

CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

January 10, 2014

Members of the City Council
City of Mountlake Terrace, Washington

CITY COUNCIL MEETINGS

- The City Council's next work/study session is scheduled for Wednesday, January 15, beginning at 7:00 p.m. Agenda items include: (1) Update on Light Rail; (2) Update on Alliance for Housing Affordability; (3) Update on Main Street District Energy; (4) Discussion of Solid Waste Contract; and (5) Review City Council Subcommittee Recommendation for Recreation and Park Advisory Commission Appointment. **Please note the change in date from the regular Thursday work/study session.**
- The City Council's next regular meeting is scheduled for Tuesday, January 21, beginning at 7:00 p.m. Agenda items include: (1) Ballinger Park Update; and (2) Appoint Recreation and Parks Advisory Commission Member. **Please note the change in date from the regular Monday meeting.**

COMMUNITY MEETINGS, EVENTS AND VOLUNTEER EVENTS

- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228th Street SW as follows:
 - Wednesday, February 12, 2014, at 6:00 p.m. in the Jungle Room
- **Community Reception for City Manager Finalists:** The City has scheduled a reception on Friday, January 24, from 6:00 p.m. to 7:30 p.m. at the Mickey Corso Community Clubhouse at Ballinger Park for the community to meet the finalists for the City Manager position. City Council interviews of the finalists, who have not yet been identified, will be held on Saturday, January 25.

ENGINEERING UPDATES

- **Regional Stormwater Project:** Construction mobilization will begin next week on a regional Town Center stormwater facility at the Civic Center site (232nd and 58th). A courtesy letter to nearby residents was sent as a reminder of the construction project. This project will affect library parking.

RECREATION UPDATES

- **Lifejacket Grant Application:** Aquatic Supervisor Rose Ploeg has applied for a \$500 Lifejacket Grant through the Association of Aquatic Professionals. The Association of Aquatic Professionals is a non-profit 501(c)3 organization with the goal to bring together professionals from all aspects of aquatics to network, educate, advocate, enrich, and improve the aquatics industry across the United States and internationally. If awarded, the grant funds would be used to help purchase new lifejackets for the pool, which are used daily by patrons as well as our swimming lesson program that has specific lifejacket and water safety skills at each level of swimming. Having lifejackets available for patrons to use sends an important safety message that you must always be safe around the water.
- **Swimming Lessons:** Weekday swimming lessons began on January 6 and 7, and there are still spots available, with registration open until the third lesson. Friday, Saturday and Sunday lessons will begin this weekend on January 10, 11 and 12. There is some space available on Fridays for preschool lessons. Saturday and Sunday are over 97 percent full.
- **Dog Obedience Classes:** The Intermediate Dog Obedience and Puppygarten Classes are being delayed by one week to encourage more enrollment. The classes will begin January 15 and 16. Currently each class has two participants, but a minimum of three participants is needed to hold the classes. Interested parties can register at the front desk.
- **Indoor Playground Upgrades:** Pavilion staff recently added new toys including a large climber with slides, baby dolls, play food and dishes for the kitchen, a caterpillar tunnel and a toddler corner with its very own baby ball pit. The new items have been well received by the public as well as our own Preschool kids and staff. Now through January 24, parents can receive half-off their regular admission to the indoor playground by liking us on Facebook and mentioning the ad.

PUBLIC WORKS UPDATES

- **2014 Garbage and Yard Debris Coupons:** On January 16, Waste Management will be mailing four clean-up coupons to all residential customers in Mountlake Terrace. Each coupon can be used for an additional garbage set-out (32-gallon cart equivalent per coupon) or yard waste (32-gallon cart equivalent, kraft bag or bundle of debris, per coupon). To use the coupons, extra bags of garbage or yard debris should be placed next to garbage or yard waste carts. The coupon should be attached so it is clearly visible to the driver. Material with a coupon attached will be collected at no additional charge. If an extra bag of garbage or yard waste is set out without a coupon, the customer will be charged an extra pick-up fee.
- **216th Sidewalk Repair Project:** City crews are at work preparing for the replacement of approximately 350 feet of sidewalk along the north side of 216th Street (west of 44th Avenue W). The City is working in partnership with the Cedarwood Condominium Homeowners Association (HOA) to complete the project. The root system of some large fir trees had damaged the existing sidewalk beyond the point of repair, and the HOA has undertaken removal of the fir trees and the City is replacing the sidewalk. City crews previously

completed demolition of the walkway and are now preparing the subgrade, AA Asphaltting Inc. will form and pour the new walkway. AA Asphaltting was selected in a competitive bid process.

POLICE DEPARTMENT UDPATES

(January 1st thru January 7th, 2014)

Agency Assists	Brier	Edmonds	Lynnwood
Year to Date	0	2	1
Week	0	2	1

Patrol Statistics	Week	Year to date
Police Reports	51	51
Arrests / Misd. / Felony	14	14
Traffic Infractions	62	62
Verbal Warnings	76	76
Traffic Collisions	7	7
DUI's	1	1
FIR'S	23	23

Burglaries	Commercial	Residential		
5900 214 th Street S.W		X		
23200 63re Avenue W.		X		
22800 44 th Avenue W.	X			
Investigations				
	Assigned / Week	Closed / Week	Assigned YTD	Closed YTD
Cases (Including DV)	5	6	5	6

Vehicle Thefts/Recoveries/Prowls

- 4700 225th Place S.W. Vehicle Recovery
- 6300 219th Street S.W. Vehicle Prowl

Significant Incidents:

- Patrol Officers responded to a physical domestic at which point the investigation revealed the domestic was prompted by an accusation from a juvenile that she was sexually assaulted by a family member. The suspect in this case was arrested and booked. The investigation is ongoing.

- Patrol officers impounded a vehicle after finding drug paraphernalia. A search warrant was then applied for and served revealing heroin, methamphetamine and prescription narcotics. Charges were forwarded to the prosecutor.
- The suspect from a homicide at O’Houlies has tentatively accepted a plea agreement for manslaughter 1st degree with sentence recommendation at the high end of the sentencing range. A hearing is scheduled for next week.

Code Enforcement Property of the Week:

- On July 24, Code Enforcement received an anonymous complaint regarding a property located near the 21500 block of 52nd Place W involving junk vehicles, tall vegetation and miscellaneous debris, trash and junk. Code Enforcement inspected the property and observed two junk vehicles both with expired licenses, broken windows, and one vehicle was elevated on jacks. In addition, there was tall vegetation throughout the property, and junk and debris stored around the carport and on the front deck. Code Enforcement issued a Notice of Violation in accordance with Mountlake Terrace Municipal Codes 8.15.050.B, 8.15.050.B, 8.15.040.A and 8.15.040, all which have been eventually returned. On December 11, Code Enforcement noted the property had gone into bank foreclosure and immediately issued a Notice and Order addressed to the managing bank. On December 27, Code Enforcement received a response from the bank’s property maintenance representative seeking more information regarding nuisance violations. As of January 8, the property has been cleaned up, and all nuisance conditions have been abated.

MARK YOUR CALENDARS

- **Snohomish County Cities and Towns:** Thursday, January 16 at Collector's Choice Restaurant in Snohomish. This meeting includes the organization’s annual election of officers.
- **AWC Legislative Action Conference:** January 29-30, Olympia.
- **Upcoming City Council meeting dates:**
 - Wednesday, January 15, 2014 - Special work/study session, 7:00 p.m. (moved from the regular Thursday, January 16, 2014, to accommodate Cities & Towns meeting).
 - ~~Thursday, January 16, 2014 – Work/study session~~ **CANCELLED**
 - Tuesday, January 21, 2014 - Special City Council meeting, 7:00 p.m. (tentatively moved from the regular Monday, January 20, 2014, due to Martin Luther King Jr. holiday).
 - Friday, January 24, 2014 - Community Reception to meet City Manager finalists, 6:00 p.m. - 7:30 p.m., Mickey Corso Community Clubhouse at Ballinger Park.

- Saturday, January 25, 2014 - Interviews of City Manager applicants 9:00 a.m. - 5:00 p.m., Interim City Hall.
- Thursday, January 30, 2014 - Regular work/study session, 7:00 p.m.

Sincerely,

Scott Hugill
Interim City Manager
City of Mountlake Terrace