

Special Event Fees

Effective as of January 1, 2016

Type of Special Event	Fee ¹ <u>excludes</u> cost of any needed City services ²)
Youth-sponsored fund-raiser (non-profit)	N/A
Non-profit organization-sponsored ³ , up to 300 participants	\$20/day
Non-profit organization-sponsored ³ , more than 300 participants	\$20/day
Profit organization-sponsored, 125-300 participants	\$20/day
Profit-organization-sponsored, more than 300 participants	\$40/day
Admission-based event ⁴ , 125-300 participants	\$60/day
Admission-based event ⁴ , more than 300 participants	\$120/day
Alcohol being served to the public (outdoors)	\$120/day
Master permit (annual) ⁵ , when associated with any Right of Way (ROW) use	\$400/year
Master permit (annual) ⁵ , when associated with no Right of Way (ROW) use	\$300/year
Amendments to master permit	\$60/amendment ⁶
Event in Right of Way (ROW), less than 125 participants	\$80/2-hour period
Event in Right of Way (ROW), more than 125 participants	\$120/2-hour period
Block party in ROW, less than 75 participants ⁷	N/A
Block party in ROW, 75 or more participants	\$20/day
<p>¹ City staff time for review and approval of the special event permit is included in the permit fee. No separate fire permit or fee is required. Separate permits and fees do apply for applicable building and electrical work.</p> <p>² “City services” not included in the permit fee refers to police, fire, public works, and other City staffing and materials that the applicant may need to provide for the event, as determined by the City pursuant to Chapter 10.20 MTMC.</p> <p>³ Excluding youth-sponsored non-profit events.</p> <p>⁴ Does not apply if the only admission to the event is for food or other non-monetary goods for charity.</p> <p>⁵ A special event master permit, which identifies proposed special events for up to a one-year period, may be substituted for all other types of special event permits that would otherwise be required, and is applicable to each event that is identified in the master permit.</p> <p>⁶ “Per amendment” refers to any group of one or more amendments that are submitted at one time.</p> <p>⁷ Only needs Block Party Permit through Police Department.</p>	

Other Special Event Related Fees

Effective as of January 1, 2014

Type	Fee
Pre-application conference Larger special events (required) Smaller special events(optional) Youth sponsored non-profit event	\$137/hour N/A N/A
Pre-event conference, per request by City or sponsor (optional)	N/A
Noise variance (separate application to Police Department)	N/A
Appeal of permit conditions or denial	See Land Use Fee Schedule
Signage Off-premise signs (up to 6) On-premise signs Banners over ROW	Included in special event permit Included in special event permit See Banner Fee Schedule (Resolution 613)
Any other required permit associated with holding the special event (building, electrical, fire, security services if provide by City, i.e., police, or any other city department)	Per applicable fee schedules or hourly fee