

CITY MANAGER'S WEEKLY UPDATE

June 3, 2022

CITY COUNCIL MEETINGS

In order to limit the spread of COVID-19, the city continues to follow Governor Inslee's [Proclamation 20-28](#) by holding City Council meetings virtually (online), via Zoom. **Please note this Proclamation has been rescinded by Governor Inslee effective June 1, 2022. The City is working toward reopening and will provide remote attendance and public comment options for the public.**

View the [City Council Meeting Schedule](#) for upcoming agenda items. Visit www.cityofmlt.com/129 for meeting information and links.

The City Council's **Monday, June 6 meeting**, beginning at 7:00 p.m., via telephone and internet, agenda includes: (1) Approval of 2022-2024 Teamsters Local 763 Labor Agreement; (2) Approval of 2022-2024 Mountlake Terrace Police Guild Labor Agreement; (3) Approval of Contract with SAFEbuilt; (4) Adoption of City Council Vision & Goals; (5) Council Authorization to Apply for DCYF Grant; (6) Review and Approval of Bicentennial Park Playground Equipment Purchase; and (7) Discussion on the Use of ARPA Funds.

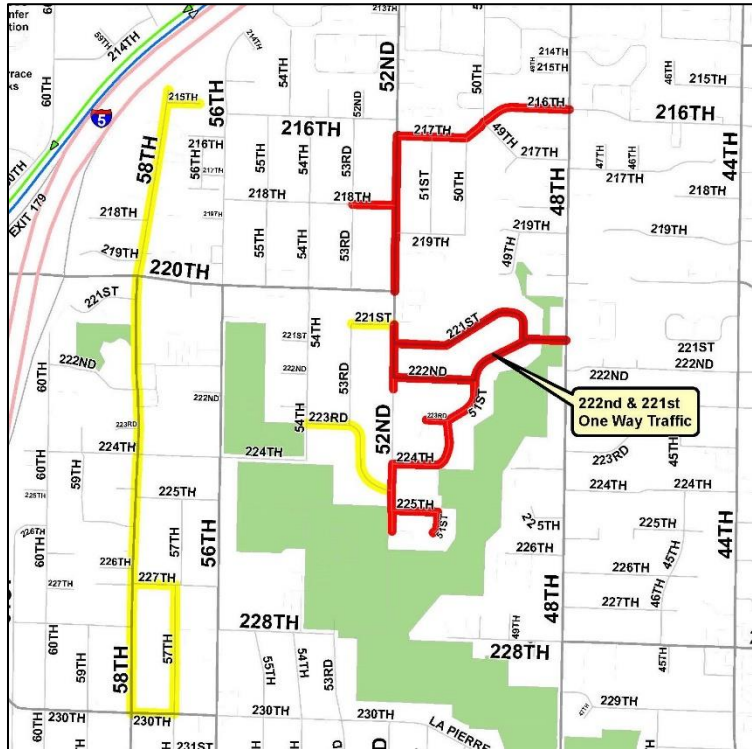
CITY CLERK AND COMMUNITY RELATIONS

- **City Hall Preparing to Reopen:** The city is preparing to reopen City Hall and Police Station to the public. New lobby signage was recently installed and construction is currently happening in the Council Chambers with June 16 anticipated as the first in-person meeting since the COVID-19 emergency declaration was issued in April of 2020. The City Clerk and IT Manager are working to prepare for that hybrid City Council meeting that will begin at 6:00 p.m. In the meantime, the city is working on a news release with information about appointments with City Hall staff prior to the full opening Stay tuned for more updates.

The Recreation Pavilion hours are Monday-Thursday, 5:45 a.m.-8:30 p.m., Friday 5:45 a.m.-6:30 p.m., and Saturday 8:00 a.m. - 2:00 p.m. The facility is not open on Sunday. Email mltrecreation@mltwa.gov or call 425-776-9173 to register or get more information about our programs. Athletic fields are open by reservation only and with appropriate safety plans. Park trails, off-leash dog park, tennis courts and basketball court are open. Below are some helpful phone numbers and emails should you need assistance:

- Building Permits: 425-744-6267 | permitspecialist@mltwa.gov
- City Hall – General: 425-776-1161 | cityhall@mltwa.gov
- Code Enforcement: 425-744-6254 | codeenforcement@mltwa.gov
- Non-Emergency Police/Fire: 425-407-3999 (Call 9-1-1 if emergency)
- Recreation Pavilion: 425-776-9173 | mltrecreation@mltwa.gov
- Traffic Tickets/Violations: 425-744-6228 | records@mltwa.gov
- Utility Billing: 425-744-6214 | utilitybilling@mltwa.gov

- Place Police Fines in the Police Station payment box at the station or mail. Utility payments may be placed in the drop box at City Hall, mailed, or paid [online](#).
- **Coffee with the City:** The next Coffee with the City event will be **Wednesday, June 8, 2022 from 6:00 to 7:00 p.m.** If the public would like to listen in via telephone, the call in number is 1-253-215-8782. To watch the meeting over the internet: 1) Go to <https://zoom.us/join>; 2) Enter meeting ID 880 4842 2899 and click “join” (you will be prompted to install the Zoom application if you do not already have it); and 3) Enter password (060822).
- **Mountlake Terrace Fog Seal & Pavement Marking Repair Project:** The fog seal and pavement marking repair project was postponed to June 6 – 9 next week due to rain and is weather dependent. There will be no on-street parking on affected streets during the project time frame, with fog sealing applied on the first two days in two zones and pavement markings applied the final two days. Each zone will have parking restrictions on two of the four days.



COMMUNITY & ECONOMIC DEVELOPMENT

- **Inspection Requests Available Exclusively Online:** All inspections are required to be requested via the [Permit Portal](#). The city continues to make an effort to provide consistency and expedite the inspection scheduling process. Consolidating permits and inspections through the portal streamlines this progression.

The former Inspection Hotline redirects callers to the online portal. Additionally, all permit information is housed online, in the same place, and can be accessed by the permit number. Information regarding the necessity of inspections, and staying in compliance with the accompanying permits, is explained on the [Permits & Licenses](#) page.

If you do not have online access, and need to request inspections, please email permitspecialist@mltwa.gov with your permit number, and your request to be added to the account. For additional assistance, please call 425-744-6267.

- **Permits:** Until the city re-opens for in-person services, [permit applications](#) are accepted through a ‘no-contact’ procedure. Permit processing times have increased due to compliance with COVID mandates. During construction, permits must be on-site, workers must follow

COVID-19 protocols, and contractors must have a developed exposure control, mitigation, and recovery plan. Department of Labor & Industries will enforce requirements for contractors to comply. Please email Permitspecialist@mltwa.gov with questions.

- **Interactive Map:** An [interactive map](#) on the city website highlights all large development projects currently happening in Mountlake Terrace. Either clicking the numbers within the map, or the list of project names on the left side, generates a view of development details.

PUBLIC WORKS/ENGINEERING SERVICES

- **Grant Update:** In 2022, the stormwater program will be receiving three grants totaling \$107,400 from the Washington State Department of Ecology (DOE) and the Washington Department of Natural Resources (DNR). DOE is funding a two-year, \$26,000 grant for invasive plant control in Lake Ballinger, and also a \$50,000 grant to support stormwater permit compliance. In addition, the city was recently awarded a \$31,400 grant from DNR to start a new street and parks tree planting program, "Trees for Terrace."

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Now Hiring!** Click [here](#) to see available job opportunities.
 - **Dance Academy & Fitness:** Hiring experienced dance and fitness instructors! *Certified Silver Sneakers, Creative Children's Dance, Ballet, Jazz and Lyrical* instructors are needed and can be integrated into the schedule immediately after a successful interview and teaching a trial class. [Click here to see open positions](#) or contact Dance & Fitness Program Director Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
 - **Youth Summer Programs:** If you're interested in joining our summer camp staff, please contact Danielle Ladd dladd@mltwa.gov. If you enjoy working with children, then this is the job for you! We will have openings in our active, fun day camp as well as our child care program. Click [here](#) for an application.
 - **Aquatics:** *Hiring Lifeguards and Swim Instructors* – Year 'round and for Summer: Aquatics continues to hire part-time Lifeguards/Swim Instructors. This is a great time to think about and apply for seasonal/summer positions for Aqua Kids Camp Counselor, Lifeguards, and Swim Instructors. As Aquatics attempts to continue to expand programs, additional staff is needed to accomplish this. If you enjoy working with all ages of people and want to learn how to teach a lifelong safety skill, this is for you! To be a Lifeguard/Swim Instructor, candidates must hold a current Lifeguarding Certification, American Red Cross is preferred, other agencies will be accepted. For those who do not hold a Lifeguard Certification, we train Swim Instructors. Instructors are trained by an experienced Aquatic Leadership staff, candidates must enjoy the water and working with children. Applications for Lifeguards or Swim Instructors can be submitted [online](#).
 - **Athletics:** We're looking for a [Gym/Ballfield Attendant](#)! High school kids welcome too! Contact Danielle Ladd for more information 425-640-3105 or dladd@mltwa.gov.

- **Part-Time Front Desk:** The Recreation Pavilion front desk is hiring! We currently have part time non-benefitted positions. Click [here](#) to see available job opportunities or contact Renee Norton at 425-640-3108 or rnorton@mltwa.gov.
- **Espresso Special:** Next week's espresso special at the Recreation Pavilion is an Almond Mocha. June 6-10, order an Almond Mocha iced or hot, and receive \$.25 off a 12oz, \$.50 off a 16oz or \$.75 off a 20oz. Espresso hours are Monday - Friday, 6:00am - 1:30pm.
- **Lifeguard/Swim Instructor In-service:** This training will take place on Friday, June 3 from 4:30-6:30 p.m. The Pool, Spa and Sauna will close to the public at 4:30 p.m. Lifeguards & Swim Instructors will be practicing teaching techniques and skills, getting ready for the upcoming Summer programs. Skills will be practiced both in and out of the water. Aquatics will be accepting applications for swim instructors and lifeguards throughout the summer to prepare for both summer and fall.
- **Lifeguarding Course:** A Blended Learning course will be offered June 27-July 1 from 3:00-7:00 p.m. Fees are \$185 for MLT residents and \$205 for nonresidents. The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. After successful completion participants will hold a two-year certification in Lifeguarding, CPR/AED for the Professional Rescuer and First Aid.

Course Prerequisites - Candidates must be at least 15 years old on or before the final scheduled session of the course, able to swim 300 yards continuously demonstrating breath control and rhythmic breathing. Candidates may swim using the front crawl, breaststroke or a combination of both. Candidates must also be able to tread water for two (2) minutes using only the legs, complete a timed 20-yard swim that includes submerging, picking up a 10 pound object, and swimming back to the start within 1 minute, 40 seconds.

Registration is available [online](#). To set up a prerequisite appointment contact the aquatic office at 425-776-9173 ext. 1120.

- **Swimming Lesson Registration for Summer:** [Online Pre-registration](#) for summer swimming lessons in June will be as follows at 9:00 a.m.: Monday/Wednesday Pre-registration: June 14, Tuesday/Thursday Pre-registration: June 15 Friday Pre-registration: June 17 at 12:00 p.m., Saturday Pre-registration: June 18. [Online Open Registration](#): June 21

Classes will start on June 27 for MW; June 28 for Tuesday/Thursday Daily lesson meeting Monday through Friday will start June 27 and Saturdays will start July 9. The lesson schedule will be posted on the website on the [Swim Instruction page](#) by June 10.

- **HappyFeet & Future Legends Soccer Skills Class Summer Session:** A soccer skill building program for children ages 2 through 10. Sunday afternoons at the Ballinger Playfield beginning

June 5. Please go [here](#) to register. Contact Danielle Ladd if you have questions dladd@mltwa.gov.

- **Basketball Summer League:** Summer basketball begins July 20. Games on Wednesdays, 8 weeks then tournament. Get your team ready and register [here](#). Questions? Contact Athletic Supervisor Danielle Ladd dladd@mltwa.gov.
- **Summer Camps Youth Specialty and Sports:** Space is still available in many of our youth week-long specialty camps this summer. We're offering Jump Rope camp for ages 7-14, register [here](#). There is still space in the basketball camp with MLT High, register [here](#). Also, Skyhawks Baseball camp is still open, register [here](#).
- **Summer Dance:** Camps and classes are open for registration. You can view upcoming activities and get registered with the front desk or [online](#). We offer classes and camps for children ages 3-18 in a variety of styles including, Ballet, Jazz, Lyrical and Irish Dance. For questions or placement advice, contact Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
- **Tennis Lessons:** Learn tennis from an expert this summer. Lessons are being taught by UW Tennis team member, Zoey Weil. We're offering adult/teen and youth lessons. They'll begin the end of May. For more information, go [here](#).
- **Bicentennial Playground:** The playground survey has been completed and a recommendation is being forwarded to the City Council. The survey tallied over 350 votes! Bicentennial Park will receive this new playground this fall. The City Council will consider these recommendations at the June 6 meeting.
- **The Mountlake Terrace Garden Club:** The Mountlake Terrace Garden Club cleaned and weeded several entry locations throughout Mountlake Terrace over the Memorial Day weekend cleaning in preparation for planting on Friday June 3rd. Park staff has set and repaired the irrigation in anticipation of the new plants. The Garden Club is looking for members to assist in running the club and maintaining the entry sites in Mountlake Terrace. The Mountlake Terrace Garden Club is a volunteer based community group that for over 20 years has annually planted flowers and maintained different sites throughout the City. If you are interested in joining the garden club or just helping out this spring please contact Parks Superintendent Ken Courtmanch at kcourtmanch@mltwa.gov or (425)-776-1811.
- **Ivy League:** A volunteer group known as the "Ivy League" has adopted Veterans Memorial Park and has been working to remove the invasive ivy growing in the park. The group's next effort is scheduled for June 18th to help continue to remove debris and spread wood chips in an effort to eliminate invasive plant species in the park. For more information on volunteering in the Mountlake Terrace Parks contact Parks and Facilities Superintendent Ken Courtmanch at kcourtmanch@mltwa.gov.

- **MLT B.O.G:** The volunteer group known as the MLT BOG will be out this weekend and working on the raised flower beds near the Mountlake Terrace Senior Center. They will be adding soil and preparing the beds for future plantings.

POLICE DEPARTMENT

The Police Station remains closed to the public, although fingerprinting services have resumed and are available by appointment only. The city is unable to accommodate walk-ins at this time. The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at 425-407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the [Police Department Records Unit](#), call 425-670-8260. View general Police Department information [here](#).

Monthly Activity <i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
APR	213	201	48	21	2	6	6	10
YTD	885	648	175	84	11	24	40	49

Weekly Patrol Synopsis

- On May 25, patrol responded to a suspicious person at a business located in the 21800 block of highway 99. The subject was trespassed from the business and referred to the Law Enforcement Assisted Diversion (LEAD) program.
- On May 25, patrol responded to a fraud report at a residence located in the 4700 block of 212th Street SW.
- On May 25, patrol responded to a theft report at a residence located in the 6300 block of 221st Place SW.
- On May 25, patrol responded to a domestic disturbance at a residence located in the 22700 block of 57th Avenue W.
- On May 25, patrol responded to a disturbance at a business located in the 24300 block of 56th Avenue W. A subject at the location was arrested for trespassing.
- On May 26, patrol assisted the Edmonds Police Department with a drone deployment at a burglary incident.
- On May 26, patrol responded to a hit-and-run collision in the 4200 block of 236th Street SW. The suspect was later located and arrested for the offense.

- On May 26, patrol contacted a suspicious person in the 23100 block of 48th Avenue W. The person had obvious injuries and admitted to having been in a fight with her boyfriend. She was uncooperative with the investigation, and a suspect could not be identified.
- On May 26, patrol responded to a malicious mischief report in the 23200 block of 48th Avenue W.
- On May 26, patrol responded to a hit-and-run collision in the 24300 block of Van Ry Boulevard. Investigation continues.
- On May 27, patrol stopped a vehicle for a moving violation. The driver was arrested for multiple warrants.
- On May 27, patrol responded to a theft report at a residence located in the 6300 block of St. Albion Way.
- On May 27, patrol responded to a theft report at a business located in the 4300 block of 212th Street SW.
- On May 27, patrol responded to a malicious mischief report in the 23900 block of 56th Avenue W.
- On May 27, patrol observed a known Department of Corrections escapee in the 21700 block of 56th Avenue W. He was contacted and arrested for the warrant.
- On May 27, patrol responded to a behavioral health report at a residence located in the 23000 block of La Pierre Drive. The resident had overdosed on narcotics and was transported to the hospital.
- On May 28, patrol responded to a burglary report at a business located in the 21900 block of 66th Avenue W. Investigation continues.
- On May 28, patrol responded to a burglary report at a business located in the 5200 block of 212th Street SW. Investigation continues.
- On May 28, patrol contacted three individuals who were passed out in a vehicle located in the 4300 block of 223rd Street SW. Investigation revealed all three to be under the influence of narcotics. Narcotics were seized and diversion was provided.
- On May 28, patrol responded to a domestic disturbance at a residence located in the 4000 block of 212th Street SW. The suspect fled prior to police arrival and was later cited for the offense.
- On May 28, patrol responded to a missing person report at a residence located in the 5900 block of 242nd Street SW. Investigation continues.

- On May 28, patrol responded to a domestic assault at a residence located in the 4000 block of 212th Street SW. The resident was arrested for choking the victim.
- On May 28, patrol responded to a theft report at a residence located in the 22800 block of Lakeview Drive.
- On May 28, patrol responded to a behavioral health report at Mountlake Terrace High School. Due to suicidal threats the individual was taken to the hospital for an evaluation.
- On May 28, patrol responded to a theft-from-vehicle report at a residence located in the 24200 block of Van Ry Boulevard.
- On May 29, patrol responded to a domestic disturbance at a residence located in the 23000 block of La Pierre Drive.
- On May 29, patrol responded to a theft report at a residence located in the 23400 block of 55th Avenue W.
- On May 29, patrol responded to a death investigation at a residence located in the 24000 block of Van Ry Boulevard. Investigation indicated the resident passed due to health related issues.
- On May 29, patrol responded to a Child Protective Services referral at a residence located in the 4700 block of 216th Street SW.
- On May 29, patrol responded to a domestic disturbance at a residence located in the 23200 block of 65th Place W. The resident was taken to the hospital for a mental health evaluation.
- On May 30, patrol responded to a burglary report at a residence located in the 4800 block of 219th Street SW.
- On May 30, patrol responded to a domestic disturbance at a residence located in the 4700 block of 216th Street SW.
- On May 30, patrol responded to a vehicle theft report at a residence located in the 6300 block of St. Albion Way.
- On May 30, patrol responded to a domestic harassment report at a residence located in the 5700 block of 215th Place SW. The suspect was not located, and was later cited for the offense.
- On May 30, patrol responded to a theft report at a residence located in the 6400 block of 234th Place SW.
- On May 30, patrol responded to a Child Protective Services referral at a residence located in the 4200 block of 214th Street SW.

Weekly Investigation Update

Cases Assigned

- 22-7263 Death Investigation
- 22-7326 Death Investigation
- 22-7190 Burglary
- 22-6911 Fraud
- 22-7191 Burglary
- 22-7189 Burglary
- 22-7331 Harassment

Cases Cleared

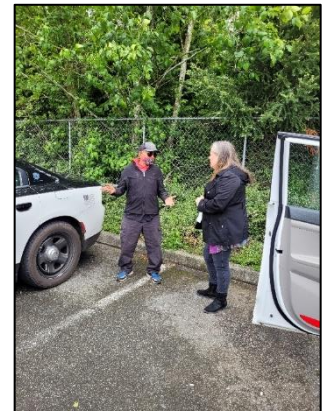
- 22-6782 CPS
- 22-4990 Luring
- 22-6642 Missing Person
- 22-5055 Weapons Violation
- 22-4871 Fraud

Community Outreach & Directed Enforcement

- 56 reported self-initiated outreach contacts.
- School visits continued.
- Patrol emphasis at 66th and 220th with a focused patrol of businesses in the area.
- Patrol emphasis on the Interurban Trail.
- Patrol emphasis in the 23200 block of 63rd Avenue W.
- Patrol emphasis at the Recreation Pavilion.
- Traffic emphasis on Lakeview Drive.
- Patrol emphasis at Veterans Park.
- Traffic emphasis on 58th Avenue W.

Other Items of Interest

- Officers Ball and Ratliff began Phase 3 of their field training.
- Sergeant King attended fleet management training.
- Officers submitted their first LEAD referral since the program expanded to South Snohomish County.
- Officers have been working with staff at the Recreation Pavilion to have police interact with children a summer camp programs.
- Several contacts were made with the imbedded social worker during this period (see photo at right).



Code Enforcement Property of the Week

On April 20, Code Enforcement followed up to multiple parking complaints involving a vehicle parked in the 24200 block of 58th Place W. Code Enforcement issued a correction notice in accordance with 10.10.190 – Storing vehicles on the public street over 72 consecutive hours prohibited, and 10.10.230 – Abandoned inoperable vehicles on a public street prohibited.

On May 31, Code Enforcement returned to the location and noted the correction notice was removed, and the vehicle was moved a short distance and re-parked. The vehicle still had an expired license and a rear flat tire and was subsequently impounded.



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- June 8 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- July 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- August 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- October 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- December 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace