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ALTERATION OF FINAL PLATS & FINAL BINDING SITE PLANS APPLICATION

FOR STAFF USE ONLY

Permit(s) Number(s) _____ Permit Fee \$ _____
 Receipt Number(s) _____ Total Fees \$ _____
 Processed by: _____ (Initials) Date: ____/____/____

Final Plat Alteration

Final Binding Site Plan Alteration

Name of Subdivision (or Binding Site Plan): _____

Site Location (General Address): _____

Applicant/Contact Person

Name _____ Business/Entity _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____ Alt. _____ E-mail _____

Description of Proposed Alteration: Please provide a description of the proposed alteration and explain the reason for the alteration: _____

Applicant's Statement: I _____ (name) hereby affirm, under penalty of perjury, that I am the applicant of this proposal and that the property(ies) affected by this application, including any easements, is(are) under my exclusive ownership, or that this application has been submitted with the consent of all owners of the affected property(ies), including any easements.

Signature: _____ Date: _____

Ownership Statement: I(We) _____ (name(s)) hereby affirm, under penalty of perjury, that I(we) have ownership interest in the subdivision or that portion of the subdivision proposed to be vacated:

Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____
Name _____	Signature: _____	Date: _____

(Provide additional names on separate sheet if necessary)

Agreement to Amend/Terminate Covenants:

Is the subdivision or binding site plan subject to restrictive covenants? Yes No

If yes, will the application for the vacation result in a violation of the covenants or a need to amend the covenants? If yes, please explain: N/A Yes No

If yes, this application must include an agreement signed by all parties subject to the covenants, which provides that the parties agree to terminate or alter the restrictive covenants to accomplish the purpose of the alteration of the subdivisions or portion thereof. Is a signed agreement to terminate or amend the covenants included with this application? N/A Yes No

Title Report(s):

Have you included with this application a title report for each property affected by the vacation, dated by the title company within thirty (30) days of the date of submitting this application? Yes No

Does[Do] the title report[s] confirm that the title of the lands as described and shown on the subject subdivision plat or binding site plan are in the name of the applicant, or in the name(s) of the owner whom the applicant represents? Yes No

Additional Submittal Requirements: Please confirm that the following additional documents and materials are included with this application:

1. A copy of the approved plat or binding site plan sought to be altered, together with all plat or binding site plan amendments recorded since the date of the original approval; Yes No
2. One copy of a revised plat map incorporating the proposed alterations and that substantially complies with the formatting requirements of MTMC Section 17.07.050. Yes No

Functional Considerations: Please explain, and illustrate on a revised plat map, how the proposed altered plat ensures the following functional aspects of the plat are retained or addressed under the revised configuration of the plat:

1. Stormwater. How does the altered plat ensure compliance with City stormwater and drainage standards?

2. Access (including fire access): How does the altered plat ensure compliance with City street design and fire code standards, including, but not limited to, standards for dead-end streets and cul-de-sac streets? _____

3. Parking: How does the altered plat ensure compliance with on-site parking requirements? _____

4. Setbacks: How does the altered plat ensure compliance with all other zoning standards, including, but not limited to, lot size, lot width, setbacks, lot coverage, and density? _____

Existing Plat Requirements: Please explain any conditions of approval associated with the original plat or binding site plan that will be affected by this alteration, and how you propose to ensure that the altered plat conforms to or otherwise addresses the original conditions of approval. _____

SEPA Applicability – Alteration of Final Plats: Alteration of final plats is N/A Yes No not listed an exempt land use decision under WAC 197-11-800. Therefore, review under the State Environmental Policy Act (SEPA) applies. Have you prepared and included with this application a completed SEPA checklist and applicable SEPA fees?

SEPA Applicability – Alteration of Final Binding Site Plans:

Is the land affected by the binding site plan wholly or partly covered by water? Yes No

Does the project require discharges to water that is not exempt under RCW 43.21C.0383? Yes No

Does the project contain more than 60 dwelling units? Yes No

Does the gross square footage of all non-residential buildings exceed 30,000 square feet? Yes No

Does the project include any industrial use buildings other than storage buildings? Yes No

Does the project include parking facilities for more than 90 motor vehicles? Yes No

If you answered yes to any of the above questions, SEPA applies. Have you prepared and included with this application a completed SEPA checklist and applicable SEPA fees? N/A Yes No

Applicant’s Signature:

I certify to the best of my knowledge that the information provided on this application is true and correct.

Date: _____