

# CITY MANAGER'S WEEKLY REPORT TO THE CITY COUNCIL

October 24, 2014

Members of the City Council  
City of Mountlake Terrace, Washington

Dear Mayor, Mayor Pro Tem and Council Members:

## COUNCIL MEETINGS

The City Council's next work/study session is scheduled for Thursday, October 30, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Presentation by Mountlake Terrace Senior Center Director, 2) Review of 2014 Revenue Bond Issuance Ordinance, and 3) Briefing on Proposed 2015-2016 Biennial Budget.

The City Council's next regular meeting is scheduled for Monday, November 3, 2014 beginning at 7:00 p.m. in the interim City Hall Council Chambers located at 6100 219<sup>th</sup> Street SW, Suite 220. City Council agenda items include: 1) Swearing in of new Officer Troy Williams Jr., 2) Third Quarter Police Department Report, 3) Adoption of Resolution Establishing Recreation and Park Fees for 2015-2019, and 4) Public Hearing on the 2015-2016 Biennial Budget Ordinance.

## COMMUNITY MEETINGS AND EVENTS

- **Coffee with the City:** Residents, business owners and others from the community are welcome to attend and ask questions or have a casual conversation with city officials. Feel free to drop in and enjoy a cup of coffee and hear what's going on in the city, provide input about city services and events, and ask questions. This casual monthly event is scheduled at the Recreation Pavilion, 5303 228<sup>th</sup> Street SW on Wednesday, December 10, 2014 from 6:00 to 7:00 p.m. in the Jungle Room

## COMMUNITY AND ECONOMIC DEVELOPMENT

- **Private school proposed for City Church site:** Brighton (Nobel) School has applied for conditional use permit and site plan approval to reuse the former City Church site, located at 21705 58th Avenue W, for a private school. The applicant plans to remodel the existing building into a school for up to 400 students, kindergarten through 8th grade. The intent is for this school to be in operation by fall 2015. A proposed second phase would build a new, smaller school (or daycare), on a vacant parcel on the west side of 58th Avenue W, across the street from the existing school.

Public and private schools (and churches) are allowed as a conditional use in all residential districts. The existing building is a legal, nonconforming use that has been vacated for more than 180 days and must therefore come into compliance with current city standards including obtaining a conditional use permit. Significant issues are off-site traffic, internal circulation, street improvements and new utility extensions.

The Hearing Examiner will conduct a public hearing in December 2014 and make the final decision on approving the conditional use permit and site plans.

- **Planned Unit Development for 31 new homes holds community meeting:** A concurrent Planned Unit Development and Fee Simple Unit Lot Subdivision to construct 31 detached single-family residential homes have been submitted. The project, to be known as Atworth Commons, is located on the west side of 56<sup>th</sup> Avenue W between 216<sup>th</sup> and 218<sup>th</sup> Street SW. The 4.35-acre lot is a portion of the former City Church site with soccer field and open space extending to 58<sup>th</sup> Avenue W.

The project proponent invited residents in the vicinity of the proposed project to attend an open house on Thursday, October 23, at the Mountlake Terrace Library. The intent of the community meeting was for the proponent of the 31 lot subdivision to present the project concept to the neighbors, explain their intent with the project and listen to the concerns of the neighbors. A second, related proposal, reuse of the church as a private school for Brighton, was also discussed. The community meeting was an outreach effort by the applicants. It is not required by city code for either the subdivision or school projects.

City planners Paula Schwartz and Edith Duttlinger attended the meeting to hear the proponents' presentation and neighborhood concerns. Staff responded to code and procedural questions but did not comment on the plan or merits of the proposal itself. The City Council will be making a final decision on the proposed PUD early in 2015.

- **Rosser Short Plat:** A two lot short plat is proposed for an existing single family parcel at 4807 224<sup>th</sup> Street SW. The property has an unusual shape with limited frontage on the street. The plat is using the 90% lot size option available in the single family zones. The application is seeking a variance to street improvements (sidewalk, curb and gutter). The Hearing Examiner will conduct a public hearing in December 2014 and make the final decision on the variance request.
- **Ballinger Park Master Plan update:** Seven applications were received in response to the city's Request for Proposals/Qualifications for a consultant to assist staff to prepare a master plan for the new Ballinger Park. The purpose of the master plan is to develop a plan to meet community needs and balance the variety of park functions with the sensitive characteristics of the site (peat soils, stream, wetlands, shoreline). Three firms will be interviewed October 28. A final selection will be recommended to City Council for final acceptance.

## **ENGINEERING SERVICES UPDATES**

- **Vineyard Park:** 231st Street SW is closed between the west driveway into Roger's Market and 57th Avenue W. Alternate routes are 230th Street SW and 232nd Street SW. Underground utility work will be performed the week of October 27 and some lane closures and delays will be necessary. Additionally, utility crossings in 230<sup>th</sup>, 56<sup>th</sup> and 231<sup>st</sup> are scheduled to be paved the week of October 27 and some lane closures and delays will be necessary. There are no detours associated with this work. The franchise utility undergrounding work and site work are expected to be completed this fall.
- **McAler Creek Culvert Replacement:** This project will reduce the occurrences of high water levels in Lake Ballinger by increasing the hydraulic capacity of McAler Creek

between the lake and Interstate 5. The construction will replace three existing culverts along the creek with three new bridges, and includes streambed restoration and streambank plantings. All three bridges have been installed and existing culverts removed. Planting is expected to be completed the week of October 27. The new bridges are open to golf traffic. Work is expected to be completed in October 2014.

- **Lakeview Trail Project:** A grant of \$2,080,280 will fund construction of new pedestrian and bicycle facilities along Lakeview Drive and 236th Street SW, from the Interurban Trail to I-5. The improvements will increase commuting options for residents of Mountlake Terrace and other nearby jurisdictions. They will provide safe and convenient connections for pedestrians and cyclists from west Mountlake Terrace, east Edmonds, and the Interurban Trail to the Mountlake Terrace Transit Center and the Town Center. The grant award is estimated to fund over 80% of the construction costs. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this winter.
- **Main Street Reconstruction Project:** The city is working with the design consultant (KPG) to prepare 60% design plans for review this fall. Based on discussions and comments received at the open house, the city is working with KPG to ensure that design improvements provide smooth flow of traffic, offer multiple modes of transportation through the Town Center, and maximize on-street parking opportunities. Design is anticipated to be complete in early 2015.
- **216<sup>th</sup> Street SW Storm Improvements (52<sup>nd</sup> Avenue to 53<sup>rd</sup> Place):** This project will replace the existing storm drain pipe on 216th Street SW between 52nd Avenue W and 54th Avenue W, and on 53rd Place W to the north of 216th. Work also includes installing new catch basins, and replacing short sections of curb and gutter. Utility work will continue through the fall. Expect detours the week of October 27.
- **236th Street SW Pedestrian Accessibility Improvements:** This project will construct 18 new curb ramps in the existing sidewalks at the corners of the intersections along 236th Street SW between 48th and 56th Avenues W. There are currently only two curb ramps along this section of 236th. The sidewalk ramps will be constructed in accordance with the Americans with Disabilities Act (ADA) requirements. The city is currently preparing and reviewing the design plans in anticipation of advertising the project this fall.

## **RECREATION UPDATES**

- **Therapy Pool:** The hot tub will close on October 27 for demolition. The new therapy pool will be installed over the following month. Look for more information on our facebook page!
- **Swimming Lessons:** Pre-registration for weekend swimming lessons (Friday, Saturday and Sunday) will take place this weekend with Mountlake Terrace registration on Monday, October 27 and open and online registration October 28. This session will be the last weekend session of this year and will run October 31, November 1 and 2 through December 19, 20 and 21.
- **Friday Fitness and Fun:** Friday, October 24 from 5:00-6:00 p.m., the Pavilion will feature Vaila Powell teaching the LIFT class –Low Impact Fitness Training. This is a good workout

using the resistance of the water and is easy on the joints. From 4:40-6:10 p.m., the kids can enjoy a \$3 Recreation Swim – fun for the whole family! October 31 -- Coordinator and Aqua Zumba instructor Marisa Gruhn will be teaching Aqua Zombie Zumba!

- **Quarterly Dance and Fitness programs:** A 9-week session begins Monday, October 20. Choose from our teen/adult programs: East Coast Swing, Hawaiian Hula, Ballet, Tap, Tai Chi, Yoga for Core Strength, Gentle Yoga, Conditioning, and the very popular, Zumba Fitness. Or if you have little dancers, we offer Parent/Toddler Creative Dance, Creative Dance ages 3-5, and Creative Pre-Ballet ages 4-6, and the newest fun fitness thing is Zumba Kids Jr. ages 4-6 and Zumba Kids ages 7-12. All classes are taught by our excellent dance and fitness specialists. Check out the Craze for more details or contact Dance and Fitness Programmer Chloe Davenport [cdavenport@ci.mlt.wa.us](mailto:cdavenport@ci.mlt.wa.us) (425) 640-3107.
- **Flu Shot Clinic:** Seattle Visiting Nurses Association will be in attendance to give out flu shots thanks to the generous sponsorship of the **Verdant Health Commission here at the Pavilion on Thursday, October 30 from 4:30 to 7:00 p.m.**

## **PARK SERVICES AND PROPERTY MANAGEMENT UPDATES**

- **Evergreen play equipment:** For phase two of the grant-funded Evergreen play equipment project, Parks Services worked with the Recreation Park Advisory Commission (RPAC), the Neighborhood Park Improvement Subcommittee (NPIS) as well as “Before and After School Care” participants at the Recreation Pavilion during the selection process. The committee selected a structure for the 2-5 age range that matches the recently installed equipment. The items have been ordered and shipment is expected the end of October.

## **PUBLIC WORKS UPDATES**

- **Lake Ballinger “State of the Lake” Report:** A report has been prepared by Public Works that updates and expands on the last lake report prepared in 1993. The 2014 report covers historical events pertaining to the lake, summarizes physical watershed parameters, lists vegetation and animal characteristics, and updates water quality and water quantity developments since 1993. A summary of issues and recommendations on future actions is also provided. The report can be found on the Lake Ballinger/McAler Creek Forum web page at: <http://www.cityofmlt.com/cityServices/publicWorks/stormWaterDivision/LkBallingerWatershedForum.htm>
- **Street Sweeping:** In preparation for storms this fall, the city will be renting a street sweeper to double-up the efforts of keeping leaves from clogging storm drains. The city typically increases its street sweeping in October and/or November by running extra shifts of our sweeper or renting a second sweeper as leaves begin to fall during the early storm season.

## **POLICE DEPARTMENT UPDATES**

(October 15, 2014 – October 21, 2014)

<b>Agency Assists</b>	<b>Brier</b>	<b>Edmonds</b>	<b>Lynnwood</b>
Year to Date	59	45	29
Week	0	2	0

<b>Patrol Statistics</b>	<b>Week</b>	<b>Year to date</b>
Police Reports	59	2842
Arrests / Misd. / Felony	23	798
Traffic Infractions	74	3594
Verbal Warnings	59	3106
Traffic Collisions	8	203
DUI's	1	42
FIR'S	8	916

<b>Burglaries</b>	<b>Commercial</b>	<b>Residential</b>
23000 block of Lakeview Drive		<b>X</b>

<b>Investigations</b>	<b>Assigned / Week</b>	<b>Closed / Week</b>	<b>Assigned YTD</b>	<b>Closed YTD</b>
Cases (Including DV)	9	0	336	184

### **Vehicle Thefts/Recoveries/Prowls**

- 22500 52<sup>nd</sup> Avenue West Theft from Vehicle
- 22300 54<sup>th</sup> Avenue West Vehicle Prowl
- 21300 60<sup>th</sup> Avenue West Vehicle Prowl

### **Significant Incidents:**

- No significant incidents

### **Detective Unit Update:**

- Mountlake Terrace Police Detectives are currently working with the Lynnwood Police Department, Washington State Child Protective Services/Department of Social and Health Services, and National Center for Missing and Exploited Children regarding a runaway teenager who may be the victim of a sex related crime.

### **Other items of interest:**

- Nothing of interest.

### **Code Enforcement Property of the Week:**

On 10/8/2014, Mountlake Terrace Code Enforcement observed a gold GMC pickup with the hood ajar, missing the front wheel and vehicle repair tools and equipment located on the ground

next to the vehicle. This vehicle was located at the 21400 block of 58<sup>th</sup> Ave W. Vehicle repair is prohibited in accordance with MTMC 10.10.110 - Repair on public street or right of ways are prohibited. Mountlake Terrace Code Enforcement issued a parking citation and correction notice for the above violation. Mountlake Terrace Code Enforcement returned to the above location the following week noting the vehicle, and repair tools and equipment had been removed from public right of way.



## **NEWS RELEASES**

The following news releases issued this week can be found [here](#):

- Lodging Tax Grants Available
- Mountlake Terrace Offers Free Swim Lessons for Third Graders
- Celebrate the Harvest at the Costume Carnival
- MLT Budget Presentations October 23
- Council Approves Town Center Plan Map Amendment
- Pavilion Therapy Pool to Be Installed October 27
- Free Flu Shots at the Recreation Pavilion October 30
- Swearing in of New Officers Betts and Cronk
- Council Approves Public Records Policy
- Street Sweeping Helps Keep Storm Drains Clear

**MARK YOUR CALENDARS:**

- December 5, 6:30 p.m., Tree Lighting Ceremony, Evergreen Playfield Complex

Sincerely,

ARLENE FISHER  
City Manager  
City of Mountlake Terrace