counties today, with a few key exceptions. Indoor fitness and outdoor entertainment, for example, were both previously prohibited, but will now be permitted with restrictions. To go forward from Phase 1 to Phase 2, regions must meet the metrics as described on the [state's "Roadmap to Recovery" webpage](#).

- **City Hall Move Preparation:** Staff continues to plan for the upcoming move to the new Civic Campus tentatively scheduled for late February. A citywide mailing is planned that will include the new location address as well as updated city emails. The city will be working with a selected moving company ([Requests for Proposals now open](#)) in the coming weeks to inventory furniture and items that will be moved. RFP submittals are due by noon on January 22, 2021.
- **Closure of Northbound I-5 for Night Work:** As early as Friday, January 22, Sound Transit's contractor will close the I-5 Northbound lanes at Exit 177/SR 104 where traffic will be detoured to Highway 99. The closure is necessary to perform work for the Lynnwood Link Light Rail extension section crossing I-5. Southbound I-5 will remain open through the work area. Work performed will be along the northbound shoulder as well as in the center median of I-5 near the Mountlake Terrace Freeway station. This work will be done at night during the following times:
 - Friday, January 22, through Saturday, January 23, 11:00 p.m. - 6:00 a.m.
 - Saturday, January 23, through Sunday, January 24, 11:00 p.m. - 6:30 a.m.
 - Sunday, January 24, through Monday, January 25, 11:00 p.m. - 4:30 a.m.



For more information, contact Sound Transit's Sr. Community Engagement Specialist: Rhonda Dixon, (206) 370-5569 or rhonda.dixon@soundtransit.org. After-hours construction hotline: 1-888-298-2395.

- **Zoom Council Meetings:** The recorded videos of City Council meetings on Zoom are available on the City Council's [meeting page](#). Scroll to the bottom of the page to find the links.
- **COVID-19 Webpage:** Visit www.cityofmlt.com/2060 to find coronavirus information, including Community Resources, Support for Businesses, and Facility Closures.
- **Public Access to City Facilities:** During Governor Inslee's "Stay Home, Stay Healthy" order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure. At this time the Recreation Pavilion is open 7:00 a.m. to 2:30 p.m., with reservations only (childcare is an exception). Park trails, the boat launch, fishing pier, off-leash dog park, tennis courts and basketball court are open, subject to gathering and social distancing requirements. Below are some helpful phone numbers and emails should you need assistance:

Building Permits:	(425) 744-6267 permitspecialist@ci.mlt.wa.us
City Hall – General:	(425) 776-1161 cityhall@ci.mlt.wa.us
Code Enforcement:	(425) 744-6254 codeenforcement@ci.mlt.wa.us
Non-Emergency Police/Fire:	(425) 407-3999 (Call 9-1-1 if emergency)
Recreation Pavilion:	(425) 776-9173 mltrecreation@ci.mlt.wa.us
Traffic Tickets/Violations:	(425) 744-6228 violations@ci.mlt.wa.us
Utility Billing:	(425) 744-6214 utilitybilling@ci.mlt.wa.us

Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232nd Street SW, Mountlake Terrace, WA 98043. City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219th Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city's vendor is currently waiving the \$2.00 convenience fee. Visit www.cityofmlt.com/167 to learn more about making utility payments.

PUBLIC WORKS/ENGINEERING SERVICES

- **How to Safely Get Rid of Household Hazardous Waste:** With the new year, many residents may be planning to clean out their homes and garages. To help safely dispose of hazardous household waste such as pesticides, paints, solvents, cleaners, and other toxics, information and links for disposal options are now posted on the [city stormwater webpage](#).

COMMUNITY & ECONOMIC DEVELOPMENT

- **Development Application Process:** During this stage of the COVID-19 pandemic the city is accepting building and other development applications through a 'no-contact' procedure. Permit applications are located on specific pages of the [website](#). Please be aware that compliance to COVID-19 mandates has created longer processing times for permits. Submission of permits will be handled in the following manner:

City Website Portal	Mail/Drop-off*	Appointment Required with Permit Specialist
<ul style="list-style-type: none"> • Single Family <ul style="list-style-type: none"> ○ Electrical ○ Mechanical ○ Plumbing ○ Roof ○ Sewer Repair/New ○ Window Replacement (Only) Permit 	<ul style="list-style-type: none"> • Building <ul style="list-style-type: none"> ○ Minor Exterior Work Only to Include Roof Overlay or Re-Roof ○ Siding and/or Windows • Deck • Demolition • Driveway Permit • Fence • Fire Prevention • Shed • Solar • Utility and Communication Companies <ul style="list-style-type: none"> ○ Violation/Investigation ○ Wall/Rockery ○ Water Meter 	<ul style="list-style-type: none"> • Civil • Commercial/Multi-Family Building • Fire Alarm • Fire Sprinkler • Land Use • Low Voltage Electrical, Commercial • New Construction or Addition • Plumbing/Electrical/Mechanical Plan Review • Single Family Building Addition or Remodel • Tenant Improvement
<p>*The permit intake box is located by the door to City Hall on the second floor of the interior of the building. A permit specialist will be in contact with confirmation of receipt and invoice fees due to begin processing.</p>		

Your project must have issued permits on-site, require workers to be six feet apart, and have a developed exposure control, mitigation, and recovery plan in order for inspections to occur.

*To schedule an inspection, call (425) 775-9694. Please have your permit number and address ready when you call.

**Washington State Department of Labor & Industries will enforce requirements for contractors to comply with comprehensive COVID-19 exposure control, mitigation, recovery plans and safety practices.*

FINANCE

- **Relief Due to COVID-19 Emergency:** Since March 19, 2020, water service is not being shut off for residential customers’ inability to pay during the COVID-19 emergency. The action remains in effect into January, 2021, under the state’s most recent proclamations addressing the pandemic. No late fees or penalties will apply during this time.

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online. The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at utilitybilling@ci.mt.wa.us or (425) 744-6214 or to make payment arrangements, if they are unable to pay at this time.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Expanding Pool Hours:** The [pool schedule](#) was expanded starting Monday, January 11, opening an hour earlier at 5:45 a.m. and closing at 6:15 p.m. (the building closes at 6:30 p.m.) There are added times for lap swimming and water fitness classes.

Aquatic Boot Camp will meet Tuesdays/Thursdays from 5:45-6:45 a.m. and there will be Arthritis classes added Tuesdays/Thursdays from 11:00 a.m.-12:00 p.m.

All water fitness classes must be reserved in advance either by registering [online](#) or by calling the Rec Pavilion at (425) 776-9173. Lap lanes are reserved by calling the Rec Pavilion as well. Time slots are one hour in length with breaks in between for sanitizing and cleaning.

- **Non-School Day Childcare:** On Monday, January 18, Kids Krew will be open for non-school day care. Children can play games and participate in activities in a safe environment. To register, email childcare@mltwa.gov.
- **Dance & Fitness Programs:** Winter session has started and is open for registration. We are still dancing, working out and learning new things, virtually. Visit the [Virtual Programs webpage](#) for class descriptions, dates, prices and a link to register through DASH. A variety of ages and levels in Yoga, Stott Pilates, Ballet, Tap, Jazz and Lyrical are being offered Monday-Thursday. This session has a new Adult/Teen Open Level Jazz class on Thursdays from 6:15-7:15 p.m.
- **Job Opportunities:** Youth programs are hiring staff to assist with the various childcare programs. Full and part-time positions are [available online](#).
- **Evergreen Playfield:** The Evergreen Playfield turf renovation project will begin next week. Approvals and permits have been completed.
- **Indoor Fitness:** The cardio room is now open. Reservations can be made one week in advance by calling (425) 776-9173. Each reservation is for 45 minutes with a maximum of one. One racquetball court for personal fitness is now being offered and reservations are required.

POLICE DEPARTMENT

- **Police Lobby Closed for Construction:** The Police Station lobby remains closed for all in-person business due to construction of the Police Station expansion/Civic Campus Redevelopment Project. Impacted services include in-person payments, fingerprinting services, and license renewals.

The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail; however, fingerprinting services are suspended until further notice. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at (425) 407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the Police Department Records Unit, call (425) 670-8260 or visit www.cityofmlt.com/2016. View general Police Department information [here](#).

Monthly Activity								
<i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
Jan	<i>Weekly information not available at this time</i>							

Weekly Patrol Synopsis

- This week included three verbal domestic arguments, three warrant arrests, and four vehicle prowls: 4400 block of 212th Street SW; 4400 block of 212th Street SW; 22800 block of 44th Avenue W; and 22000 block of 56th Street SW.
- On January 6, Animal Control Officer McKee found a blind dog that had been hit by a car. She was able to get the dog to a local animal hospital.
- On January 6, Officer Froisland and K9 Jax assisted the Tulalip Tribal Police with a narcotics investigation.
- On January 7, an unknown suspect stole a catalytic converter from a vehicle in the 4200 block of 236th Street SW.
- On January 7, officers were dispatched to the 5400 block of 212th Street SW for a physical domestic between a male and female. Both subjects were at their apartment drinking alcohol and smoking marijuana when the female began assaulting the male. The female was arrested for assault and booked into jail.
- On January 8, officers responded to the Studio 6 Motel for an unwanted subject. Officers issued a trespass warning for a guest who was using narcotics on the property.
- On January 8, a resident reported that an unknown subject obtained her financial information to open a credit account. There are no suspects or leads at this time.
- On January 9, a rear window of a vehicle was found shattered at the 4400 block of 212th Street SW. It is unknown how the damage occurred.
- On January 10, a wallet was found at the 5600 block of 208th Street SW.
- On January 10, a bicycle valued at more than \$1,500 was stolen from the area of 56th Avenue W and 220th Street SW. There are no suspects or leads at this time.
- On January 10, officers responded to a report of a domestic disturbance. Upon arrival, officers found the victim with significant injuries and the suspect having fled. While medics provided aid to the victim, officers responded a nearby business where the suspect had fled following the assault, and was now threatening two women in a parking lot.

Hearing the threats and the women's call for help in the parking lot, a good Samaritan intervened and, although also attacked, was eventually able to subdue the attacker until officers arrived. The suspect was jailed on felony charges.

- On January 11, an unknown subject stole both license plates from a vehicle at the 24300 block of 57th Avenue W.
- On January 11, an unknown person fraudulently opened a checking account and credit card using a Mountlake Terrace resident's financial information.
- A mail theft was reported in the 23900 block of 59th Place W.
- On January 12, officers responded to the 23000 block of 66th Avenue W for a suicidal subject. Officers found a subject who had non-life-threatening injuries, and he was transported to Swedish Edmond Hospital for a mental health evaluation.

Weekly Investigations Update

- Cases Assigned
 - 21-15492 Traffic Offense
 - 21-418 Death Investigation
- Cases Cleared
 - 20-10345 Death Investigation
 - 21-950 Death Investigation
 - 20-14952 Vehicle Prowl
 - 20-12635 Vehicle Theft
 - 20-8520 Rape
 - 20-10431 Death Investigation
 - 20-3928 Death Investigation
 - 20-4763 Death Investigation
 - 20-2307 Death Investigation

Community Outreach & Directed Enforcement

- Officer Rodgers took the time to speak with a resident and a store employee about an AMBER Alert for Washington. He also spoke to the employee about a previous report of a threat to the employee.
- Officer Marshall contacted a homeless subject near 228th Street SW and 44th Avenue W.
- Sergeant Mettler had a positive interaction with two folks while contacting a suspicious vehicle near the Evergreen Playfield tennis courts.
- Officer Sheets provided a courtesy transport for a transient to a bus stop.
- Officer Rodgers conducted surveillance on a vehicle associated with criminal activity.
- Sergeant Moss conducted surveillance on a suspected narcotic house.

- Sergeant Moss spoke to a bystander after conducting a traffic stop. The bystander wanted to talk about race relations, diversity, and policing.
- Officer Rodgers conducted a social contact with a resident and discussed community issues in Mountlake Terrace.
- Sergeant Pickard conducted a traffic emphasis at 220th Street SW and 52nd Avenue W for drivers failing to stop at the intersection. No violations were observed.
- Sergeant Pickard spoke to a homeless male who was eating lunch in the Park & Ride garage.
- Sergeant Pickard contacted two homeless subjects sleeping underneath the gazebo at Veterans Park. They were warned about cleaning up after themselves.
- Sergeant Pickard introduced himself to the manager of Atlas 236, who provided a brief tour of the building and discussed arrangements for providing the Police Department with a security code for the building.
- Officer Jones assisted a disabled vehicle, arranging for a tow truck.
- Officer Froisland visited with the staff at Adventure Pet Store and provided them a “Jax” trading card.

Other Items of Interest

- Several officers completed the 2021 Crisis Intervention Training (CIT) refresher.
- Commander Lowe has been in contact with Lynnwood Police Commander Langdon as well as Compass Health to begin the collaboration with police and social workers working together on a weekly basis.

Code Enforcement Property of the Week

On January 6, Code Enforcement observed a gold Ford Expedition being stored on public right-of-way with an expired license located near the 22800 block of 60th Avenue W. Code Enforcement chalked the rear driver's side tire and issued a correction notice in accordance with MTMC 10.10.190 (Storing vehicles on public street in excess of 72 consecutive hours) and 10.10.230 (Abandoned inoperable vehicle having; Expired license exceeding 30 days expired.)



On January 12, Code Enforcement returned to the location and noted the correction notice had been removed but the chalk marks were still intact. Towing was dispatched and the above vehicle was impounded.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- January 21 5:30 p.m. Snohomish County Cities Meeting, TBD
- February 10-11 AWC City Action Days, Online
- February 10 6:00 p.m. Coffee with the City, Zoom Meeting ID: 880 4842 2899 | Passcode: 011321
- March 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- March 18 5:30 p.m. Snohomish County Cities Meeting TBD
- April 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 20 5:30 p.m. Snohomish County Cities Meeting TBD
- June 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- June 22-25 AWC Annual Conference, Spokane or Virtual (TBD)
- July 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- July 15 5:30 p.m. Snohomish County Cities Meeting TBD
- July 23, 24, 25 Tour de Terrace, Evergreen Playfield
- August 3 6:00 p.m. National Night Out, Evergreen Playfield
- August 11 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 16 5:30 p.m. Snohomish County Cities Meeting TBD
- September 17 7:00 p.m. Arts of the Terrace Juried Art Show, Library
- October 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 3 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 18 5:30 p.m. Snohomish County Cities Meeting TBD
- December 3 6:30 p.m. Tree Lighting Ceremony, Evergreen Playfield (*Tentative Time*)
- December 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace