

CITY MANAGER'S WEEKLY UPDATE

February 12, 2021

CITY COUNCIL MEETINGS

In order to further support social distancing and limitations on public gatherings, Governor Inslee issued [Proclamation 20-28](#) to temporarily address requirements of the state's Open Public Meetings Act (OPMA) that require a physical location for the public to observe government meetings. This proclamation continues to be extended during the pandemic, and as a result City Council meetings are required to be held over the telephone or internet and the public must be able to hear the meeting live via telephone.

The City Council's next regular meeting is on **Tuesday, February 16, 2021 beginning at 7:00 p.m. via telephone and internet.** The agenda includes: (1) Adoption of Ordinance to Amend Income Thresholds for Utility Discounts for Low-Income Senior and Disabled Citizens; and (2) Public Hearing and Consideration for Willow Glenn Preliminary Fee Simple Unit Lot Subdivision.

The City Council's next **special** work/study session is on **Saturday, February 20, 2021 beginning at 9:00 a.m. via telephone and internet.**

The City Council's next work/study session is on **Thursday, February 25, 2021 beginning at 9:00 a.m. via telephone and internet.**

A telephone number will be available prior to the meeting or download the Zoom app on your mobile device and use the Meeting ID. A link to the meeting recording will be uploaded to the City's [Facebook page](#) (City of Mountlake Terrace Government) and [Twitter account](#) (City of MLT) following the meeting. Public comment will be accepted via email or mail for this meeting. Check www.cityofmlt.com/129 for more information and the city's social media pages.

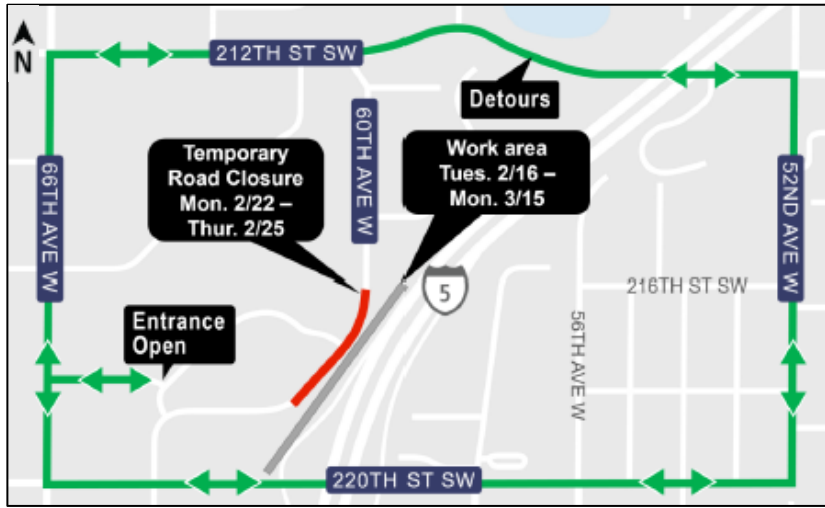
CITY CLERK AND COMMUNITY RELATIONS

- **Community Listening Sessions with the Diversity, Equity and Inclusion Commission:** The Diversity, Equity and Inclusion Commission is hosting two listening sessions (via Zoom) to hear from the community on the issues of diversity, equity and inclusion:
 - Wednesday, March 3 at 6:00 p.m. (Meeting ID: 860 9590 6457 | Passcode: 030321)
 - Saturday, March 6 at 10:00 a.m. (Meeting ID: 876 9104 7064 | Passcode: 030621).

Postcards with these dates and times, along with some questions to consider on these topics, are anticipated to be mailed the week of February 22. Please mark your calendars for one of these dates if you are interested in participating.

- **60th Avenue W Closed for Night Work and Girder Placement:** As early as Tuesday, February 16, Sound Transit's contractor will continue to deliver and set girders along 60th

Avenue W (near Mountlake Terrace Interim City Hall) for the Lynnwood Link Extension trackway. Work will continue north along I-5 southbound (see map). There will also be a road closure of 60th Avenue W while this work takes place. Girders are typically set from the WSDOT right-of-way where possible, but due to site restrictions, some of the girders will be set from 60th Avenue W at night. This work will be performed over a four-week period. The contractor has obtained a Temporary Noise Variance to complete the work.



When?

- Tuesday, February 16-Monday, March 15, 10:00 p.m.-7:00 a.m.
- ROAD CLOSURE: Monday, February 22-Thursday, February 25, 10:00 p.m.-7:00 a.m.

Details:

- Deliveries along 60th Avenue W may be affected.
- Large cranes, delivery trucks and aerial lifts will be used during this work.
- Noise blankets will be used where needed to minimize noise.
- Plan ahead, leave early and allow extra time to reach your destination.

For more information, contact Community Engagement North Corridor Manager Andrea Burnett, Andrea.Burnett@soundtransit.org or (206) 903-7522. After-hours construction hotline: 1-888-298-2395.

- **Remembering Former Planning Commissioner Alice Kier:** Mountlake Terrace resident and long-time volunteer on the city's Planning Commission passed away this week at the age of 79. Alice served on the Planning Commission from 1994-2019 and was the Chair from 2004-2019. Alice also served on the Downtown Revitalization Committee (1993), Civic Facilities Advisory Task Force (2008-09), and Economic Vitality Town Center Task Force (2018-19).



In addition to the Town Center Plan and its updates, Alice was involved with a Transit Oriented Development Study (2003), the Transportation Master Plan (2007), Economic Vitality Strategy (2008), and Sustainability Strategy (2008).



During Alice's tenure on the Planning Commission, the city had a number of accomplishments including the adoption of the original Town Center Plan in 2007, major update of the plan in 2019, three VISION 2040 Awards from the Puget Sound Regional Council, the Governor's Smart Communities Award for the 2009 Town Center Plan, conversion of Ballinger Golf Course to a passive park (2012), Lakeview Trail project (2015), passage of a capital bond measure to fund the Civic Campus Reconstruction project that is nearly completed (2017), Main Street Revitalization Project Phase 1 (2020), and the construction of Sound Transit's Link Light Rail Project including

Mountlake Terrace Station. City Clerk/Community Relations Director Virginia Clough stated, "Under her leadership, the vision for an attractive, walkable city with a revitalized Town Center has become reality." Senior Planner Edith Duttlinger added that Alice "wanted to just see the city blossom and she was really passionate about that." Mayor Pro Tem Doug McCardle said, "She had a good vision of the city and wanted to embrace the growth and changes, but do it correctly."

- **COVID-19 Webpages Updated:** On January 11, the state began a regional recovery approach to COVID-19, and effective February 1, Snohomish County is in Phase 2.

To advance to the next phase, regions must meet the metrics as described on [the state's "Roadmap to Recovery" webpage](#). The city has updated its [COVID-19 webpage](#) according and restructured the information into subpages to make the information easier to find without scrolling.

- **Zoom Council Meetings:** The recorded videos of City Council meetings on Zoom are available on the City Council's [meeting page](#). Scroll to the bottom of the page to find the links.
- **COVID-19 Webpage:** Visit www.cityofmlt.com/2060 to find coronavirus information, including Community Resources, Support for Businesses, and Facility Closures.
- **Public Access to City Facilities:** During Governor Inslee's "Stay Home, Stay Healthy" order, Interim City Hall, the Police Station and the Public Works Shop are closed to the public. The city will continue to process building and development permits, inspect essential construction activities, provide police services and maintain grounds and infrastructure.

At this time the Recreation Pavilion is open 5:45 a.m. to 6:30 p.m., with reservations only (childcare is an exception). Park trails, the boat launch, fishing pier, off-leash dog park, tennis courts and basketball court are open, subject to gathering and social distancing requirements. Below are some helpful phone numbers and emails should you need assistance:

Building Permits:	(425) 744-6267 permitspecialist@mltwa.gov
City Hall – General:	(425) 776-1161 cityhall@mltwa.gov
Code Enforcement:	(425) 744-6254 codeenforcement@mltwa.gov

Non-Emergency Police/Fire: (425) 407-3999 (Call 9-1-1 if emergency)
 Recreation Pavilion: (425) 776-9173 | mltrecreation@mltwa.gov
 Traffic Tickets/Violations: (425) 744-6228 | records@mltwa.gov
 Utility Billing: (425) 744-6214 | utilitybilling@mltwa.gov

Police fines and payments may be placed in the Police Station payment box outside the station or mailed in to 5906 232nd Street SW, Mountlake Terrace, WA 98043. City utility payments may be placed in the drop box outside the Redstone Corporate Center II (Interim City Hall) parking lot or mailed to 6100 219th Street SW, #200, Mountlake Terrace, WA 98043. They may also be paid online and the city’s vendor is currently waiving the \$2.00 convenience fee. Visit www.cityofmlt.com/167 to learn more about making utility payments.

COMMUNITY & ECONOMIC DEVELOPMENT

- **Application Process:** Until further notice, City Hall will remain closed to the public. During Phase 2 Construction Restart, all permit applications are accepted at this time through a ‘no-contact’ procedure. *Note: Permit processing times have increased to 4-6 weeks due to compliance with COVID-19 mandates. Inspection scheduling requires 2-3 days after request.* Please email Permitspecialist@mltwa.gov with questions. Permit applications are available [online](#) and submission will be handled in the following manner:

City Website Portal	Mail/Drop-off*	Appointment Required with Permit Specialist
<ul style="list-style-type: none"> • Single Family <ul style="list-style-type: none"> ○ Electrical ○ Mechanical ○ Plumbing ○ Roof ○ Sewer Repair/New ○ Window Replacement (Only) Permit 	<ul style="list-style-type: none"> • Building <ul style="list-style-type: none"> ○ Minor Exterior Work Only to Include Roof Overlay or Re-Roof ○ Siding and/or Windows • Deck • Demolition • Driveway • Fence • Fire Prevention • Shed • Solar • Utility and Communication Companies • Violation/Investigation • Wall/Rockery • Water Meter 	<ul style="list-style-type: none"> • Civil • Commercial/Multi-Family Building • Fire Alarm • Fire Sprinkler • Land Use • Low Voltage Electrical, Commercial • New Construction or Addition • Plumbing/Electrical/Mechanical Plan Review • Single Family Building Addition or Remodel • Tenant Improvement

*The permit intake box is located by the door to City Hall on the second floor. A permit specialist will be in contact with confirmation of receipt and invoice fees due to begin processing.

Implementation of Phase 2 Construction Restart allows for scheduling of inspections. Your project must have issued permits on-site, require workers to be six-feet apart, and have a developed exposure control, mitigation, and recovery plan (Washington State Department of

Labor & Industries will enforce requirements for contractors to comply). To schedule an inspection, call (425) 775-9694 and have your permit number and address ready.

FINANCE

- **Relief Due to COVID-19 Emergency:** Since March 19, 2020, water service is not being shut off for residential customers' inability to pay during the COVID-19 emergency. The action remains in effect under the state's most recent proclamations addressing the pandemic. No late fees or penalties will apply during this time.

The service fee charged by the vendor for online utility payments has also been suspended for those choosing to pay online. The city recognizes that COVID-19 is a threat to the health of the community, and the ability to frequently wash our hands is paramount in the fight to curb the spread of the virus. As called for by the state and Snohomish Health District, this step will enable the community to ensure proper cleaning measures. We encourage customers to continue to make their payments or to contact Utility Billing at utilitybilling@mltwa.gov or (425) 744-6214 or to make payment arrangements, if they are unable to pay at this time.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Espresso at the Pavilion:** The espresso stand at the Recreation Pavilion will be reopening in a limited capacity on Monday, February 15, offering Americanos, lattes, mochas, drip coffee and a few snacks. Come in for a swim and grab a hot coffee on your way out! The espresso stand will be open Monday-Friday from 6:00 a.m.-2:00 p.m.
- **Dance:** Join any time! Children and Adult Dance classes, taken via zoom from home, are proving to be a great choice while having to follow state safety guidelines. Now up to six participants are allowed in the studio for class. Hybrid attendance will be offered for classes starting March 1. Returning students are progressing in the full year curriculum in Ballet, Lyrical, Tap & Jazz and have kept their excitement and interest in dance this season. If you have questions, contact Chloe Davenport at cdavenport@mltwa.gov or leave a voicemail at (425) 640-3107.
- **Fitness:** Register anytime! Winter Virtual Fitness classes are in progress and hybrid attendance will be offered starting March 1. Online registration is ongoing. Having an affordable workout lead by excellent instructors from the comfort and safety of your own home is one of the positive opportunities developed from our Stay Home & Stay Safe mandate. Now there is an option of having up to six participants inside the studio for class. Yoga & Pilates are offered at a variety of times to fit into your schedule and no travel or shower are required!
- **Job Opportunities:** There are multiple positions available in youth programs ranging from part-time to full-time. For more information visit www.cityofmlt.com or call (425) 640-3102.
- **Junior Kids Krew:** Junior Kids Krew is now at full capacity, except for Fridays. For information childcare@mltwa.gov.
- **Preschool Pictures:** On Wednesday, February 17 and Thursday, February 18, the preschool classes will be having individual school photos. For more information about preschool email childcare@mltwa.gov.

- **Non-School days:** Monday, February 15 is President's Day and the program is operating on a revised schedule from 8:00 a.m.-6:00 p.m. Tuesday is also a non-school day but will be open from 6:30 a.m.-6:30 p.m. To register email childcare@mltwa.gov.
- **Ballfields:** Baseball is right around the corner and Parks staff are finalizing efforts to prepare the grass and infield surfaces. The grass fields have been closed to scheduled play to give the turf a chance to rest and be in the best shape for the upcoming season. Preparation includes mowing, fertilizing, aeration, as well as adding a drying agent and leveling the skinned infields in conjunction with the Mountlake Terrace Youth Athletic Association (MTYAA). The intent is to open the scheduled fields by March 1.
- **Evergreen Playfield:** The Evergreen Playfield turf renovation project is still underway. Fieldturf, the contractor, has begun construction of the new synthetic turf field to replace the existing sand field at the Evergreen Playfield Complex Field #1. They have started the drainage and will be working on final grading over the next two weeks.
- **Eagle Scout Project:** Eagle candidate Matthew LePere has contacted Park staff with an interest in completing an Eagle project in Mountlake Terrace parks. Matt is considering working with the Seattle Disc Golf Association to make improvements to the disc golf course at Terrace Creek Park. Matt intends to submit his project for approval over the next few weeks with the intent of completing the project by fall.

POLICE DEPARTMENT

- **Police Lobby Closed for Construction:** The Police Station lobby remains closed for all in-person business due to construction of the Police Station expansion/Civic Campus Redevelopment Project. Impacted services include in-person payments, fingerprinting services, and license renewals.

The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail; however, fingerprinting services are suspended until further notice. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at (425) 407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the Police Department Records Unit, call (425) 670-8260 or visit www.cityofmlt.com/2016. View general Police Department information [here](#).

Monthly Activity								
<i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
YTD	202	290	42	14	0	1	2	15

Weekly Patrol Synopsis

- This week included three verbal domestic arguments and five vehicle thefts.
- On February 3, license plates were stolen from a vehicle at the 22100 block of 54th Avenue W. There are no suspects or leads at this time.

- Several packages were stolen from a porch at the 5200 block of 216th Street SW. Video surveillance was obtained of the suspect. This case has been assigned to detectives.
- During a traffic stop by Edmonds police, officers noticed a female with a bruise on her eye. Further questioning revealed that the female had been assaulted by her boyfriend in Mountlake Terrace. This case has been assigned to detectives for further investigation.
- Officer Froisland and K9 Jax assisted the Lynnwood Police Department with a narcotics check in the 19600 block of Highway 99.
- Following a collision at the 23200 block of 58th Avenue W, both vehicles pulled off the roadway to exchange information. The victim suggested that 911 was called, at which time the suspect then stated that she did not have a driver's license and fled the scene. The victim was unable to obtain a name or license plate number of the suspect.
- A Mountlake Terrace resident reported that she was a victim of fraud. She advised she made numerous wire transfers, bought dozens of prepaid gift cards, took out loans, and racked up credit card debt paying a suspect and others in order to claim a prize that was promised. The victim advised that most of the items she mailed were shipped to addresses in Florida. The victim believes she has lost over \$100,000 during the entire scam.
- A subject reported that an unknown person attempted to file a fraudulent tax return using their Turbo Tax account.
- On February 5, officers responded to the 4600 block of 219th Street SW for a report of a suicidal subject. The subject had stabbed herself in an attempt to commit suicide. The subject was transported to Swedish Edmonds Hospital for a medical attention and a mental health evaluation.
- On February 6, officers responded to the Safeway for a report of a trespasser. Upon arrival the suspect was gone, however probable cause was developed to charge him through the prosecutor.
- On February 7, officers responded to the Calvary Fellowship Church for a burglary report involving missing sound equipment. This case has been assigned to a detective.
- On February 7, there was a report of gun shots in the area of Terrace Creek Park. Police found several shell casing which were collected. The case has been assigned to a detective.
- On February 8, unknown subjects stole windshield wipers from a vehicle at the Taluswood Apartments.
- On February 8, officers responded to a hit-and-run in the area of 244th Street SW and 59th Avenue W. The suspect driver was eventually contacted at his residence. He was an elderly male who appeared to be confused, and the home was in a state of disrepair and many rodents

were visible in and about his property. Adult Protective Services and South County Fire's community paramedics were notified to assist.

- On February 8, officers transported an adult male to Swedish Edmonds Hospital following the man's statements about harming himself.
- On February 8, officers responded to the 5200 block of 236th Street SW for a hit-and-run. The victim and suspect vehicle initially pulled over and the suspect vehicle then fled. Officers tracked down the suspect vehicle and contacted the driver who admitted to the hit-and-run.
- On February 5, officers responded to the 21300 block of 50th Avenue W for a suicidal subject. It was reported that a female subject ingested a bottle of ibuprofen and mushrooms. Upon arrival officers found the female subject who was conscious and alert. She was ultimately transported to Swedish Edmonds Hospital for a mental health evaluation.

Weekly Investigations Update

- | | |
|--|--|
| <ul style="list-style-type: none">• <u>Cases Assigned</u><ul style="list-style-type: none">○ 21-1855 Death investigation○ 21- 1729 Suspicious○ 21-1725 Burglary○ 21-1726 Burglary○ 21-1593 Assault○ 21-1588 Theft○ 21-1640 Fraud | <ul style="list-style-type: none">• <u>Cases Cleared</u><ul style="list-style-type: none">○ 21-954 Theft○ 21-1529 ERPO○ 21-828 Shoplift○ 21-954 Theft |
|--|--|

Community Outreach & Directed Enforcement

- Officer Rodgers spent time speaking to a store clerk about community issues.
- Detective Cronk gave outreach materials to a homeless male.
- Officer Krahn visited with several fisherman at the Ballinger Park boat ramp.
- Sergeant Pickard contacted two homeless subjects in the parking lot of the Cinebarre movie theater. They were warned not to camp on private property and to move on.
- Officer Jones conducted a business check at Safeway.
- Officer Jones wrote several junk vehicle affidavits, providing helpful information to family members about removing and claiming ownership of several vehicles.
- Officer Krahn conducted a business check at the QFC.
- Officer Krahn coordinated with Public Works to remove tree branches from power lines at a residence at the 5200 block of 244th Street SW.

Significant Events

- A large power outage occurred throughout the surrounding areas of 224th Street SW and 56th Avenue W. Shortly after, dispatch reported several calls about a vehicle hit by a vehicle. Patrol responded and the driver was treated by paramedics. A preliminary DUI investigation was conducted which resulted in no presence of alcohol. The driver was taken by paramedics to the hospital. A drug recognition expert was summoned and responded to the hospital. Further investigation determined the patient had suffered a major medical emergency prior to crashing.

A large section of 56th Avenue was closed due to exposed power lines. Community Transit was notified. Public Works responded for traffic rerouting.

- Several 911 calls came into dispatch regarding a male running down the street. Patrol officers located the individual, who appeared to be in mental crisis. Verbal de-escalation and crisis intervention was attempted by responding officers. During the encounter, the subject turned and advanced at an officer, who then subdued the subject for protective custody. The subject was seen by paramedics and involuntarily committed to the hospital. The subject and officers were not injured in the encounter.
- Officers were dispatched to a non-injury vehicle collision at 230th Street SW and 58th Avenue W. Upon arrival, one of the involved vehicles had driven up on the sidewalk on the southeast corner damaging plants, a wood/metal bench, and a decorative bicycle rack. The bench and the bicycle rack were on city property and were bolted down to the sidewalk. No one was injured in the collision.
- On February 9, officers responded to the 23900 block of 59th Place W for a death investigation. Upon arrival officers found an elderly female who appeared to have died from an unknown medical emergency. The Medical Examiner responded and took custody of the body. There was nothing suspicious found at the scene.

Code Enforcement Property of the Week

On January 14, Code Enforcement observed a property with multiple nuisance violation existing, located near the 4900 block of 212th Street SW. While at the property, Code Enforcement noted two vehicles parked on unimproved surfaces, a couch in the front yard, two propane tanks not properly stored, vehicle oil containers not properly stored, cardboard not properly disposed of, two baby strollers left in the front yard not properly stored, furniture in a pile north of the driveway, and trash and debris scattered throughout the property.

Code Enforcement issued a Civil Notice of Violation for the debris and trash, vehicles, toxic substances, broken household items and garbage not being kept in a property container. On February 3, Code Enforcement returned to the location and noted all nuisance violations had been corrected.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- March 3 6:00 p.m. Community Listening Sessions with the Diversity, Equity and Inclusion Commission, Zoom Meeting ID: 860 9590 6457 | Passcode: 030321
- March 6 10:00 a.m. Community Listening Sessions with the Diversity, Equity and Inclusion Commission, Zoom Meeting ID: 876 9104 7064 | Passcode: 030621
- March 10 6:00 p.m. Coffee with the City, Zoom Meeting ID: 880 4842 2899 | Passcode: 031021
- March 18 5:30 p.m. Snohomish County Cities Meeting TBD
- April 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- May 20 5:30 p.m. Snohomish County Cities Meeting TBD
- June 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- June 22-25 AWC Annual Conference, Spokane or Virtual (TBD)
- July 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- July 15 5:30 p.m. Snohomish County Cities Meeting TBD
- July 23, 24, 25 Tour de Terrace, Evergreen Playfield
- August 3 6:00 p.m. National Night Out, Evergreen Playfield (Tentative)
- August 11 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 16 5:30 p.m. Snohomish County Cities Meeting TBD
- September 17 7:00 p.m. Arts of the Terrace Juried Art Show, Library
- October 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 3 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 18 5:30 p.m. Snohomish County Cities Meeting TBD
- December 3 6:30 p.m. Tree Lighting Ceremony, Evergreen Playfield (*Tentative Time*)
- December 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace