

CITY MANAGER'S WEEKLY UPDATE

June 10, 2022

CITY COUNCIL MEETINGS

In order to limit the spread of COVID-19, the city continues to follow Governor Inslee's [Proclamation 20-28](#) by holding City Council meetings virtually (online), via Zoom. **Please note this Proclamation has been rescinded by Governor Inslee effective June 1, 2022. The City is working toward reopening and will provide remote attendance and public comment options for the public.**

View the [City Council Meeting Schedule](#) for upcoming agenda items. Visit www.cityofmlt.com/129 for meeting information and links.

The City Council's **Thursday, June 16 meeting, beginning at 6:00 p.m.**, via telephone and internet, agenda includes: (1) Joint Meeting with Planning Commission to Review the Multifamily Tax Exemption (MFTE) Report; (2) Review of 2022 First Quarter Police Department Report; and (3) Review and Approval of City Council Subcommittee Recommendation for Board/Commission Member Appointments.

CITY CLERK AND COMMUNITY RELATIONS

- **City Hall Preparing to Reopen:** The city is preparing to reopen City Hall and Police Station to the public. New lobby signage was recently installed and construction is currently happening in the Council Chambers with June 16 anticipated as the first in-person meeting since the COVID-19 emergency declaration was issued in April of 2020. The City Clerk and IT Manager are working to prepare for that hybrid City Council meeting that will begin at 6:00 p.m. In the meantime, the city is working on a news release with information about appointments with City Hall staff prior to the full opening Stay tuned for more updates.

The Recreation Pavilion hours are Monday-Thursday, 5:45 a.m.-8:30 p.m., Friday 5:45 a.m.-6:30 p.m., and Saturday 8:00 a.m. - 2:00 p.m. The facility is not open on Sunday. Email mltrecreation@mltwa.gov or call 425-776-9173 to register or get more information about our programs. Athletic fields are open by reservation only and with appropriate safety plans. Park trails, off-leash dog park, tennis courts and basketball court are open. Below are some helpful phone numbers and emails should you need assistance:

- Building Permits: 425-744-6267 | permitspecialist@mltwa.gov
- City Hall – General: 425-776-1161 | cityhall@mltwa.gov
- Code Enforcement: 425-744-6254 | codeenforcement@mltwa.gov
- Non-Emergency Police/Fire: 425-407-3999 (Call 9-1-1 if emergency)
- Recreation Pavilion: 425-776-9173 | mltrecreation@mltwa.gov
- Traffic Tickets/Violations: 425-744-6228 | records@mltwa.gov
- Utility Billing: 425-744-6214 | utilitybilling@mltwa.gov
- Place Police Fines in the Police Station payment box at the station or mail. Utility payments may be placed in the drop box at City Hall, mailed, or paid [online](#).

- **Mountlake Terrace Fog Seal & Pavement Marking Repair Project:** The fog seal and pavement marking repair project was postponed to June 6 – 9 next week due to rain and is weather dependent. There will be no on-street parking on affected streets during the project time frame, with fog sealing applied on the first two days in two zones and pavement markings applied the final two days. Each zone will have parking restrictions on two of the four days.

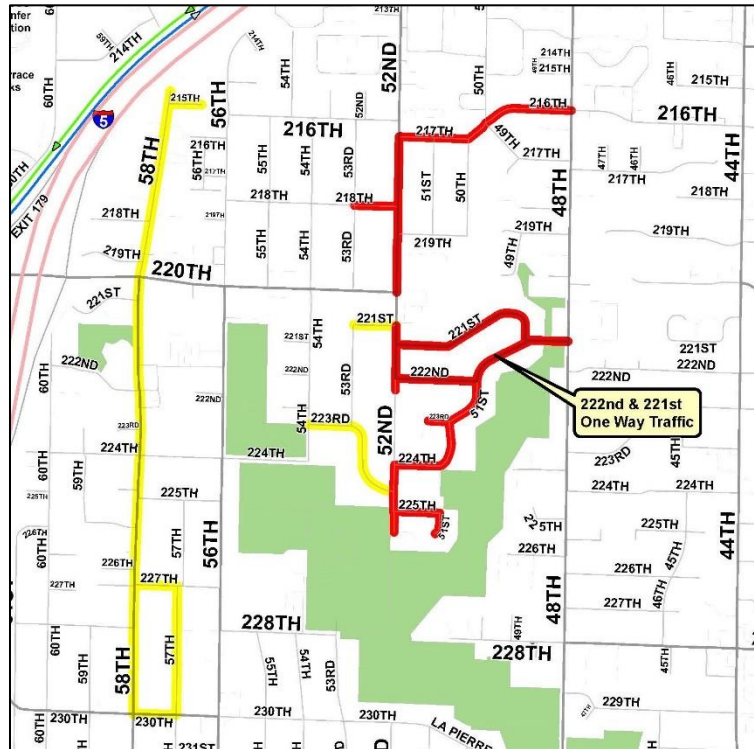
COMMUNITY & ECONOMIC DEVELOPMENT

- **Inspection Requests Available Exclusively Online:** All inspections are required to be requested via the [Permit Portal](#). The city continues to make an effort to provide consistency and expedite the inspection scheduling process. Consolidating permits and inspections through the portal streamlines this progression.

The former Inspection Hotline redirects callers to the online portal. Additionally, all permit information is housed online, in the same place, and can be accessed by the permit number. Information regarding the necessity of inspections, and staying in compliance with the accompanying permits, is explained on the [Permits & Licenses](#) page.

If you do not have online access, and need to request inspections, please email permitspecialist@mltwa.gov with your permit number, and your request to be added to the account. For additional assistance, please call 425-744-6267.

- **Permits:** Until the city re-opens for in-person services, [permit applications](#) are accepted through a 'no-contact' procedure. Permit processing times have increased due to compliance with COVID mandates. During construction, permits must be on-site, workers must follow COVID-19 protocols, and contractors must have a developed exposure control, mitigation, and recovery plan. Department of Labor & Industries will enforce requirements for contractors to comply. Please email Permitspecialist@mltwa.gov with questions.
- **Interactive Map:** An [interactive map](#) on the city website highlights all large development projects currently happening in Mountlake Terrace. Either clicking the numbers within the map, or the list of project names on the left side, generates a view of development details.



PUBLIC WORKS/ENGINEERING SERVICES

- **Grant Update:** In 2022, the stormwater program will be receiving three grants totaling \$107,400 from the Washington State Department of Ecology (DOE) and the Washington Department of Natural Resources (DNR). DOE is funding a two-year, \$26,000 grant for invasive plant control in Lake Ballinger, and also a \$50,000 grant to support stormwater permit compliance. In addition, the city was recently awarded a \$31,400 grant from DNR to start a new street and parks tree planting program, "Trees for Terrace."

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Now Hiring!** Click [here](#) to see available job opportunities.
 - **Dance Academy Hiring:** Join our team of excellent and collaborative dance teachers for summer camps and classes and the School Year 2022-23 schedule. We're looking for preschool lovers to teach Creative Children's Dance, Tap & Ballet, Pre-Ballet, and Funky Jazz classes. And teachers who enjoy ages 6-18 for specialties in Ballet levels I-V, Jazz levels I - V and Lyrical levels II - V. New teachers can be integrated into the schedule after a successful interview and teaching a trial class. [Click here to see open positions](#) or contact Dance & Fitness Program Director Chloe Davenport at 425-640-3107 or cdavenport@mltwa.gov.
 - **Youth Summer Programs:** If you're interested in joining our summer camp staff, please contact Danielle Ladd dladd@mltwa.gov. If you enjoy working with children, then this is the job for you! We will have openings in our active, fun day camp as well as our child care program. Click [here](#) for an application.
 - **Aquatics: *Hiring Lifeguards and Swim Instructors*** – Year 'round and for Summer: Aquatics continues to hire part-time Lifeguards/ Swim Instructors. This is a great time to think about and apply for seasonal/summer positions for Aqua Kids Camp Counselor, Lifeguards, and Swim Instructors. As Aquatics attempts to continue to expand programs additional staff is needed to accomplish this. If you enjoy working with all ages of people and want to learn how to teach a lifelong safety skill, this is for you! To be a Lifeguard/Swim Instructor, candidates must hold a current Lifeguarding Certification, American Red Cross is preferred, other agencies will be accepted. For those who do not hold a Lifeguard Certification we train Swim Instructors. Instructors are trained by an experienced Aquatic Leadership staff, candidates must enjoy the water and working with children. Applications for Lifeguards or Swim Instructors can be submitted online <https://www.cityofmlt.com/Jobs.aspx>.
 - **Athletics:** We're looking for a ***Gym/Ballfield Attendant!*** High school kids welcome too! Contact Danielle Ladd for more information 425-640-3105 or dladd@mltwa.gov.
 - **Part-Time Front Desk:** The Recreation Pavilion front desk is hiring! We currently have part time non-benefitted positions. Click [here](#) to see available job opportunities or contact Renee Norton at 425-640-3108 or rnorton@mltwa.gov.

- **Espresso Special:** Next week's espresso special at the Recreation Pavilion is a Caramel Sauce Latte. June 13-17, order a Caramel Sauce Latte iced or hot, and receive \$.25 off a 12oz, \$.50 off a 16oz or \$.75 off a 20oz. Espresso hours are Monday - Friday, 6:00am - 1:30pm.
- **Swimming Lesson Registration for Summer:** Online Pre-registration for summer swimming lessons in June will be as follows at 9:00 a.m.: Monday/Wednesday Pre-registration: June 14, Tuesday/Thursday Pre-registration: June 15 Friday Pre-registration: June 17 at 12:00 p.m., Saturday Pre-registration: June 18. Online Open Registration: June 21.

Classes will start on June 27 for MW; June 28 for Tuesday/Thursday Daily lesson meeting Monday through Friday will start June 27 and Saturdays will start July 9. The lesson schedule will be posted on the website on the Swim Instruction page by June 10.

- **Lifeguarding Course:** A Blended Learning course will be offered June 27-July 1 from 3:00-7:00 p.m. Fees are \$185 for MLT residents and \$205 for nonresidents. The primary purpose of the American Red Cross Lifeguarding course is to provide entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide professional-level care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. After successful completion participants will hold a two year certification in Lifeguarding, CPR/AED for the Professional Rescuer and First Aid.

Course Prerequisites - Candidates must: Be at least 15 years old on or before the final scheduled session of the course. Swim 300 yards, continuously demonstrating breath control and rhythmic breathing. Candidates may swim using the front crawl, breaststroke or a combination of both. Tread water for 2 minutes, using only the legs. Complete a timed 20 yard swim that included submerging, picking up a 10 lb. object, swimming it back to the start within 1 minute, 40 seconds.

Registration is available online. To set up a prerequisite appointment contact the aquatic office at 425-776-9173 ext. 1120.

- **Pool Maintenance closure:** The pool, spa, sauna, pool deck and Locker Rooms will be closed from June 20-24 for scheduled maintenance. During this time the use of the pool deck will be prohibited due to the use of chemicals on the deck. Other parts of the pavilion will be open and available on a limited schedule. We will be open for Racquetball, Indoor Playground, Cardio Room, scheduled Land Fitness classes and Dog Obedience. Drop-In Open Gym will be cancelled this week. The business office hours this week will be: Monday June 20, 6:30 a.m. - 8:30 p.m.; Tuesday June 21 6:30 a.m. - 7:30 p.m.; Wednesday, June 22, 6:30 a.m. -6:30 p.m.; Thursday, June 23 6:30 a.m. - 6:30 p.m.; Friday, June 24, Closed; Saturday, June 25, Closed. For questions contact the Recreation Pavilion at 425-776-9173.
- **The Elements – a year end Dance Recital:** The Mountlake Terrace Dance Academy and adult Tap classes will be putting on two shows 2:30 pm and 6:00 pm on June 18th at Shoreline Community College Theater, 16101 Greenwood Avenue N. Build. 1600. Tickets are: \$15 plus fees and available starting June 10th at <https://buy.tututix.com/mltdanceacademy>.

“The Elements” has informed this show with soft and thoughtful movement as well as whimsical, flashy and bombastic fun. Our school excels in Ballet, Lyrical, Jazz, Tap and Irish Step. Dancers' ages range from four to adult with a variety of experience levels. Every piece was lovingly choreographed to feature the best of each group performing while expressing earth, air, fire or water elements through movement, costume and music. Our community of dancers and excellent staff are proud to present live dance in the theater for everyone to enjoy.

- **Total, Dance, Immersion Summer Camp Ages 9-16:** July 25-29 9:00 am-4:00 pm. Dancers will have fun and sweat while working on strength, flexibility, grace, coordination and a creative presentation. A team of teachers specializing in Jazz, Ballet, Lyrical, Soft Show Tap, Musical Theater, Conditioning and Yoga on the schedule through the week for a diverse, active and exciting learning experience. Dancers should have one year or more of formal dance instruction. Don't miss the performance on the last day for friends and family. To register for this camp or other pre-teen and teen camps visit our database called [DaySmart](#) and log in or create an account. For more information about Dance Camps contact Chloe Davenport (425) 640-3107, cdavenport@mltwa.gov.
- **Summer Camps Youth Specialty and Sports:** Space is still available in many of our youth week-long specialty camps this summer. We're offering Jump Rope camp for ages 7-14, register [here](#). There is still space in the basketball camp with MLT High, register [here](#). Also, Skyhawks Baseball camp is still open, register [here](#).
- **Basketball Summer League:** Summer basketball begins July 20. Games on Wednesdays, 8 weeks then tournament. Get your team ready and register [here](#). Questions? Contact Athletic Supervisor Danielle Ladd dladd@mltwa.gov.
- **Bicentennial Playground:** The City Council approved the purchase of PlayCreation's Playground Design A. This playground will be ordered and installed on the SW corner of Bicentennial Park near the gazebo sometime this fall. Due to supply chain issues and labor shortages the playground will take more than double the usual production and shipping time. The Recreation and Parks Advisory Commission will continue to discuss the alignment and design location of this playground along with other details that coincide with this project at its next meeting on June 14th at 7 pm at City Hall (23204 58th Ave. W) or via zoom (link on website).

POLICE DEPARTMENT

The Police Station remains closed to the public, although fingerprinting services have resumed and are available by appointment only. The city is unable to accommodate walk-ins at this time. The public can conduct most business with the Police Department over the telephone, fax, or email as well as mail. In the meantime, if you have an emergency, please call 911. If you need an officer and it is not an emergency, call the non-emergency line at 425-407-3999 or email mltpd@mltwa.gov. If you have business to conduct with the [Police Department Records Unit](#), call 425-670-8260. View general Police Department information [here](#).

Monthly Activity <i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
APR	210	297	40	29	4	5	3	4
YTD	1088	945	215	113	15	29	43	50

Weekly Patrol Synopsis

- There were four verbal domestic arguments this week.
 - 6400 block of 218th Street SW
 - 23500 block of 56th Ave. W.
 - 23200 block of 58th Ave. W.
 - 22800 block of Lake View Dr.
- There were two vehicle prowls this week.
 - 4700 block of 216th Street SW
 - 4700 block of 216th Street SW
- There were two warrant arrests this week.
 - 23600 block of 56th Ave. W.
 - 23200 block of 58th Ave. W.
- On June 1, damage was reported to a window at the Mountlake Terrace Library. There are no suspects or leads at this time.
- Detectives were notified of a registered sex offender who moved to Mountlake Terrace but failed to register as required by law. The case is being investigated.
- Two flat tires were reported to police at the 4700 block of 212th Street SW. No suspects or leads at this time.
- A male suspect was placed under arrest for harassment of an ex-girlfriend while she was at her place of business.
- Officers stopped a vehicle for stolen license plates at the 21700 block of 51st Ave. W. The plates were recovered and the driver was cited for possession of stolen plates.
- Officers were dispatched to a suspicious vehicle at the 22800 block of 44th Ave. W. Upon contact, officers noted the driver of the vehicle was intoxicated. Probable cause was developed and the driver was arrested for DUI.

- Officers were dispatched to the 7000 block of 220th Street SW for a suspicious person. It was later discovered that the unknown subject was siphoning gasoline from another vehicle. There are no suspects or leads.
- Officers responded to a Child Protective Services case where a young child was found to have cocaine in his system during a medical exam. This case has been assigned to a detective.
- A Mountlake Terrace resident reported that a known female subject was in his front yard and was refusing to leave. After officers arrived the subject left on her own.
- Officers responded to a Child Protective Services report of a child that had been sexually assaulted. Case has been assigned to a detective.
- The city's aerial drone was deployed to assist Brier Police with a missing person.
- On June 4 officers saw a known subject violating a restraining order at the 21400 block of 48th Ave. W. The suspect was taken into custody and booked on four counts of violating a restraining order.
- A hit-and-run occurred at the 23600 block of 44th Ave. W. There are no suspects or leads at this time.
- Officers responded to an adult family home at the 22300 block of 48th Ave. W for a possible assault of an elderly male. There was no evidence of an assault and the call was cleared as unfounded.
- Officers provided a trespass warning to a subject at QFC per the management's request.
- Officers stopped a vehicle 4800 block of 212th Street SW for a lane violation. During the stop, officers developed probable cause for DUI. The driver was placed under arrest and booked into the Snohomish County Jail.
- On June 6 officers responded to the 3800 block of 226th Pl. SW for a report of a physical domestic between two roommates who were arguing over finances. Probable cause was developed to arrest one of the subjects for assault 4 DV.
- A burglary was reported at the 7000 block of 225th Street SW. Nothing was stolen and there are no suspects or leads at this time.

Significant Incidents

- Paramedics and police were dispatched to a suicidal subject call at Studio 6. A 52-year-old female was threatening to kill herself and reported to 911 that she had a knife. Time, distance, and shielding were utilized to establish contact. The subject was seen through a crack in the door holding a kitchen knife. Phone communication was established and an officer negotiated with her for quite some time. Despite best efforts of crisis intervention, the subject refused to

come outside. The subject later called 911 stating she was having a heart attack. More attempts were made to communicate via phone but were unsuccessful. Due to the nature of a potential heart attack, units obtained a motel key and opened the door. The subject was seen unarmed. The door was breached and the subject was safely taken into custody. She was seen by paramedics for self-inflicted injuries and transported to the hospital.

Weekly Investigation Update

Cases Assigned

- 22-7263 Death Investigation
- 22-4990 Suspicious/Luring
- 22-7341 Vehicle Prowl
- 22-7562 CPS
- 22-7731 Runaway
- 22-7396 Fail to Register

Cases Cleared

- 22-3859 Homicide/Suicide
- 22-5494 Assault
- 22-7331 Threats

Community Outreach & Directed Enforcement

The week of June 1st through June 7th was active with officers making several contacts with many citizens. Officers continue to conduct local business and area checks at the following locations: Andorra Estates Apartments, Studio 6 Motel (Gateway Plaza), Ballinger Park, Interurban Trail, Veterans Park (Library) and marijuana dispensaries. Below are some highlights of the community contacts that we have made to include contacts with homeless subjects.

- Numerous checks were made at the business park on 70th Ave W from 22000 block to 22400 block during various hours of the shift, but especially in early morning hours.
- Officer Look gave sticker badges to several children during his week of work.
- Officer Look helped a motorist with a car problem.
- Officer Look provided a community member and her dog with a courtesy transport to a residence.
- Sergeant Moss helped a disabled motorist.
- Officer Marshall spoke with a citizen about crime problems and dealing with juvenile issues at Scriber Creek Apartments.
- Officer Ratliff gave stickers to kids.
- Officer Shin visited with some school staff and students at Mountlake Terrace High School, Terrace Park School, and Mountlake Terrace Elementary.
- Officer Elrod and Officer Ball visited Brighton School and spoke with some staff members about safety. They also visited with staff members at St. Pius and Cedar Way Elementary.

Code Enforcement Property of the Week

Code Enforcement observed a commercial vehicle parked on the public right-of-way located in the area of the 22300 block of 56th Ave W. Code Enforcement issued a parking infraction in accordance with Mountlake Terrace Municipal Code 10.10.180.B (Commercial vehicles are prohibited in certain areas of the city at all times unless actively engaged in the loading or

unloading of materials or passengers, or in connection with an approved construction project in accordance with the applicable regulations in MTMC Title [19](#)).

Later that day, Code Enforcement returned to the location and noted the commercial vehicle had moved.



Other Items of Interest

Sergeant Matt Porter providing training to City employees on Dealing with Difficult Customers



NEWS RELEASES

News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

- July 13 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- August 10 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- September 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- October 12 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- November 9 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual
- December 14 6:00 p.m. Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Scott Hugill, City Manager
City of Mountlake Terrace