

CITY MANAGER'S WEEKLY UPDATE

October 21, 2022

NOTICE: Due to staffing issues in the City Manager's Office, the frequency of City Manager's updates may need to be adjusted from time to time until full staffing is achieved; this could result in semi-monthly, monthly, or other interval updates. Thank you for your patience!

CITY COUNCIL MEETINGS

- City Council meetings are now streaming live on YouTube at www.youtube.com/cityofmlt.
- You can still watch and participate via Zoom, or just view on YouTube. The videos on YouTube are bookmarked by agenda item, which can be helpful if you're watching later.
- Find future meeting schedules and agendas at [Agendas and Minutes](#).

The City Council meets next on Thursday, **November 3, 2022** beginning at 7:00 p.m. for a regular meeting.

DEPUTY CITY CLERK AND COMMUNITY RELATIONS

- **Deputy City Clerk Recruitment:** The City has issued an opportunity to apply for the Deputy City Clerk position. You can view the complete posting [here](#).
- **In Community Relations**, we've been working with Parks and Police on photographing the ongoing construction at Ballinger Park. We're also preparing communications about the upcoming budget process, and conducting some routine updates of the website, especially streamlining the homepage drop-down menus.
- On social media, we shared a post on Facebook about the legacy and poetry of former Recreation & Parks Director Mickey Corso, whose daughter, Danielle Ladd, works for the city today. The post earned 1,275 impressions in 48 hours. The next two most popular posts this week were photo albums-one of a summer dance program and another from a recent visit by guide dog puppies to the Police Department.



Guide Dog Puppies at the Police Department

- On another note, the city is asking for help with getting various maps and navigation programs to update the addresses for City Hall and the Police Department. We encourage you to file a report within your app accounts if you notice this issue. (For example, Uber, Lyft, etc.)
- **Coffee with the City:** The next Virtual Coffee with the City will take place from 6 to 7 p.m. on Wednesday, November 09, 2022 via Zoom. This is a casual setting where the City Manager and staff discuss city operations, events and opportunities and community members can ask questions. Council members may also attend. Everyone is welcome, including students. To participate by telephone, the call-in number is 1-253-215-8782. To join via the internet: 1) Go to <https://zoom.us/join>; 2) Enter meeting ID 880 4842 2899 and click "join" (you will be prompted to install the Zoom application if you do not already have it); and 3) Enter passcode 110922. Or, click the [meeting link](#).
- **City Hall and Police Station Open:** City Hall and Police Station are open for in-person business. Business may still be conducted via email and telephone with the following contacts should you need assistance:
 - Building Permits: 425-744-6267 | permitspecialist@mltwa.gov
 - City Hall – General: 425-776-1161 | cityhall@mltwa.gov
 - Code Enforcement: 425-744-6254 | codeenforcement@mltwa.gov
 - Non-Emergency Police/Fire: 425-407-3999 (Call 9-1-1 if emergency)
 - Recreation Pavilion: 425-776-9173 | mltrecreation@mltwa.gov
 - Traffic Tickets/Violations: 425-744-6228 | records@mltwa.gov
 - Utility Billing: 425-744-6214 | utilitybilling@mltwa.gov
 - Place Police Fines in the Police Station payment box at the station or mail. Utility payments may be placed in the drop box at City Hall, mailed, or paid [online](#).

COMMUNITY & ECONOMIC DEVELOPMENT

- **Inspection Requests Available Exclusively Online:** All inspections are required to be requested via the [Permit Portal](#). The city continues to make an effort to provide consistency and expedite the inspection scheduling process. Consolidating permits and inspections through the portal streamlines this progression.

The former Inspection Hotline redirects callers to the online portal. Additionally, all permit information is housed online, in the same place, and can be accessed by the permit number. Information regarding the necessity of inspections, and staying in compliance with the accompanying permits, is explained on the [Permits & Licenses](#) page.

If you do not have online access, and need to request inspections, please email permitspecialist@mltwa.gov with your permit number, and your request to be added to the account. For additional assistance, please call 425-744-6267.

- **Interactive Map:** An [interactive map](#) on the city website highlights all large development projects currently happening in Mountlake Terrace. Either clicking the numbers within the map, or the list of project names on the left side, generates a view of development details.

RECREATION, PARKS & PROPERTY MANAGEMENT

- **Now Hiring!** Click [here](#) to see available job opportunities. *Recruitment and Retention Bonuses!*
- **Youth Programs:** If you're interested in joining our youth staff, please contact Danielle Ladd dladd@mltwa.gov. If you enjoy working with children, then this is the job for you! We will have openings in our active, fun day camp as well as our child care program. Click [here](#) for an application.
- **Aquatics: Hiring Lifeguards and Swim Instructors** – We are hiring part-time Lifeguards/Swim Instructors! If you enjoy working with all ages of people and want to learn how to teach a lifelong safety skill, this is for you! To be a Lifeguard/Swim Instructor, candidates must hold a current Lifeguarding Certification, American Red Cross is preferred, other agencies will be accepted. For those who do not hold a Lifeguard Certification we train Swim Instructors in house by our experienced Aquatic Leadership staff. Candidates must enjoy the water and working with children. Schedules are flexible and include daytime, afternoons on weekdays and mornings and early afternoons on Saturdays. Applications for Lifeguards or Swim Instructors can be submitted online click [here](#).
- **Athletics: Gym/Ballfield Attendants**--This part time position is for a Recreation Leader who can represent our athletic programs. It's an evening and weekend job. Job duties entail setting up sports rentals, attending to open gyms and leagues and preparing fields for ball games. If you're interested, contact Danielle Ladd dladd@mltwa.gov.

- **Part-Time Front Desk:** The Recreation Pavilion front desk is hiring! We currently have part time non-benefitted positions. Click [here](#) to see available job opportunities or contact Renee Norton at 425-640-3108 or rnorton@mltwa.gov.
- **Espresso Special:** Next week's drink special at the Recreation Pavilion is a “Witches Brew”! Stop by the Pavilion espresso stand 10/24 - 10/28 for an iced or hot concoction of your very own (limit 2 flavors or sauces) and receive \$.50 off a 16oz. Espresso hours are Monday - Friday, 7:00am - 1:30pm.
- **HappyFeet & Future Legends Soccer Skills Class Fall Quarter:** A soccer skill building program for children ages 2 through 10. Limited space available. Sunday afternoons indoors at the Terrace Park Elem. Gym beginning October 30. Go here to register, <http://mltrec.com/2124/Youth-Soccer-Skills>. Contact Danielle Ladd if you have questions dladd@mltwa.gov.
- **Children's Drawing Art Classes:** New this year, we're offering a drawing art class instructed by Jessica Carlson of Adventures in Art. Class is for ages 7-11 years old. Class is offered on Thursdays from 4:30-6:00 p.m. It's a drawing-based art education program. Jessica instructs using simple drawing methods and a weekly format where children produce unique works of art using a wide variety of artist quality mediums. Students think creatively, expand their drawing skills and become more confident in self-expression. Session #2 November 3-December 15 (6 lesson) R\$116, NR\$126. Go here to register <http://mltrec.com/2085/Child-Care>.
- **Dance Quarterly Adult Tap and Ballet:** Registration is open for Fall Session #2. Adults and teens can register or drop in for Tap I or Tap II - III and Open Level Ballet. Visit our craze magazine and turn to page 14 & 15 to see the schedule and link to our on-line data base to get registered.
- **Fitness Quarterly:** Registration is open for Fall Session #2. Adults and teens can register or drop in for Yoga, Tai Chi, and Pilates. Visit our craze magazine and turn to page 14 & 15 to see the schedule and link to our on-line data base to get registered.
- **Community Dance Concert:** MLT Dance Academy will be having their annual Winter Dance Concert at the MLT High School Theater on December 10th at 2:30 pm. Performers range in age from 3.5 – adult. The MLT dance program has classes in Ballet, Tap, Irish Step Dance, Jazz and Lyrical. Stay tuned for more information about ticket sales for this heartwarming and entertaining, community, theater performance.
- **We're Hiring Athletic Attendants:** This part time position is for that recreation leader who can represent our athletic programs. It's an evening and weekend job. Job duties entail setting up sports rentals, attending to open gyms and leagues and preparing fields for ball games. If you're interested, contact Danielle Ladd dladd@mltwa.gov.
- **Open Gym Basketball:** Basketball open gym on Saturday mornings from 9:00-11:30 a.m. Drop-in, pay at the Pavilion front desk. R\$4.25, NR\$4.75.

- **Open Gym Volleyball:** Volleyball open gym on Thursday evenings from 8:00-10:00 p.m. Drop-in, pay at the Pavilion front desk. R\$4.25, NR\$4.75.
- **Racquetball lessons:** Let us know if you're interested in learning the fast paced and easy to play sport of racquetball! Racquetball is a unique combination of tennis, handball and squash. We have the courts and we're offering lessons. Contact Danielle Ladd for more information or if you're seeking a partner, dladd@mltwa.gov.
- **Ballinger Park Trail:** The site work is almost complete. Additional hydroseed coverage is needed to close out the project. The site will remain closed until grass is established for site stabilization.
- **Ballinger Park Playground:** The contractor is swiftly working to get playground equipment installed before the weather changes. The first step will be assembling equipment for stabilization, in order to secure the structures with concrete foundations. The playground structures will not be fully constructing until the floor of the playground is poured. The contractor is hopeful to get a break in the wet weather in order to pour the floor in the next week or two. If the rain continues and temperatures drop, the site may remain closed until weather allows for work to continue.
- **Bicentennial Play Equipment:** The installation of new play equipment at Bicentennial Park has started. The equipment has shipped and City staff is leveling and grading the area. Staff has met with the installers and the installation should be complete by mid-November.
- **Ivy League:** A volunteer group known as the "Ivy League" has adopted Veterans Memorial Park and has been working to remove the invasive ivy growing in the park. The group has a work party planned for October 22nd and will continue to remove debris and spread wood chips in an effort to eliminate invasive plant species in the park.

POLICE DEPARTMENT

Monthly Activity								
<i>(Activity is updated in the last week of the month)</i>								
	Reports	Traffic Stops	Arrests	Collisions	DUIs	Burglaries	Vehicle Thefts	Vehicle Prowls
September	202	374	45	20	8	10	3	4
YTD	1713	2501	389	184	37	64	62	84

Weekly Patrol Synopsis

- There were three verbal domestic disturbance this week.
 - 21800 block 51st Avenue W.
 - 4700 block 216th Street SW.
 - 4300 block 236th Street SW.

- There were four vehicle prowls this week.
 - 6900 block 220th Street SW.
 - 2400 block Van Ry Boulevard.
 - 23200 block 48th Avenue W.
 - 4100 block 214th Street SW.
- There were 2 abandoned vehicles this week.
 - 24300 block 54th Avenue W.5400 block 244th Street SW.
- On October 13, 2022 officers responded to Swedish Hospital to contact a domestic violence victim who had been assaulted at 22006 67th Place W. The male suspect was not located. An attempt to locate was broadcast and charges for assault 2 domestic violence, protection order violation assault, interfering with reporting of domestic violence, theft 2 and malicious mischief domestic violence were forwarded to the prosecutor.
- On October 15, 2022 officers responded to the 6600 block of 244th Street SW for an assault at the Nile Haunted House. A worker had been assaulted by a juvenile patron after scaring him. The victim did not wish to pursue charges.
- On October 15, 2022 officers responded to the 4300 block of 236th Street SW for a physical domestic. Officers arrested a male suspect who was booked into jail for domestic assault in the 4th degree.
- On October 13, 2022 officers responded to the 22900 block of 47th Place W for a physical domestic. Officers arrested a male suspect who was booked into jail for domestic assault in the 4th degree.
- On October 17, 2022 officers contacted a person in crisis at the 22400 block of 60th Ave W. Officers spoke with the subject and sent a referral to Snohomish County Crisis Services.
- On October 15, 2022 officers contacted a person in crisis at the 23000 block of La Pierre Drive. The subject was thrashing on the ground. He was under the influence of narcotics and having a bad reaction. Due to his inability to care for himself, he was involuntarily committed the hospital.
- On October 13, 2022 officers responded to the 23400 block of 56th Avenue W for a burglary in progress. The subjects had fled the scene just prior to the officer's arrival. An area check was conducted for the subjects with negative results. No items were taken.
- On October 16, 2022 officers made contact at the 24000 block of Van Ry Blvd for a burglary. A subject had gone through several storage closets taking items. There is video of a female going through the storage closets. The case is being investigated.
- On October 14, 2022 officers contacted a victim of a court order violation at the 4100 block of 236th Street SW. The violation occurred over Snapchat while the victim was in Seattle. The case was forwarded to Seattle PD.

- On October 15, 2022 officers responded to the 24200 block of 54th Avenue W for a domestic violence order violation. The suspect had left the location. Officers attempted to locate the suspect, but were not successful. Charges were forwarded to the prosecutor.
- On October 18, 2022 officers responded to the 5700 block of 225th Street SW for a domestic violence order violation. The suspect could not be located. Charges were forwarded to the prosecutor.
- On October 16, 2022 officers responded to the 4100 block of 224th Place SW for a death investigation. The death appeared to be of natural causes. The medical examiner took custody of the deceased.
- On October 16, 2022 officers responded to the 21500 block of 48th Avenue W for a report of a person parked in vehicle and intoxicated. Officers determined the driver was in control of the vehicle and impaired. The suspect was arrested for physical control and booked into jail.
- On October 13, 2022 officers took a report of a missing adult from the 4700 block of 223rd Street SW. The subject was later located on October 14, 2022.
- On October 16, 2022 a father reported his adult son as missing. Officers took a report and had the missing son put into the system. The stepson was later located in Wyoming.
- On October 13, 2022 officers responded to Bartell Drugs for a shoplift complaint. The suspect had left the store and could not be located. Officers were unable to identify the suspect from store surveillance.
- On October 15, 2022 a package was stolen from the porch of a residence at the 21500 block of 50th Avenue W. The Ring doorbell camera captured the theft. A bulletin was sent out to surrounding agencies to assist with identification of the suspect.
- On October 13, 2022 officers responded to Bartell Drugs for a report of a theft. The suspect was not located, but was captured on store video surveillance. The case is being investigated.
- On October 18 2022 officers responded to the 21500 block of 50th Avenue W for a vehicle that had been vandalized overnight. There are no suspects or leads on the case.

Weekly Investigation Update

No update this week

- Cases Assigned
 - 22-15675 Death Investigation
 - 22-15538 Assault-Felony
 - 22-15503 Vehicle Prowl
- Cases Cleared
 - 22-14891 Malicious Mischief
 - 22-9214 Suspicious Circumstance
 - 22-14740 Suspicious Circumstance

Community Outreach & Directed Enforcement

The week of October 12th through October 18th was active with officers making several contacts with many community members and visitors. Officers continue to utilize the Embedded Social worker contacting people in need or crisis. Officers also continue to conduct business checks, park checks, neighborhood checks and school visits. Below are some highlights of community contacts we have made.

Officers made 38 "Community Oriented Policing" contacts and utilized materials from the Community Outreach Program this week.

Outreach Highlights

Officers made contact at a homeless camp located at the 21200 block of 40th Avenue W. Officers spoke to the only subject there and discussed options for different places to live. SCSO also responded and spoke with the subject about their options.

Officers have been visible at the Nile Haunted House.

Officers performed high visibility patrols at the Interurban Trail and Andorra Estates.

Other Items of Interest

- Recruits Luther Russell and William Wiegand attended 24 hour patrol tactics.

Code Enforcement Property of the Week

On October 13, 2022, Code Enforcement observed multiple nuisance violations occurring on a property located near the 22300 block of 39th Avenue W. Code Enforcement noted overgrown vegetation, a derelict RV, various piles of trash and debris, multiple piles of piping throughout the property, garbage bags in the front yard, and cardboard not broken down and properly disposed of.

Code Enforcement issued a Voluntary Compliance Agreement to the property owner in accordance with the following Mountlake Terrace Municipal Codes; (8.15.040.I-Debris and Trash), (8.15.050.B.1-All motor vehicles that are junk, inoperable or unused for 30 days or more shall be stored inside a fully enclosed structure), (8.15.050.B.3-All motor vehicles shall be parked on an improved surface), (8.15.040.E-Building and Construction Materials), (8.15.050.C-All stored vehicles must be maintained in a clean and safe manner), (8.15.040.G.1-Garbage not kept in proper receptacle with a tight-fitting lid), (8.15.040.G.2-Recyclables not properly stored and regularly disposed of), (8.15.050.B.7-Recreational or utility vehicles parked in a side yard or a rear yard may be parked on: a) on an unimproved surface that is mowed and tended to; or b) on a maintained surface per MTMC 19.125.070; or c) on an improved surface), (8.15.040.A.2-Overhanging limbs or branches that are less than eight feet above a public walkway or sidewalk and), and

(8.15.040.A.1-Vegetation exceeding 12 inches in height (exclusive of plants and flowers within a flower bed or container, shrubbery, or trees) located in any front, back, or side yard, adjacent public right-of-way or planting strip, or any vacant property).

Code Enforcement was able to make contact with the property owner and explain in detail the violations and how to correct them. Code Enforcement will continue to monitor this property until all nuisance violations have been corrected.



News releases can be found on the [city's webpage](#).

UPCOMING MEETINGS AND EVENTS

November 9	6:00 p.m.	Coffee with the City, Recreation Pavilion or Virtual
December 14	6:00 p.m.	Coffee with the City, Recreation Pavilion or Virtual

Sincerely,

Stephen Clifton, Acting City Manager
City of Mountlake Terrace