



# VACATION OF FINAL PLATS & FINAL BINDING SITE PLANS APPLICATION

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Official Use Only	
Application # _____	_____
Fee _____	Date _____
Receipt # _____	_____
Received by _____	_____

Final Plat Vacation

Final Binding Site Plan Vacation

Name of Subdivision (or Binding Site Plan): \_\_\_\_\_

Site Location (General Address): \_\_\_\_\_

<b>Applicant/Contact Person</b>	
Name _____	Business/Entity _____
Address _____	
City _____	State _____ Zip _____
Phone _____	Alt. _____ E-mail _____

**Description of Proposed Vacation:** Please provide a description of the proposed vacation and explain the reason for the vacation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant's Statement:** I \_\_\_\_\_ (name) hereby affirm, under penalty of perjury, that I am the applicant of this proposal and that the property(ies) affected by this application, including any easements, is(are) under my exclusive ownership, or that this application has been submitted with the consent of all owners of the affected property(ies), including any easements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Ownership Statement:** I(We) \_\_\_\_\_ (name(s)) hereby affirm, under penalty of perjury, that I(we) have ownership interest in the subdivision or that portion of the subdivision proposed to be vacated:

Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____

(Provide additional names on separate sheet if necessary)

**Agreement to Amend/Terminate Covenants:**

Is the subdivision or binding site plan subject to restrictive covenants?  Yes  No

If yes, will the application for the vacation result in a violation of the covenants or a need to amend the covenants? If yes, please explain:  N/A  Yes  No

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If yes, this application must include an agreement signed by all parties subject to the covenants, which provides that the parties agree to terminate or alter the restrictive covenants to accomplish the purpose of the vacation of the subdivisions or portion thereof. Is a signed agreement to terminate or amend the covenants included with this application?  N/A  Yes  No

**Street Vacation:** Is there a street included in the application that will be subject to vacation? If yes, please read and sign the following statement:  Yes  No

I, \_\_\_\_\_(applicant) acknowledge that I shall pay the amount contemplated in RCW 35.79.030 if the street vacation is granted.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Title Report(s):** Have you included with this application a title report for each property affected by the vacation, dated by the title company within thirty (30) days of the date of submitting this application?  Yes  No

Does[Do] the title report[s] confirm that the title of the lands as described and shown on the subject subdivision plat or binding site plan are in the name of the applicant, or in the name(s) of the owner whom the applicant represents?  Yes  No

**Additional Submittal Requirements:** Please confirm that the following additional documents and materials are included with this application:

- 1. A copy of the approved plat or binding site plan sought to be vacated, together with all plat or binding site plan amendments recorded since the date of the original approval;  Yes  No
- 2. One original and seven copies of a revised plat map that substantially complies with the formatting requirements of MTMC Section 17.07.050.  Yes  No

**Functional Considerations:** Please explain, and illustrate on a revised plat map, how the revised plat ensures the following functional aspects of the plat are retained or addressed under the revised configuration of the plat:

- 1. Stormwater. How does the revised plat ensure compliance with City stormwater and drainage standards? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Access (including fire access): How does the revised plat ensure compliance with City street design and fire code standards, including, but not limited to, standards for dead-end streets and cul-de-sac streets? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
3. Parking: How does the revised plat ensure compliance with on-site parking requirements? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  
4. Setbacks: How does the revised plat ensure compliance with all other zoning standards, including, but not limited to, lot size, lot width, setbacks, lot coverage, and density? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Existing Plat Requirements:** Please explain any conditions of approval associated with the original plat or binding site plan that will be affected by this vacation, and how you propose to ensure that the revised plat conforms to or otherwise addresses the original conditions of approval. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SEPA Applicability – Vacation of Final Plats:** Vacation of final plats is not listed an exempt land use decision under WAC 197-11-800. Therefore, review under the State Environmental Policy Act (SEPA) applies. Have you prepared and included with this application a completed SEPA checklist and applicable SEPA fees?  N/A  Yes  No

**SEPA Applicability – Vacation of Final Binding Site Plans:**

Is the land affected by the binding site plan wholly or partly covered by water?  Yes  No

Does the project require discharges to water that is not exempt under RCW 43.21C.0383?  Yes  No

Does the project contain more than 60 dwelling units?  Yes  No

Does the gross square footage of all non-residential buildings exceed 30,000 square feet?  Yes  No

Does the project include any industrial use buildings other than storage buildings?  Yes  No

Does the project include parking facilities for more than 90 motor vehicles?  Yes  No

If you answered yes to any of the above questions, SEPA applies. Have you prepared and included with this application a completed SEPA checklist and applicable SEPA fees?  N/A  Yes  No

**Applicant’s Signature:**

I certify to the best of my knowledge that the information provided on this application is true and correct.

\_\_\_\_\_ Date: \_\_\_\_\_