

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

March 7, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

City Council's next work/study session is scheduled for Thursday, March 13, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Update on Development Activities; 2) Presentation of Community Satisfaction Survey Results.

City Council's next regular meeting is scheduled for Monday, March 17, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Presentation of Housing Data Report; 2) Public Hearing on Comcast Franchise; 3) Cancellation of April 17, 2014 Work/Study Session and Reschedule on April 16, 2014.

## COMMUNITY MEETINGS, EVENTS & VOLUNTEER EVENTS

- **New Bus Service:** Community Transit is accepting public input on new bus routes to be added this fall and in 2015. During the recession, 37% of their bus service was cut and new service is now possible due to rising sales tax revenues resulting from local economic growth. Community Transit is hosting a series of Transit Values Exercises that participants can attend to play a card game that adds bus service to the transit system. The challenge is to get your tablemates to agree which service to add, for example, commuter service, late-night trips, Sunday service or a new route. Your table also must be under the budget given for that round of play. To sign up for the March 13 Transit Values Exercise, go to [www.communitytransit.org/transitvalues](http://www.communitytransit.org/transitvalues) or call Community Transit at (425) 348-7136. A limited number of spaces are available for each session. This session takes place from 6-8:30 p.m. at the Volunteers of America Learning Center, 16300 Motor Place, Lynnwood.
- **Town Hall Meeting:** Senator Maralyn Chase, 32<sup>nd</sup> Legislative District, will be hosting a town hall meeting from 12:30-2:30 p.m. on Saturday, March 15 at the Mountlake Terrace Community Senior Center at Ballinger Park, 23000 Lakeview Drive. Senator Chase's office noted the intent of the town hall meeting is for candid discussions of the issues and priorities important to the 32nd District and the state. Following the end of the 2014 legislative session, this meeting will include an update of legislation action during the session along with questions and answers to constituents' concerns.
- **Coffee with the City:** Citizens, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the City, provide input

about City services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW as follows:

- Wednesday, March 12, 2014 from 8:00 to 9:00 AM in the Jungle Room

### **COMMUNITY & ECONOMIC DEVELOPMENT UPDATES**

- **Comp Plan Open House:** The first public open house on a “major” update to the City’s Comprehensive Plan will be held March 10 from 6:00 to 7:00 pm in the Council Chambers at the Interim City Hall, 6100 219<sup>th</sup> Street SW, 2<sup>nd</sup> floor. A special website ([www.cityofmlt.com/majorupdate](http://www.cityofmlt.com/majorupdate)) has been launched to help people track the update process.
- **Multimodal Measuring:** A regional workshop on identifying measures that can be used to monitor bicycle, pedestrian, and transit usage was sponsored recently by Cascade Bicycle Club. Senior Planner Edith Duttlinger and Traffic Engineer Janet Hall attended for the City. Some of the measures may be considered or incorporated into the 2015 Comprehensive Plan update process.
- **Business Training:** The City hosted the second seminar of the Launch Lab program to assist entrepreneurs and small businesses on March 5 and had a turnout of over 40 people. The next session is in a month and will deal with creating business plans.
- **Gateway Boulevard Project:** Under the Public Works Trust Fund program, the City’s multi-department Special Projects Team is continuing to work on a potential alignment and preliminary design for the Gateway Boulevard connection (the missing piece between Gateway Place and 236<sup>th</sup> Street SW). This week, Community Development staff met with Sound Transit to discuss the future Light Rail alignment and how it will interface with our Gateway Boulevard roadway project. Discussions will continue to strengthen coordination in planning future projects.
- **Address Changes:** A few addresses in Mountlake Terrace off Cedar Way will need to have their addresses changed for consistency to accommodate the geo-locating software for the “New World” emergency dispatch system that will be implemented throughout the county. Notification to the property owners is going out shortly.
- **Special Events:** Special event permits are expected to be issued soon for two Easter Egg hunts (one for children and one for adults) at Ballinger Park. Boundaries will be established to protect sensitive areas.

### **ENGINEERING SERVICES UPDATES**

- **Puget Sound Energy (PSE) Natural Gas Main:** Work continues on the PSE gas main extension project on 56<sup>th</sup> Avenue W. The contractor is now working on pavement repairs. The work began by 244<sup>th</sup> Street SW and is progressing to the north, ending by 230<sup>th</sup> Street SW. Minor patching work remains and completion is weather dependent. Work is currently focused on 56<sup>th</sup> Ave W north of 236<sup>th</sup> Street SW. Expect lane closures but no detours. There may be occasional delays while equipment is moved. Normal work hours are 8:00 a.m. to 4:00 p.m., Monday through Friday.

- **228th/Cedar Way Overlay and Rechannelization Project:** Work continues on the 228<sup>th</sup> /Cedar Way Overlay and Rechannelization Project. This project will restore the roadway pavement and re-channel 228<sup>th</sup> Street SW from 39<sup>th</sup> to 44<sup>th</sup> Avenues West and Cedar Way from 227<sup>th</sup> to 232<sup>nd</sup> Streets SW. Work includes pavement milling, pavement repairs, and asphalt overlay. In selected areas, the roadway will be widened by relocating the curb and sidewalk. New channelization will provide bike lanes on 228<sup>th</sup> and on 44<sup>th</sup> /Cedar Way. Other work includes minor upgrades to drainage facilities, adding or upgrading curb ramps, and traffic signal modifications at 228<sup>th</sup> and 44<sup>th</sup>. Rectangular Rapid Flashing Beacons (RRFBs) will be installed at 229<sup>th</sup> Place & 44<sup>th</sup> and at 228<sup>th</sup> & 42<sup>nd</sup> Place. For the week of March 3, expect lane closures and delays, but no detours. This includes nighttime lane closures. If there is work in the 228<sup>th</sup>/44<sup>th</sup> intersection this week, there will be an officer directing traffic during that time.
- **Town Center Stormwater Detention Vault Project:** Construction continues on the Town Center Stormwater Facility project that will build a regional stormwater infiltration facility under the parking lot next to the Mountlake Terrace Library and Veterans Memorial Park (232<sup>nd</sup> Street SW & 58<sup>th</sup> Avenue W). The Library is open regular hours during construction. The existing temporary library parking lot has been reopened.
- **Decant Facility:** Construction continues the decant facility at the Public Works Operations Center. The decant facility will be used to settle wet sediments collected during maintenance activities for the water, sewer, and stormwater utility systems. The decanted water is then discharged to the sanitary sewer for treatment at a wastewater treatment plant. The sediments are reused or sent to a landfill if contaminated. The decant facility improvements include the decant basins, a three sided metal building, outside material storage areas and site paving. It will be constructed west of the City's Operations Facility on 215th Street SW. Pavement of the site should begin the week of March 10, weather permitting.
- **216th Street SW sidewalks:** Construction has started on sidewalk construction in front of the Cedarwood Park Apartments. Expect lane closures, but no detours, on 216<sup>th</sup> Street SW, between 48<sup>th</sup> Avenue W and 44<sup>th</sup> Avenue W. This work is weather dependent and may be delayed.

### **RECREATION UPDATES**

- **Free Swim Lessons for Third Graders** – 3<sup>rd</sup> graders who either reside or go to school within the boundaries of the Edmonds School District an opportunity to receive 3 sets of swim lessons for free. This free swim lesson opportunity is provided through a grant from the Verdant Health Commission. Contact the Recreation Pavilion for more information.
- **Fall 2014 Registration for Preschool & Kindergarten Readiness Classes, Junior Kids Krew (Ages 3-5) and Kids Krew (Kindergarten through 6<sup>th</sup> grade) has begun!** Registration will be ongoing until full. Sign up now as they fill quickly. These programs are certified by the Department of Early Learning and accept DSHS subsidies for qualified applicants. Contact the Recreation Pavilion about class options, sites and fees.

- **Summer Camps & Summer Program Registration**  
Registration begins March 10 for all summer youth programs! Sign up for day camps, dance/fitness camps and classes, aqua kids, summer marlins swim team, and much more! Look for the summer brochure that will be distributed through schools and available at the Pavilion and online at [www.mltrec.com](http://www.mltrec.com).
- **Lifeguard In-Service** – March 7 is a follow up in-service to the Expo the previous month, the focus of the in-service will be on issues that were identified during the February 7 LG EXPO. Each month lifeguards are required by state health department regulations to train a minimum of 2 hours to keep up on their skills and training.
- **Winter Swim Lessons Session 3 Weekdays** – The third session of Weekday Swimming Lessons began March 3 & 4. There are still some spaces available. Registration will be open until the third class meets. Weekend Lessons started their second session on February 28, March 1, and March 2. Saturday and Sunday are essentially full again at 97 and 96 % full.
- **Water Fitness Classes** – These classes are designed to improve cardiovascular fitness, tone muscles and increase flexibility. All classes are drop-in. Classes offered include Shallow Water Fitness, Deep Water Fitness, River Fitness, Water Walk, LIFT (Low Intensity Fitness Training) and Arthritis Aquatics Program and Aqua Zumba. **Aqua Zumba** is held on Tuesday and Thursday evenings at the Recreation Pavilion starting from 7:30p.m – 8:30p.m. Great work out and great music.
- **Fun Fitness Fridays** – This new fitness opportunity has been added from 5-6 p.m. Participants can sample a different class each month. March features Low Intensity Fitness Training or LIFT. A modified Recreation Swim for \$3 is available at the same time as this class. The parts of the pool not being used by the fitness class are available for others to enjoy. This class meets on the three Fridays that Lifeguard in-service does not meet.
- **Basic, Intermediate & Puppygarten Dog Obedience** – Classes are offered throughout the year. Dogs must have current vaccinations. A new session of Dog Training classes will begin March 10, 12 & 13 with a Dog First Aid/CPR class on Saturday, March 8.
- **New Pet Care Classes** – Senior Pet Care & Info will meet April 1. Participants will learn about specific needs older pets have, how to recognize common age related health issues and begin end of life planning for your elderly pet and their family. Dental Care for Pets will meet March 25. Participants will learn how to provide dental care for pets at home, gain a better understanding of periodontal disease, and learn about the details of a professional veterinary dental cleaning. Registration is open for these classes.
- **Open Gym drop-in basketball** is offered Saturday mornings from 9a.m. – 11:30a.m. at the Terrace Park School Gymnasium. **Senior (55+ years) drop-in Volleyball** is scheduled at the Terrace Park School Gymnasium on Tuesdays from 5p.m. – 7p.m. **Open Gym drop-in volleyball** is available on Thursday evenings at the Terrace Park School Gymnasium from 8p.m. – 10p.m.
- **Adult Sport Leagues** – Winter Sport Leagues (Basketball, Volleyball) are now finishing their season. Softball leagues will start back up end of March. We currently are registering for Spring Basketball & Volleyball Leagues that begin first week of April. Late Spring

Church Softball League is also registering. For more information about adult sport leagues contact the Recreation Pavilion at 776-9173.

- **One-Day Racquetball Tournament & Clinics** – The next one day **Racquetball Tournament** is scheduled for Saturday March 8 – register before the March 3 deadline.
- **Boiler Update-** The Recreation Pavilion’s boiler that services the locker room warm water went down on Wednesday evening and wasn’t restored until Thursday 3 pm. A technician came out and inspected the boiler and found a bad condensate pan. This part was replaced and the boiler was operational again to service afternoon and evening patrons.

### **PARK SERVICES & PROPERTY MANAGEMENT UPDATES**

- Baseball practices have started as of March 1. Baseball fields have been opened for the season. Park staff is completing adding a polymer surface to the fields to help with water absorption in conjunction with the Mountlake Terrace Youth Association (MTYAA).
- The Mountlake Terrace Youth Athletics Association (MTYAA) completed a volunteer effort over the weekend of March 1 at Forest Crest Playfield to help prepare the fields for the upcoming baseball season
- The Neighborhood Park Improvement Subcommittee (NPIS) met on Thursday March 6, to review proposals for the Evergreen Play Equipment installation. A recommendation of the top three proposals was made to staff. The top three recommendations have been forwarded to the Recreation Pavilion for input from the children’s’ programs. The funding for this project has been secured through a Community Development Block Grant through Snohomish County

### **VOLUNTEER PROJECTS**

- Eagle Candidate Kyler Griffith has completed his Eagle project in the Mountlake Terrace Park system. His project consisted of installing message centers at each of the three entrances at Ballinger Park. Kyler received recognition by the Council at the work session on February 13.
- Eagle candidate Ryan Clemens has expressed an interest in completing his eagle project in the Park system for the City of Mountlake Terrace. Ryan is currently discussing possible installation projects at Matt Hirvela\Bicentennial with Park Services Staff and will submit for approval in the next two weeks.
- Nathan Jennings from the Boy Scout Jaguar Patrol has contacted Park Services with an interest in a service project for his Patrol group. Staff will work with Nathan to generate a list of possible projects for the troop to consider and implement this spring.
- The RPAC has determined the dates for the Park Clean-Up Volunteer efforts for 2014. In the spring, a cleanup will be scheduled for April 26, 2014 in conjunction with Earth Day. In the fall, a cleanup will be scheduled for September 13, in conjunction with the National Day of Service. Locations and projects are to be determined.

## **POLICE DEPARTMENT UPDATES**

*(February 26, 2014 thru March 4, 2014)*

<b>Agency Assists</b>	<b>Brier</b>	<b>Edmonds</b>	<b>Lynnwood</b>
Year to Date	10	8	3
Week	1	1	2

<b>Patrol Statistics</b>	<b>Week</b>	<b>Year to date</b>
Police Reports	59	593
Arrests / Misd. / Felony	17	177
Traffic Infractions	74	719
Verbal Warnings	66	686
Traffic Collisions	2	44
DUI's	0	5
FIR'S	34	190

<b>Burglaries</b>	<b>Commercial</b>	<b>Residential</b>
22706 58 <sup>th</sup> Avenue West		X
6608 222 <sup>nd</sup> Street SW		X

<b>Investigations</b>	<b>Assigned / Week</b>	<b>Closed / Week</b>	<b>Assigned YTD</b>	<b>Closed YTD</b>
Cases (Including DV)	5	4	64	61

### **Vehicle Thefts/Recoveries/Prowls**

- 22809 Lakeview Drive      Stolen Vehicle Recovery
- 5005 239<sup>TH</sup> Place SW      Vehicle Prowl
- 22003 66<sup>th</sup> Avenue West      Vehicle Prowl
- 21408 48<sup>th</sup> Avenue West      Vehicle Prowl
- 21926 48<sup>th</sup> Avenue West      Vehicle Prowl

### **Significant Incidents:**

- On 02-27-2014 at 0714, Mountlake Terrace Patrol Officers responded to an assault report at the 21100 block of 66<sup>th</sup> Ave West. A male victim (31 years old) reported while he was using narcotics with a female acquaintance and her male friend at the Studio 6 Motel, obtained the key to the victim's vehicle and stole it. Once the couple decided to leave the complex in their own SUV, the victim jumped into their vehicle in an attempt to stop them. He was

assaulted in the couples' vehicle and let out on 66<sup>th</sup> Avenue West. The victim suffered a minor head wound. Detectives are actively following up on leads.

- On 03-03-2014 at 2242, Mountlake Terrace Patrol Officers were dispatched to a robbery report at Swedish Hospital in Edmonds. The victim, a 33 year-old male from Everett, stated he stopped at the Studio 6 Motel (6000 block of 244<sup>th</sup> Street SW) to use the restroom at 2115 hours on 03-03-2014. Upon parking in the lot, he said six subjects, he identified as five black males and one black female, dragged him from his vehicle and beat him. The victim had injuries to corroborate he was assaulted. The victim stated the suspects took \$300 from him and fled on foot. The victim does appear to have some credibility issues regarding the exact details of the incident, specifically, the purpose of his visit to the location. Detectives are investigating.

#### **Detective Unit Update:**

- Robbery with firearm at the Studio 6 Motel (same as the incident on 02-27-2014 at 0714). The victim spent the morning with a prostitute using marijuana and heroin. The Prostitute's male friend later stole the victim's vehicle at gunpoint. An altercation ensued resulting in minor injuries. The suspects were identified and probable cause developed. One of the suspects was arrested by Snohomish County Sheriff's Office on probable cause and booked at Snohomish County Jail. One suspect remains outstanding.
- Suspect was executor of \$500,000 trust to be used to provide for the disabled beneficiary. The executor spent over \$400,000 on himself, paying bar bills, rehabilitation stays, court costs, etc. Charges were sent to the prosecutor's office.
- Mountlake Terrace Patrol Officers conducted a traffic stop on a vehicle and later seized the vehicle. A search warrant was served on the same vehicle and located inside the vehicle was heroin, cocaine, methamphetamine, and narcotic sales materials. Charges for two suspects were sent to prosecutor's office.

#### **Other items of interest:**

- The new Police Motorcycle (2014 Harley Davidson) is now in service and patrolling the roadways of Mountlake Terrace.

#### **Code Enforcement Property of the Week:** From Officer Jenkins

On 2-22-2014, Code Enforcement received an anonymous complaint regarding junk and debris located near the 21800 block of 55<sup>th</sup> Ave W. Code Enforcement inspected the above property and observed a large amount of miscellaneous debris and junk located in the driveway spilling out from the carport. Code Enforcement issued a Notice of violation to the property owner(s) in accordance with; MTMC 8.15.040.I - Debris and trash accumulations consisting of broken or neglected items, litter, salvage materials, and junk not in an approved enclosed structure are prohibited. According to City codes, debris and trash must be removed and properly disposed of, and the property must be maintained free of debris and trash accumulations. Code Enforcement will continue to follow up at the above property until all nuisance violations are abated.



### **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Arts Advisory Commission Presents Report to Council
- New City Manager Arlene Fisher Takes Oath of Office
- Senator Chase Hosts Town Hall Meeting
- Join the Conversation Coffee with the City March 12, 8 am
- Council Approves of Contract for Emergency Operations Center
- City Council to Review Survey Results

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace