

CITY MANAGER'S WEEKLY UPDATE

April 29, 2022

CITY COUNCIL MEETINGS

In order to limit the spread of COVID-19, the city continues to follow Governor Inslee's [Proclamation 20-28](#) by holding City Council meetings virtually (online), via Zoom. **Please note this Proclamation has been rescinded by Governor Insless effective June 1, 2022.**

View the [City Council Meeting Schedule](#) for upcoming agenda items.

The City Council's **Monday, May 2 meeting** ([Meeting Link](#) | Passcode: 050222), beginning at 7:00 p.m., via telephone and internet, agenda includes: (1) Approval of Work Order with Murraysmith, Inc. for Westside Water Main Construction Inspection Services; (2) Adoption of Resolution Establishing Juneteenth as a Legal City Holiday; (3) Adoption of Ordinance Amending MTMC 2.10.010 Regarding Remote Attendance; (4) Proclamation for Asian American and Pacific Islander (AAPI) Heritage Month; and (5) Review of Draft City Council Vision & Goals.

The City Council's **Thursday, May 12 work/study session**, beginning at 7:00 p.m., via telephone and internet, agenda includes: (1) Review of Bids for 66th Avenue Pavement Reconstruction; (2) Review of Work Order with Osborn Consulting for a Stormwater Management Action Plan; (3) Review of Tree Grant from the Department of Natural Resources; (4) Review of Work Order with Perteet; (5) Review of 2021 Fourth Quarter Financial Report; and (6) Review of Public Comment Policy Resolution.

CITY CLERK AND COMMUNITY RELATIONS

- **Volunteers Beautify Town Center and Its Urban Forest:** More than 60 community members volunteered on April 23 to combat invasive plants around the Civic Campus and Veterans Memorial Park. Representatives included The Ivy League (an Adopt-A-Park group), MLT Ballinger Organic Garden, the Edmonds Heights robotics team, and Cub Scout Pack 76. Additionally, during the event, an Eagle Scout candidate focused on improving disc golf facilities near the Recreation Pavilion.

A Mountlake Terrace tradition, the spring cleanup moved this year from Ballinger Park into the Town Center. This was the 22nd year for the event.

Afterward, the gathering enjoyed Sorelli Pizza and dessert in the Council Chambers and the Jerry Smith Town Center Plaza, where café tables and chairs recently were placed.



- **City Celebrates Three New Businesses in Town Center:** A ceremony on Friday evening marked the openings of Bagus Little Asia, Specialty Fitness Pros, and Bagdasarov Insurance Agency, a State Farm office. All three businesses are located in the Arbor Village and Atlas 236 buildings, which together anchor the intersection of 56th Avenue W and 236th Street SW. This locale is in the heart of the Mountlake Terrace Town Center, and a short jaunt from the Transit Center and future light rail.

Bagdasarov Insurance Agency kicked off the trio of celebrations with a champagne reception showing off their modern décor and “State Farm red” balloons and ribbon. Alex Bagdasarov said his office, located on the ground floor of Arbor Village next to Banh Mi Bites near Hemlock State Brewing Company, has been open since late December. Next, the gathering of guests headed down the street to visit Specialty Fitness Pros, a new business offering personal training for individuals and small groups. Owner and former resident Darius Hollinshed chose Mountlake Terrace because he was familiar with the area and this location reminded him of home. His interest in personal training stemmed from his experience rehabilitating from multiple sports injuries, and he enjoys the process of building back and helping others. Hollinshed, with his wife Molly and their three children, provided a tour of their facility before the group crossed the street to Bagus Little Asia, located in the new Atlas 236 building.

At Bagus Little Asia, owners Takao and Yuko Kikuchi are well-known having previously operated Dragonfish Asian Café in Seattle. This new 2,000-square-foot space seats 60, with artistic, modern decor and a self-serve tap wall that features 16 beers and four wines.



Following the ribbon cutting, Yuko Kikuchi welcomed the guests and said that “Baguus”

is pronounced *bah-goos* and shared that the word means great, beautiful and having a wonderful time. The Mountlake Terrace High School Jazz Combo played a number of standards while guests sampled the top favorite menu items including Pickled Cucumber, Chicken Potsticker, Spicy Lime Tofu, Chicken Nanban, Singapore Spicy Lime Chicken Rice and Mochi Brownie with Ube Ice Cream.

- **Community Outreach and Education:** This week, the Community Relations Division met with members of the Mountlake Terrace Anti-Racist Coalition (ARC), Tour de Terrace, volunteers from the Earth Day cleanup event, Kate Rose Johnson (MLT artist with May exhibit at the library), SnoCo DEM (meeting re: Map Your Neighborhood), Vineyard Park’s Life Enrichment Center Coordinator, Bagus Little Asia, Specialty Fitness Pros, State Farm Insurance and the Mountlake Terrace High School Music Boosters. The Community Relations

Specialist had a ride-along with the Public Works Director and shared some video with the community. Events held over the past week include Earth Day/Arbor Day park clean up and ribbon cuttings for three new Town Center businesses. Planning took place for upcoming events including National Night Out Against Crime, Tour de Terrace and an open house with Snohomish County Office of Recovery and Resilience to solicit input from the community on best uses for the County's ARPA funds.

- **City Partners with PetData to Simplify Animal Licensing:** It is now easier than ever to register or renew pet licenses in Mountlake Terrace. The [municipal code](#) requires pet licenses for all dogs, cats, horses, pigs and goats that are at least three months old. Dogs and cats must have and wear their issued license tags. This increases their chances of being returned home if they escape. A new website, www.petdata.com/mlt, went live two weeks ago and a postcard mailing was sent to residents this past week. For more information on pet licensing, or to arrange for service by mail or email, please contact the Police Department at 425-670-8260 or cityhall@mltwa.gov. The front office remains closed to the public due to the Civic Campus construction. Information also is posted [online](#) under the "Pet Licensing" tab.
- **Public Access to City Facilities:** Due to COVID-19 restrictions and the Civic Campus project construction remaining, City Hall remains closed for in-person appointments.

The Recreation Pavilion hours are Monday-Thursday, 5:45 a.m.-8:30 p.m., Friday 5:45 a.m.-6:30 p.m., and Saturday 8:00 a.m.-2:00 p.m. The facility is not open on Sunday. Email mltrecreation@mltwa.gov or call 425-776-9173 to register or get more information about our programs. Athletic fields are open by reservation only and with appropriate safety plans. Park trails, off-leash dog park, tennis courts and basketball court are open. Below are some helpful phone numbers and emails should you need assistance:

Building Permits:	425-744-6267		permitspecialist@mltwa.gov
City Hall – General:	425-776-1161		cityhall@mltwa.gov
Code Enforcement:	425-744-6254		codeenforcement@mltwa.gov
Non-Emergency Police/Fire:	425-407-3999	(Call 9-1-1 if emergency)	
Recreation Pavilion:	425-776-9173		mltrecreation@mltwa.gov
Traffic Tickets/Violations:	425-744-6228		records@mltwa.gov
Utility Billing:	425-744-6214		utilitybilling@mltwa.gov

Police fines and payments may be placed in the Police Station payment box at the station or mailed. Utility payments may be placed in the drop box at City Hall, mailed, or paid [online](#).

COMMUNITY & ECONOMIC DEVELOPMENT

- **Inspection Requests Move Exclusively Online:** Last month, the city began requiring all inspections to be requested via the [Permit Portal](#). The city continues to make an effort to provide consistency and expedite the inspection scheduling process, and consolidating permits and inspections through the portal streamlines this progression.

The former Inspection Hotline will redirect callers to the portal. Additionally, all permit information is housed online, in the same place, and can be accessed by using the permit

number. Information regarding the necessity of inspections, and staying in compliance with the accompanying permits, is located on the [Permits & Licenses](#) page.

If you do not have online access, and need to request inspections, please email permitspecialist@mltwa.gov with your permit number, and your request to be added to the account. For additional assistance, please call 425-744-6267.

- **Permits:** Until the city re-opens for in-person services, [permit applications](#) are accepted through a 'no-contact' procedure. Permit processing times have increased due to compliance with COVID mandates. During your work, permits must be on-site, workers must following COVID-19 protocols, and contractors must have a developed exposure control, mitigation, and recovery plan (Department of Labor & Industries will enforce requirements for contractors to comply). Please email Permitspecialist@mltwa.gov with questions.
- **Interactive Map:** View the [interactive map](#) showing all development projects currently happening in the city. Project PDF pages can be viewed by either clicking on numbers in the map or their names on left side of the map.

PUBLIC WORKS/ENGINEERING SERVICES

- **Grant Update:** In 2022, the stormwater program will be receiving three grants totaling \$107,400 from the Washington State Department of Ecology and the Washington Department of Natural Resources (DNR). Ecology is funding a \$26,000 two-year grant for invasive plant control in Lake Ballinger, and also a \$50,000 grant for work to support stormwater permit compliance work. The city was just recently awarded a \$31,400 grant from the DNR to start a new street and parks tree planting program, "Trees for Terrace."

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Now Hiring!** Click [here](#) to see available job opportunities:
 - **Gym/Ballfield Attendant:** The Athletics Department is hiring a [Gym/Ballfield Attendant](#). Please contact Danielle Ladd at 425-640-3105 or dladd@mltwa.gov for more information.
 - **Dance Academy & Fitness:** Hiring experienced dance and fitness instructors! *Certified Silver Sneakers, Creative Children's Dance, Ballet, Jazz and Lyrical* instructors are needed and can be integrated into the schedule immediately after a successful interview and teaching a trial class. [Click here to see open positions](#) or contact Dance & Fitness Program Director Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
 - **Facilities Maintenance:** A full-time facilities maintenance position is available. Help keep the city buildings running on weekends and weekdays. Applications can be submitted [online](#).
 - **Lifeguards and Swim Instructors – Year-round and Summer:** Aquatics continues to hire part-time Lifeguards/Swim Instructors. This is a great time to think about and apply for seasonal/summer positions for Aqua Kids Camp Counselors, Lifeguards, Swim Instructors and Swim Team coaches. As Aquatics continues to expand programs we staff is needed to make this happen. If you enjoy working with all ages of people and want to

learn how to teach a lifelong safety skill, this is for you! To be a Lifeguard/Swim Instructor, candidates must hold a current Lifeguarding Certification, American Red Cross is preferred, other agencies will be accepted. For those who do not hold a Lifeguard Certification you can be trained as a Swim Instructor, Instructors are trained by Aquatic Leadership staff, candidates must enjoy the water and working with children. Applications for Lifeguards or Swim Instructors can be submitted [online](#). For questions, contact the Recreation Pavilion at 425-776-9173.

- **Part-Time Front Desk:** The Recreation Pavilion front desk is hiring! We currently have part-time non-benefitted positions. Click [here](#) to see available job opportunities or contact Renee Norton at 425-640-3108 or rnorton@mltwa.gov.
- **Youth Summer Programs:** If you are interested in joining our summer camp staff, please contact Danielle Ladd at dladd@mltwa.gov. If you enjoy working with children, then this is the job for you! We will have openings in our active, fun day camp as well as our child care program. Click [here](#) for an application.
- **Espresso Special:** Next week's espresso special at the Recreation Pavilion is the Coffee Nudge Mocha. Order this indulgent coffee drink during May 2-6 and receive \$.25 off a 12oz, \$.50 off a 16oz and \$.75 off a 20oz. Espresso hours are Monday-Friday, 6:00 a.m.-1:30 p.m.
- **Dog Obedience:** Spots are available in upcoming dog training classes starting next week:
 - Beyond basic is for dogs that have taken the basic dog obedience class or have completed a similar equivalent. This is a fun class that builds on the foundation started in basic obedience and to prepare participants for the American Kennel Club (AKC) canine good citizen test, which will be given on the last night of class. This class will start on May 4 and will meet Wednesdays from 7:30-8:30 p.m. at the Recreation Pavilion. Fees are \$87.50 for residents and \$96.30 for nonresidents.
 - **Puppygarten** is for puppies 8-16 weeks. This class focuses on proper puppy socialization and normal development as well as how puppies learn. Beginning obedience, common behavior problems are covered and everyone's favorite: Puppy recess! A fun class for puppies and humans. First week of class, please bring proof of current vaccines, regular six-foot leash, training treats and chew toy for class down time. Do not miss out on this crucial learning period in your puppy's life! This class meets on Thursdays 7:00-8:00 p.m. and will start May 5. Fees are \$87.50 for residents and \$96.30 for nonresidents. Registration for both classes is available [online](#).
- **Safety Courses:** A variety of American Red Cross (ARC) safety courses will be offered:
 - Adult & Pediatric CPR/AED/First Aid: The skill session will be offered on May 14 at 2:30 p.m. To participate in the skill session, registration and online course completion is required before May 13, registration is available [online](#). Additional classes will be offered July 23 and August 27. Fees are \$60 for residents and \$66 for non-residents.
 - ARC Lifeguarding: Will be offered June 27-July 1, during the first week of summer program. Registration is available [online](#). This course is a combination of online lecture and in person water and land skills. Registration must be completed well in advance of class date to allow for time to complete the online course work, the in person sessions will

be June 27-July 1. Fees are \$185 for residents and \$205 for non-residents. For questions contact the Recreation Pavilion at 425-776-9173.

- **Dance Quarterly:** Spring Session #2 runs May 2-June 16 and is open for [registration online](#) or at the front desk. We offer Tap and Ballet in short seasonal sessions. Children's quarterly classes include Creative Dance for ages 3-4 and Creative Pre-Ballet for ages 4-6. Adult programs include Beginning or Intermediate Tap and Open level Ballet for experienced beginners and higher. For questions or placement advice, contact Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
- **Earth Day:** On April 23, the city held an Earth Day/Arbor Day volunteer event at the Mountlake Terrace Civic Campus. 60-70 people attended the event and removed 30-40 yards of debris out of the Civic Campus and Veterans Memorial Park. Many individuals and groups were in attendance including Cub Scout Pack 76, Edmonds Heights Robotics Team, Recreation Parks Advisory Commission, Neighborhood Park Improvement Subcommittee and Ivy League (the group that adopted Veterans Memorial Park). Thank you all for participating and making Mountlake Terrace a wonderful place to work and live.
- **Fitness:** Registration is open for spring session #2 starting May 2 and summer session starting July 11. All ON-SITE classes allow drop-in participation. Move through the week with Pilates, Yoga, Tai Chi and personal training. To see the exact dates, times and costs [visit the website](#) and click on the Craze Recreation Program Guide. For questions or placement advice, contact Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
- **Softball:** Co-ed Rec Softball League begins on Sunday, May 15. Get your team ready and register [online](#). Questions, contact Athletic Supervisor Danielle Ladd at dladd@mltwa.gov.
- **Summer Counselor-in-Training (CIT):** The CIT program is designed specifically for students entering 8th and 9th grades. The city is always looking for this age group to help in the day camp! It is a great way for them to learn important employment life skills. They assist lead staff implementing all of the fun camp activities and learn how to care for children. Please encourage your young teen to join, see [more information](#) on how to register. Questions, contact Mark Haug at mhaug@mltwa.gov.
- **Summer Dance:** Camps and classes are open for registration. You can [view upcoming activities](#) and get registered with the front desk or [online](#). We offer classes and camps for children ages 3-18 in a variety of styles including, Ballet, Jazz, Lyrical and Irish Dance. For questions or placement advice, contact Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
- **Tennis Lessons:** Learn tennis from an expert this summer. [Adult/teen and youth lessons](#) are being taught by UW Tennis team member, Zoey Weil. Lessons will begin at the end of May.

POLICE DEPARTMENT

The Police Station remains closed to the public, although fingerprinting services have resumed and are available by appointment only; the city is unable to accommodate walk-ins at this time. The public can conduct most business with the Police Department over the telephone, fax, or email

as well as mail. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at 425-407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the [Police Department Records Unit](#), call 425-670-8260. View general Police Department information [here](#).

Monthly Activity <i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
YTD	672	447	127	63	9	18	34	39

Weekly Patrol Synopsis

- There were two vehicle prowls this week: 21300 block of 50th Avenue W and 24000 block of Van Ry Boulevard.
- There was one vehicle theft: 24100 block of 54th Avenue W.
- There were two warrant arrests: 23200 block of 58th Avenue W and 21000 block of 74th Avenue W.
- On April 20, a Terrace Park Elementary School teacher reported that she was being harassed by a student. Case is under investigation.
- A vehicle collision occurred in the 21200 block of 48th Avenue W. After the collision, one of the subjects became irate and started pounding and kicking at his own vehicle, eventually producing a firearm. Officers arrived and placed the subject in handcuffs. Case is still under investigation.
- Officers investigated an Adult Protective Services report.
- A firearm was stolen from a vehicle in the 22500 block of 42nd Place W. No suspects or leads at this time.
- A weed eater was stolen from the 4200 block of 223rd Street SW. There are no suspects or leads at this time.
- A cell phone was stolen from the Safeway store located in the 4300 block of 212th Street SW. Case is under investigation.
- An 83-year-old male was found deceased in the 4000 block of 228th Street SW. The subject had several health issues and nothing suspicious was noted.
- A burglary was reported in the 22200 block of 64th Avenue W. The case is still under investigation.
- An officer saw a violation of a “no contact order” in progress. The respondent was arrested and booked into the Snohomish County Jail.

- Officers responded to the Studio 6 Motel for a report of a physical domestic. Officers learned that a male and female had been arguing about ending their relationship. The male grabbed the female by the arm leaving a bruise. When officers arrived the male subject was not on scene. He will be cited through the prosecutor.
- On April 24, officers were dispatched to a report of a DUI. Officers arrived, found the suspect vehicle and arrested the driver for DUI.
- On April 24, officers assisted the South County Fire & Rescue with a subject who was having medical issues.
- Officers found a subject that appeared as if he might drive a vehicle after drinking. Officers convinced the subject not to drive.
- Officers responded to the 5400 block of 212th Street SW for a report of a dog bite. Case is still under investigation.
- On April 24, officers responded to a possible child luring case in the 6600 block of 221st Place SW. Case has been assigned to a detective.
- On April 26, an unknown subject broke a window of a vehicle in the 23000 block of Lakeview Drive. There are no suspects or leads at this time.
- On April 26, officers arrested a subject for driving on a revoked driver's license.
- On April 26, a catalytic converter was stolen from a vehicle in the 21400 block of 48th Avenue W. There are no suspects or leads at this time.

Weekly Investigation Update

- | | |
|--------------------------------|-------------------------------|
| • <u>Cases Assigned</u> | • <u>Cases Cleared</u> |
| ○ 22-5055 Weapons violation | ○ 22-4265 Weapons violation |
| ○ 22-4026 Rape | ○ 22-3867 Theft |
| ○ 22-5142 Burglary | ○ 22-4191 Malicious Mischief |
| ○ 22-4990 Sex offense | ○ 22-4686 Hit & run |
| ○ 22-5223 Luring | ○ 22-16564 PSP |
| ○ 22-4984 Theft-Shoplifting | |
| ○ 22-4853 Theft-Shoplifting | |

Community Outreach & Directed Enforcement

The week of April 20-26 was active with officers making several contacts with citizens. Officers continue to conduct local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts:

- Officer Jones attended the Spring Cleanup event of Veterans Memorial Park and Civic Campus.

- Officer O'Hagan attended the Lake Ballinger Village Association meeting.
- Officer Look spoke with an elderly community member who wanted to pass along a thank you to officers for patrolling the city, as he walks several times a day and always feels safe.
- Officer Look spoke with a community member who wanted to help others through alcohol and drug addiction.
- Officer Look helped a disabled motorist push his vehicle safely off the roadway.
- Officer Look comforted a young child who just lost a family member. They spoke about school and discussed the child's Pokémon card collection.
- Officer Look gave badge stickers to two young kids who were very excited to see the police at their apartment complex.
- Officer Marshall spent time talking to Urban City Coffee employees about a problem customer.
- Officers spent some time with young children (see the photo on the right).
- Officer Perry provided outreach materials to a transient.
- Sergeant Moss discovered a large homeless encampment near 220th Street SW and made contact with the occupants.



Code Enforcement Property of the Week

Code Enforcement observed multiple nuisance violations occurring on a property located in the area of the 5200 block of 218th Street SW. While on-site, Code Enforcement noted vehicle parts, vehicle repair equipment, containers with unknown substances, construction materials, garbage not in the proper receptacle, appliances, vegetation exceeding 12 inches in height, trash and debris.

Code Enforcement entered into a Voluntary Compliance Agreement with the property owners and occupants of the property in accordance with the following Mountlake Terrace Municipal Code sections: [8.15.040.I](#), [8.15.040.K](#), [8.15.040.E](#), [8.15.050.D](#), [8.15.040.G.1](#), [8.15.040.E](#), [8.15.040.H.1](#), [8.15.040.H.2](#), and [8.15.040](#).

After working with all involved parties, Code Enforcement was able to bring the property back into compliance with the city's codes and the case was closed.



Other Items of Note

- Officers responded to a car fire in the 6600 block of 220th Street SW (see the photo on the right).



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- May 11 6:00 p.m. Coffee with the City, Zoom Meeting ID: 880 4842 2899 | Passcode: 051122
- May 21 12:00 p.m. Ballinger Waterfront Ribbon Cutting
- June 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- July 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- August 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- October 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- December 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace